

Authorized Signers of Contracts for UW-Stevens Point

For 2023-2024 – *Effective: April 22, 2024*

Name:	Title:	Signature Authorized For:	Authorized Limit:
General Approval Authority			
Thomas Gibson	Chancellor	All Contracts	General approval authority
Pratima Gandhi	Vice Chancellor for Business Affairs	All Contracts	General approval authority
La Vonne Cornell-Swanson	Provost and Vice Chancellor for Academic Affairs	All Contracts	General approval authority
Andrew Braatz	Controller	All Contracts	General approval authority
Limited Approval Authority			
Al Thompson	Vice Chancellor for Student Affairs	Housing related contracts and entertainment contracts	Limited approval authority
Katherine Jore	Associate Vice Chancellor for Personnel, Budget and Grants	Proposals and Contracts for grants, extramural funding	Limited approval authority
Justin Willis	Director, Admissions	Financial Aid contracts	Limited approval authority
Susan Johnson	Associate Director, Financial Aid	Financial Aid contracts	Limited approval authority
Brad Van Den Elzen	Director, Office of International Education	International inter-institutional agreements, international housing and travel contracts	Limited approval authority
Heidi Wallner(#)	Purchasing Manager	Academic Support Service Agreements, Personal Service Agreements All Procurement Contracts**	Limited approval authority
Limited Approval Authority, value up to \$10,000-\$15,000			
Sarah Andersen	Associate Lecturer, Clinical Assistant Professor of Audiology	Patient purchase agreements	Contract value up to \$10,000
Rachel Craig	Clinical Director for Audiology	Contracts for off-campus practicum and/or external sites, patient purchase agreements	Contract value up to \$10,000
Melanie Cychosz	Director of Conferences and Event Services	Facility liability waivers and entertainment contracts	Contract value up to \$10,000
Brad Duckworth	Director of Athletics	Athletic game contracts	Contract value up to \$10,000
Julia Fischer	Chair of Communication Sciences and Disorders	Loaner Agreements (for Communicative Disorders equipment loaned to individuals), contracts for off-campus practicum and/or external sites	Contract value up to \$15,000
Rebecca Henning	Professor of Audiology	Patient purchase agreements	Contract value up to \$10,000
Steve Johnson	Director of Clinical Education – Doctor of Physical Therapy	Contracts for off-campus practicum and/or external sites	Contract value up to \$10,000
Missy Burgess	Director of University Centers	Entertainment Contracts	Contract value up to \$10,000
Michele Miller	Volunteer and Employment Coordinator	Off-campus work study agreements	Contract value up to \$10,000
Kevin Neuman	Head - Sentry School of Business and Economics and Assistant Dean	Agency 81 agreements	Contract value up to \$10,000

Sondra Reynolds	Director of Clinical Services – Speech Language Pathology	Contract for off-campus practicum and/or external sites	Contract value up to \$10,000
Rebecca Sommer	Assistant Dean, School of Health Sciences and Wellness	Off-campus practicum and/or external sites	Contract value up to \$10,000
Gretel Stock	Dean, University College	Site Licenses, internships and agreements for research sharing and collaboration within University College	Contract value up to \$10,000
Tonya Veith	Assistant Professor of Audiology	Patient purchase agreements	Contract value up to \$10,000

***Signature authority for purchasing contracts authorized through UW System, including procurement contracts under Chapter 36 (#)Member of University Staff*

NOTE: All contracts should be routed and reviewed by the main signatory listed above. If the contract value is above the authorized limit of the signer, the signer will first review for compliance with all contracting and purchasing rules and will facilitate the routing of the contract for approval to a general approval authority.