



Last Name

First Name

Student ID

As a student employee at the University of Wisconsin–Stevens Point, you may have access to confidential student information that is protected under the Family Educational Rights and Privacy Act of 1974 (FERPA).

By accepting this role, you agree to the following:

- You will treat all student records and information as confidential and will not share or discuss any individually identifiable student information with anyone who is not authorized to receive it.
- You understand that unauthorized disclosure of protected information is a violation of federal law (FERPA) and UW–Stevens Point policy.
- You acknowledge that intentional or careless sharing of this information may result in disciplinary action, including the possibility of termination from your position. In serious cases, it could also result in civil or criminal penalties under federal law.

If you are unsure whether information can be shared or who is authorized to receive it, always check with your supervisor. The Office of the Registrar staff can also assist you and your supervisor in deciding.

Your commitment to student privacy is essential, and we appreciate your dedication to maintaining the trust and integrity of our campus community.

Acknowledgment

I have read, understand, and agree to comply with the confidentiality expectations outlined above regarding access to student records under FERPA.

Student Employee Signature

Date

Department/Office