Executive Application
For the 2023-2024 Academic Year

Candidate Name:

Applications for Executive Director Due April 7th
Applications for all Executive Positions Due April 14th

To submit your application please email President-Elect Koenig at bkoen872@uwsp.edu!
GENERAL INFORMATION:

Name: __________________________________________________________

Student ID Number: ___________________________ Student Email: __________________

Preferred Address: ________________________________________________

Preferred Phone: _______________ Semesters Remaining at UWSP: _____

Grade Point Average 2.0 or above?   YES   NO

Majors: __________________________________________________________

Minors: __________________________________________________________

Enrolled for 6 or more undergraduate credits?   YES   NO

Enrolled for 3 or more graduate credits?   YES   NO

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POSITIONS AVAILABLE:

Position Descriptions located in the SGA Constitution & Bylaws (Rank your TOP 3 position choices in the order in which you are interested in applying for and only those of interest; 1 being most preferred, and 3 being the least interested in)

_____ Budget Director

_____ Associate Budget Director

_____ Executive Director

_____ Environmental and Sustainability Affairs Director

_____ Inclusivity Director

_____ Legislative Affairs Director

_____ Health Services Student Director

_____ Student Life Affairs Director

_____ Academic Affairs Director

_____ Communication & Public Relations Director

_____ Student Engagement Director
WORK/INTERNSHIP EXPERIENCE (MOST RELEVANT):

Position Title:______________________________________________________

Employer: ______________________ Employment Dates: ______________________

Direct Supervisor: ____________________________ Phone: ______________________

Primary Job Duties/Skills Learned:

_____________________________________________________________________________________

_____________________________________________________________________________________

Position Title:______________________________________________________

Employer: ______________________ Employment Dates: ______________________

Direct Supervisor: ____________________________ Phone: ______________________

Primary Job Duties/Skills Learned:

_____________________________________________________________________________________

REFERENCES:

(Campus or Stevens Point area references preferred)

Name: ____________________________ Phone: ____________________________ Email: ____________________________

Relationship: __________________________________________________________________________

Title: ________________________________________________________________________________

Name: ____________________________ Phone: ____________________________ Email: ____________________________

Relationship: __________________________________________________________________________

Title: ________________________________________________________________________________
PLEASE ANSWER THE FOLLOWING:

I give my permission for my references and previous employers to be contacted:

YES   NO

I give my permission for my academic standing and GPA to be checked:

YES   NO

I give my permission for blind references to be contacted:

YES   NO   (Answer only if applying for the Budget Director position)

Are you able to fulfill the requirement of working over the summer and winter breaks?

YES   NO

IN ORDER TO COMPLETE YOUR APPLICATION, PLEASE SUBMIT THE FOLLOWING:

1. This form, completed in its entirety

2. A cover letter, either focused on your first preference or (if your interest is tied equally between two positions) explaining both interests

3. Your Resume

4. Typewritten responses to the questions on the following page

5. (OPTIONAL) Letters of Recommendations from students, faculty, or community members.
PLEASE ANSWER THE FOLLOWING QUESTIONS THOROUGHLY AND COMPLETELY:

1. Why are you interested in this position? What drew you to it?

2. What skills, traits, or experiences do you have which qualify you for your preferred positions(s)?

3. If you were hired for an executive position within SGA, what would your main focus be?

4. Describe your involvement on campus, past, present, and future?

5. How does this position contribute to your professional goals or your future in general?

I certify that all information on this application is accurate and complete to the best of my knowledge. I understand that any misrepresentation or omission of facts could render my application void or be sufficient grounds for my termination.

Signature: ___________________________ Date: _________________

If you have any questions, please reach out to President-Elect Koenig via email at bkoen872@uwsp.edu!