Credit Overload Approval

Student Name: ___________________________________________ Student ID # ____________________________

☐ Fall ______  ☐ Winterim ______  ☐ Spring ______  ☐ Summer ______

Fall or Spring

Undergraduates: See below to determine who can approve a study load of more than 17 credits for Fall and Spring semesters.

Graduates: Permission for study overloads of 16 credits or more must have the approval of your advisor and the dean (advisor and department chair for CPS majors) of your major's college.

<table>
<thead>
<tr>
<th>Major College</th>
<th>Authorizing Official (18-20 credits)</th>
<th>Authorizing Official (21+ credits and Summer/Winterim)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNR</td>
<td>Bobbi Kubish, Assoc Dean, or advisor</td>
<td>Assoc Dean</td>
</tr>
<tr>
<td>CPS</td>
<td>Asst Dean or designee by major; or advisor</td>
<td>Asst Dean or designee</td>
</tr>
<tr>
<td>COLS</td>
<td>Department Chair of Major or advisor</td>
<td>Asst Dean of major</td>
</tr>
<tr>
<td>COFAC</td>
<td>Dept Chair, Asst Dean of major, or advisor</td>
<td>Dean of major</td>
</tr>
<tr>
<td>Undeclared &amp; AAS</td>
<td>ACAC or Advisor</td>
<td>Asst Dean of HuGs</td>
</tr>
</tbody>
</table>

Note: Undergraduates will be limited to 12 credits if they do not complete required remedial courses before earning 30 credits.

Graduates: Permission for study overloads of 16 credits or more must have the approval of your advisor and the dean (advisor and department chair for CPS majors) of your major's college.

Summer or Winterim

Undergraduates: Approval is required if you want to take more than 12 credits for summer and more than 3 credits for winterim.

Graduates: Students may register for no more than 9 credits during the summer session. If there are exceptional circumstances, you can appeal to the dean of your college (department chair for CPS majors) for permission to carry more than the maximum load. If you register for 5 or more credits in the summer you are considered a full-time graduate student.

This student has my permission to register for a maximum of ________ credits.

Signature of Authorizing Official ___________________________ Date_____________

*Permissions must be approved prior to registration

To register for overload classes, bring this completed form after your regular registration time to:
Office of the Registrar, 101 Student Services Center
Email: registrar@uwsp.edu  Fax: 715-346-2558