

# DISCOVER YOUR PURPOSE



University of Wisconsin  
**Stevens Point**

STEVENS POINT • MARSHFIELD • WAUSAU

# GET PAID, POINTERS!

**Answering your questions about  
Federal Work Study  
and using Quest to find a job**

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# What is Federal Work-Study?



Federal Work-Study provides part-time jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses.

The program encourages community service work and work related to the student's course of study.

# Here's a quick overview of Federal Work-Study

- It provides part-time employment while you are enrolled in school.
- It's available to undergraduate, graduate, and professional students with financial need.
  - Financial need determined by the FAFSA
- It's available to full-time or part-time students.



# What kinds of jobs are there?



The Federal Work-Study Program emphasizes employment in civic education and work related to your course of study whenever possible.

At UW-Stevens Point, there are student positions all across campus, as well as some in the surrounding community. There are also many positions on campus that do not require work-study to be employed there.

# Are jobs on campus or off campus?

Both. If you work on campus, you'll usually work for your school. If you work off campus, your employer will usually be a private nonprofit organization or a public agency, and the work performed must be in the public interest.



# How do I accept Federal Work-Study?



If you mark “yes” on your FAFSA, and if you have financial need, your Federal Work-Study will be on your Financial Aid Offer. Similar to loans, Federal Work-Study is on the Financial Aid Offer as offered aid.

If you marked “no” and change your mind, you may contact Financial Aid and Veteran Services to be re-considered for Federal Work-Study.

A student must log into accesSPoint and accept this aid to activate the ability to use it.

## What if I haven't filled out the FAFSA yet?

- It's not too late!
- The Free Application for Federal Student Aid (FAFSA) opens every October 1st for the next academic year.
- Go to [studentaid.gov](https://studentaid.gov)
  - Create an FSA ID
  - Complete the FAFSA (2021-2022 uses 2019 tax year information)
  - Send to UWSP using school code 003924
- Monitor **accesSPoint** account and **UWSP email** for updates and tasks that may be assigned as needed



# How do I find a job?



- Campus Activities & Student Engagement (CASE) is the office that coordinates our UWSP student employment program.
- Only **enrolled** students can access Quest to find jobs & be hired by employer contacts
- All on-campus jobs are listed in Quest, many employers around Central Wisconsin (and beyond) share part-time employment opportunities, and local community members share 1-time and short-term jobs as well



# What happens after I am hired?



- Quest will notify student of hire via email
  - ✓ invite to complete I-9/W-4 paperwork online
  - ✓ Verify ID with local HR representative
  - ✓ Be sure to watch for compliance education from UWSP & UW System in your email

# How do I get more information?

## Contact Information

CASE and Quest: Michele Miller – 715-346-4991

Federal Work Study: Financial Aid – 715-346-4771

HR-Payroll: Jake Shearier – 715-346-4085

## Online Resources

- **AccesSPoint** – Student Information System – accept Financial Aid awards
- **MyPoint** – select Finances tab– section for Student Jobs & Opportunities
- **QUEST** – search for all on-campus & many off-campus job opportunities