

Coursedog User Guide

Proposals in Coursedog



	Available Forms in Coursedog	Used to:
Governance Approval Required	New Course	Create a new course
	Revise Course	Revise an existing course's number (if approved), title, description, credits, repeatable status, grading basis, pre-requisites, and/or co-requisites.
	Delete Course	Delete an existing course from the catalog
	New Program	Create a new major, major option, minor, or certificate. Not used for pre-professional programs.
	Revise Program	Revise an existing major, major option, minor or certificate's name, program requirements, CIP Code (request). Can also update general program information, learning outcomes, academic standards and admission standards – if you are also making changes to name, requirements or CIP Code.
	Suspend/Delete Program	Suspend enrollment and delete a major, major option, minor or certificate. Not used for pre-professional programs.
	New Subject Prefix	Request a new subject prefix for courses
Program Modality Change	Change the modality of a program	
Governance Not Required	New Pre-Professional Program	Create a new pre-professional program.
	Revise Pre-Professional Program	Revise an existing pre-professional program name and/or program requirements. Can also update general program information, learning outcomes, academic standards and admission standards – if you are also making changes to name or requirements.
	Suspend/Delete Pre-Professional Program	Suspend enrollment and delete a pre-professional program
	Revise Department Pages or Faculty	Change a Department Page and/or Faculty Associated
	Changes to the About Section, Admission Standards, or Program Learning Outcomes	Change about sections, admission standards and program learning outcomes of existing programs only
	New Course Number Request	Request a new course number

