

**Wisconsin Environmental Education Board
Communication Committee
Planning Timeline July 2011 to June 2012**

A. PUBLISH & DISTRIBUTE REPORTS

Action	Print & distribute 2010-2011 Grant Recipient book
Responsibility	Administrative Specialist
Vehicle	Copies to 15 depository libraries, 1 copy to WCEE, 1 copy to grant chair
Timeline	October 2011

Action	Biennial Report to Legislature
Responsibility	Administrative Specialist and new committee
Vehicle	Written document
Timeline	By October 2011

Target B. WEEB CALENDAR on EEinWISCONSIN AND WEEB WEBSITE

Action	Post dates on WEEB website and EEinWisconsin.
Responsibility	Administrative Specialist
Vehicle	Website.
Timeline	September 2011