***Complete this form and email it to your advisor at least 48 hours before your advising appointment.*** Type in your answer or click on “choose an item”; then click on the drop-down arrow to select your answer. Once you have completed the form, save it, then email as an attachment to your advisor:

\*Miranda Gentry-Siegel: [mgentry@uwsp.edu](mailto:mgentry@uwsp.edu) \*Amber Ruff-Brei: [aruffbre@uwsp.edu](mailto:aruffbre@uwsp.edu)

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Intended Major\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you plan to get an [**Associates Degree**](https://www3.uwsp.edu/wausau/academics/Pages/advising.aspx) (AD)? Choose an item.

Are you planning to transfer? If so, ***where***? Choose an item.

***When*** do you plan to transfer?\_Semester\_\_\_\_\_\_\_\_Year\_\_\_\_\_\_\_\_\_

How many credits would you like to take? Choose an item.

How many hours do you work/week? \_\_\_\_\_\_\_

Do you want to take a Summer Class? Choose an item.

Is there anything else you would like your advisor to know? Do you have any specific questions?

\*Before your Advising Appointment, complete your registration hold in accesSPoint.

**\*Follow the steps below to remove your Registration Hold:**

1. Log in to accesSPoint and click on the Tasks Tile
2. Select the Required Registration Actions from the To Do List
3. You will confirm/edit your contact information as needed.
4. The last step is to acknowledge your Financial Agreement and click submit.

Advising Appt. Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time\_\_\_\_\_\_\_\_\_\_\_\_ Advisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office Use Only:

Fall 2022 Enrollment Date and Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notes Completed\_\_\_\_\_ Student Follow-up Completed\_\_\_\_\_ Adv Hold removed\_\_\_\_\_

Course suggestions: