Spring 2022 Advising Appointment Form

Complete this form and email it to your advisor at least 48 hours before your advising appointment. Type in your answer or click on “choose an item”; then click on the drop-down arrow to select your answer. Once you have completed the form, save it, then email as an attachment to your advisor:

*Miranda Gentry-Siegel: mgentry@uwsp.edu     *Amber Ruff-Brei: aruffbre@uwsp.edu

Name_________________________________________ Student ID#____________________________________

Intended Major_________________________________ Phone#_______________________________________

Do you plan to get an Associates Degree (AAS)? Choose an item.
If Yes, which Associates Degree do you plan to earn? Choose an item.

Are you planning to transfer? If so, where? Choose an item.

When do you plan to transfer? Semester _______Year _________

How many credits would you like to take? Choose an item.

Do you want to take a Winterim Class? Choose an item.

How many hours do you work/week? ________

Is there anything else you would like your advisor to know? Do you have any specific questions?

*Before your Advising Appointment, complete your registration hold in accesSPoint.

*Follow the steps below to remove your Registration Hold:

1. Log in to accesSPoint and click on the Tasks Tile
2. Select the Required Registration Actions from the To Do List
3. You will confirm/edit your contact information as needed.
4. The last step is to acknowledge your Financial Agreement and click submit.

Advising Appt. Date______________ Time___________ Advisor_____________________________________

Office Use Only:
Spring 2022 Enrollment Date and Time________________________________________

Notes Completed______ Student Follow-up Completed_______

Course suggestions: