**UW-Stevens Point Program Expectations and Parental Permission**

**Program/Activity/Camp Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Participant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent/Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The Program has established standards of conduct for all Participants. It is the responsibility of the Parent/Legal Guardian and the Participant to review the Program rules and standards of conduct. Dismissed Participants may not be eligible for a refund of any fees or expenses.

**The UW-Stevens Point Program agrees to:**

* Provide an agenda outlining the activities of the Program including the times, days, and how to access content.
* Collect registration information such as participant name, address, phone number, parents/guardian(s) name(s), phone number(s) and email(s).
* Provide a supply list and recommendations for setting up the home workspace to help participants fully engage in the program.
* Take attendance and only allow registered participants to participate.
* Only communicate with participants through official Program platforms.
* Ensure that two or more Program staff are present for the duration of the program.
* Keep conversations and interactions focused on the Program goals and objectives.
* Create an environment where everyone is welcomed and given the opportunity to succeed.
* Ensure that all participants are treated with dignity, fairness, and respect. Harassment will not be tolerated. Hazing of any kind is prohibited. Cyberbullying is prohibited.
* Address problems that are brought to their attention.
* Will not share personal information, email, or social media accounts with minor participants.

**The Participant agrees to:**

* Participate in the digital environment to the same standard as a physical environment, including participating when called on, listening attentively, and minimizing distractions to others.
* Not share links or passwords for Program meetings or content.
* Challenge themselves to engage, be present, and learn.
* Complete assigned projects on time.
* Request help if needed.
* Mute when not talking.
* Dress appropriately when on video.
* Not take inappropriate screenshots or images.
* Assume good intentions and have fun!

**The Parent/Legal Guardian(s) agrees to:**

* Assist the Participant in setting up the home environment to meet the goals of the Program.
* Ensure the participant logs in on time and is prepared for the Program.
* Limit distractions and keep the Participant safe throughout the duration of the Program.
* Allow time for the Participant to complete required assignments.
* Communicate with staff prior to Program start time if the Participant must be absent.
* Work with Program staff to resolve issues that may arise.
* Report illegal or inappropriate online behavior by staff or program participants in writing to Christine Gunderson, Program Manager, at **cgunders@uwsp.edu.**

**The following may result in being dismissed from the Program:**

* Bullying, harassing, or using derogatory language towards another person or group of people.
* Being under the influence of alcohol or drugs.
* Repeated absences or failure to meet agreed upon program work requirements. Violation of a University code, policy, or regulation.

**What are the consequences if the participant does not meet Program expectations?**

* Staff will give a verbal or written warning regarding behaviors and actions that are not allowed and, in most cases, give the participant an opportunity to correct the behavior.
* Depending on the behavior, they may also contact the parent or legal guardian.
* In some cases, staff may require a corrective action plan to stay in the program.
* Some behaviors may result in immediate suspension or termination.

**PARTICIPANT AGREEMENT**

I understand that I must abide by the Program’s expectations.

Participant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_

**PARENT/LEGAL GUARDIAN AGREEMENT**

I understand that my child and I must abide by the Program expectations. I understand that Dismissed Participants may not be eligible for a refund of any fees or expenses.

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_