



## UWSP Facility Services Response to Winter Weather Events

- The “Weather Focus” concept is being introduced to improve Facility Services’ traditional snow/ice removal process. It will allow us to assign resources where the greatest need exists. We appreciate the understanding and flexibility of students, faculty and staff member as less critical tasks are temporarily postponed to assure snow/ice removal efforts receive the greatest attention.
- Building and Grounds Superintendent (B&G supt.) is responsible to assess winter weather conditions on campus and determine an appropriate response for each winter weather event. The exact response to a snow/ice event varies and will be determined based on the demands of the individual event.
- Small winter weather events (such as 1 inch of snow or less) will be addressed using the current grounds work unit. Focus will be on campus sidewalks, loading docks, ADA parking stalls and entrances to parking lots.
- Large winter weather events (more than 1 inch of snow) will involve more work units within Facility Services to assist in removal process. The staff selected to assist come from the maintenance, custodial and project crew work units and are trained in the use of snow removal equipment and snow removal routes.
- When members of other working units are deployed, Facility Services will operate under a “Weather Focus.” Staff will concentrate efforts on the weather event, and other less critical job duties will be temporarily postponed. For example, a maintenance project might be delayed slightly because members of the maintenance staff supporting the project were redirected to the weather event. Another example is custodial staff may clean only bathrooms, classrooms and hallways the day of the event because they are needed to support the weather event.
- Urgent maintenance issues will always be a top priority; we will not remove staff for a “Weather Focus” if they are needed to address an emergency.
- Anyone with an urgent maintenance or custodial need during a “Weather Focus,” should call the Facility Services Work Control Center at ext. 4219.
- When a “Weather Focus” is declared, the buildings and grounds superintendent will coordinate staff needed for the weather event and will notify immediate supervisors affected by the staffing needs.
- The buildings and grounds superintendent will coordinate with the Facility Services office to send a “Weather Focus” campus announcement to let campus know services will be temporarily adjusted because of staff re-assignment.
- When a “Weather Focus” is declared the following occurs:
  - A MOD is sent to notify campus a "Weather Focus" has been declared.
  - Grounds staff will pre-treat specific areas on campus with a liquid brine solution 24 hours in advance of weather event. The brine solution will be applied to steps, ADA ramps and building entrances in academic and administration buildings.

- Buildings and grounds superintendent will contact the staff needed to address the weather event. A normal deployment is nine units that have specific, prioritized routes. Staff will begin work at 2 a.m.
- Two-three hours after clean up begins, the buildings and grounds superintendent will coordinate a second team to sweep sidewalks that have been plowed (reducing the use of rock salt).
- At 5 a.m., student staff will be deployed to shovel curb cuts, and to assist the custodial staff in shoveling entrances to academic and administration buildings.
- Rock salt will then be applied to areas that still have snow or ice build-up.
- All staff working the winter weather event will complete a daily work log identifying areas they worked.
- All supervisors with staff participating in the “Weather Focus” will be notified of the hours their staff worked to assist in the event.

- If staffing is needed to address a weather event during the evening or weekend, the buildings and grounds superintendent will coordinate with the second shift maintenance supervisor or weekend custodial supervisor to determine if staff already on campus can adequately support the situation. For example, existing maintenance and custodial staff may be reassigned to sweep sidewalks around the HEC in preparation for a basketball game.

- Snow/ice removal efforts during second shift will generally focus on specific areas of campus experiencing high usage. Sidewalks around academic buildings and special events will generally be focal points.

- Between 10 p.m. and 6 a.m. Monday through Friday, Protective Services will monitor weather conditions and advise the buildings and grounds superintendent if conditions require a response. Protective Services is also responsible for notifying the buildings and grounds superintendent of weather conditions on holidays and weekends.

- If, prior to be notified by Protective Services, the buildings and grounds superintendent initiates snow/ice removal efforts, the superintendent will advise Protective Services. All winter weather event staffing is coordinated by the buildings and grounds superintendent.

- The current building and grounds superintendent is:

Chris Brindley

Cell #715-340-3247

Email [cbrindle@uwsp.edu](mailto:cbrindle@uwsp.edu)