



Schedule Conflict Approval Form

Student Name: _____ Student ID # _____

Fall _____ Winterim _____ Spring _____ Summer _____

Online Registration will not allow students to register for two classes that meet at the same time or for classes with overlapping meeting times.

- If a student wants to add a class that conflicts with another, both courses must be required for graduation.
- The instructors for both courses and the student’s advisor must approve the conflict.
- The student can add the first course online. The second course must be added by the Office of the Registrar.
- Any authorizations required for registration must be granted online prior to submitting this form.
- If adding the conflicting course will cause a credit overload (18 or more credits), the student must submit the overload approval to the Office of the Registrar before the course can be added.

1 st Course Dept Name (on schedule)	Course Number	Section Number	2 nd Course Dept Name (to be added)	Course Number	Section Number
Instructor’s Signature _____			Instructor’s Signature _____		
Date _____			Date _____		

Advisor’s Signature _____ Date _____

Please return this form to: Office of the Registrar, 101 Student Services Center
Email: registrar@uwsp.edu Fax: 715-346-2558