

Pre-Semester Contract Period Schedule August 29 – September 5, 2016

Faculty and Category B Academic Staff contracts for nine-month appointments begin on Monday, August 29, 2016 and run through Sunday, May 28, 2017.

DATE	TIME	LOCATION	* EVENT
Monday, August 29	1-2:30 p.m.	Alumni Room, DUC 350	* New Faculty & Staff University Welcome & Information Fair
	2:30-4 p.m.	Meet outside Alumni Room	* New Faculty & Staff Campus Tour
Tuesday, August 30 <i>New Student Orientation</i>	8:30-11 a.m.	Founders Room, 102 Old Main	* Staff Benefits (if you have not already met) (Spouses are welcome to attend)
	11:30 a.m.-12:30 p.m.	Founders Room, 102 Old Main	* Compliance Trainings
	1 p.m.	In Departments	New Student Advising – <i>begins at 1 p.m.</i> (Department Chairs & Professional Advisers)
	1:30-3:30 p.m.	Founders Room, 102 Old Main	* New Faculty & Category B (Instructional) Academic Staff <i>Focus on Teaching & Learning</i>
<i>Transfer Student Orientation</i> Wednesday, August 31	8:30-10:30 a.m.	Founders Room, 102 Old Main	Provost's Meeting with Deans, Chairs, & Academic Affairs Directors
	11 a.m.	In Departments	Transfer Student Advising – <i>begins at 11 a.m.</i> (Department Chairs & Professional Advisers)
	9-10 a.m.	LRC 310	* New Faculty & Staff Library Orientation
	10-11:30 a.m.	LRC 310	* New Faculty & Staff Overview of Campus Computing Resources
	1-3 p.m.	DUC 374	* Payment Services and Risk Management Sessions
	1-3 p.m.	LRC 310	Course/Program Portfolio Workshop
	3:30 p.m.	Laird Room, DUC 230	Chancellor's Address <i>Reception to Follow</i>
Thursday, September 1	College and Department Meetings (Volunteer Opportunity: New Student Move-In Day)		
Friday, September 2	10:15-11:30 a.m. (Line-up at 10 a.m.)	Multi-Activity Center (MAC) Health Enhancement Center	Convocation
	11:30 a.m.-2 p.m.	DeBot Field (Rain site – DUC)	Welcome Back Picnic
	2-4 p.m.	CCC 226	Communication in the Major Training (for faculty and staff teaching Communication in the Major courses for the first time during the fall semester)
Monday, September 5	Labor Day		
Tuesday, September 6	Start of Fall Semester Classes		

* New faculty and staff should attend all sessions specifically identified for them.