

UWSP Alumni Association Board of Directors Work Plan
Nominating Committee

Goal: *Ensures active and diverse alumni board. Works with alumni office to seek board nominations and recruit members.*

Objective: Create Alumni Board skill set inventory

Actions	Person Responsible	Due Date	Status
Review submitted skills surveys	Committee	April 2013	Paper copies at meeting – we received three and one online Distribute during lunch and collect before meeting. Nominating committee will do phone call follow-ups.

Objective: Establish which current members are not returning to BOD

Actions	Person Responsible	Due Date	Status
Review Board members whose terms are up in 2014 for renewal	Taylor/ Committee	April 2013	

Objective: Select, inform and congratulate new board members

Actions	Person Responsible	Due Date	Status
Put together slate of nominees for Spring Board meeting based on retirements	Committee/Taylor	April 2013	One open spot currently have an invited member.
Present candidate slate for approval at Spring Board meeting	Hardin	April 2013	One open spot Executive Committee slate Emeritus slate
Send letter out to new BOD members	Taylor	June 2013	
Invite new members to October meeting as guests	Taylor	June 2013	

Objective: Establish Mentor Program for new BOD members.

Actions	Person Responsible	Due Date	Status
Match Volunteer mentors with new Alumni Board members	Committee	Ongoing	

Objective: Continue to recruit for BOD pool

Actions	Person Responsible	Due Date	Status
Encourage current BOD to nominate quality applicants	Alumni BOD	Ongoing	

Objective: Determine Emeritus Status for Retiring (retired) Board Members

Actions	Person Responsible	Due Date	Status
Present slate of Emeritus Alumni Board members to Alumni Board (if any)	Committee	When required	We found a few more end dates for former Board members that didn't have them recorded. We will have a few emeritus for April 2013.