



Academic Affairs
University of Wisconsin-Stevens Point

ACADEMIC SUSPENSION APPEAL FORM

Academic suspension is a consequence of consistent failure to progress academically. Suspension is designed to permit a student time to consider how to make fundamental adjustments in their attitude, work habits, or chosen pathway before continuing their studies.

Students are expected to serve their terms of suspension and appeals are stringently evaluated. Successful appeals are generally granted only for students who can document a serious unforeseen circumstance that occurred during the Probationary period that prevented the student from earning a semester grade point average of 2.0 or higher. Unforeseen circumstances include - but are not limited to - serious injury or illness of the student or a family member, death of a family member, or similarly disrupting experiences. Finally, successful appeals must demonstrate to the committee that the underlying condition(s) that led to the suspension have been addressed or will be through a concrete plan.

To appeal a suspension, students must submit an appeal packet which includes:

1. this form with all sections completed, including initialed and signed statements; and
2. documentation of the unforeseen circumstances.

Appeal packets must be received by **12:00 Noon, June 13th, 2022**. Packets that are incomplete or late will not be reviewed.

Questions about the appeal process should be directed to the Office of the Registrar at registrar@uwsp.edu.

SECTION I: STUDENT INFORMATION

Last Name

First Name

UWSP ID Number

UWSP Email

Cell Phone

Advisor

Street Address

City

State

ZIP

3. Please describe what you have done to try to succeed in college so far. If you did not reach out to your instructors or utilize any academic support services, please explain why you chose not to do so.

4. If your suspension appeal is granted, what will be different for you in your approach to your academic studies next semester?

SECTION III: DOCUMENTATION

Please describe the documentation you are submitting as evidence of the unforeseen circumstances that contributed to your academic difficulties – especially in the recent semester that led to your suspension. These may include - but are not limited to - documentation such as medical records, an obituary, police/fire reports, etc. Make sure to explain how each document relates or supports your suspension appeal.

SECTION IV: ACKNOWLEDGEMENTS

Suspension appeals will be reviewed by the Academic Appeals Committee. The committee will consider information submitted in the appeal packet as well as the student's academic record. The committee may independently seek information from campus personnel, such as faculty, advisors, student success staff, and the Dean of Students. Decisions will be communicated by email to the student's UWSP email account.

Please initial the following:

_____ I understand that if this appeal is approved, I will be reinstated on probation and must earn a semester GPA of 2.00 or higher in Fall 2022.

_____ I understand that if this appeal is denied, I must serve my term of suspension and will not be eligible to re-enroll until Spring 2023.

By signing this form, I certify that all information and documentation is authentic, accurate, truthful, and complete.

Signature

Date

This packet can be submitted to the Office of the Registrar in one of the following ways:

| US Mail | Email | Fax |
|---|--------------------|--------------|
| Office of the Registrar 1108 Fremont Street Stevens Point, WI 54481 | registrar@uwsp.edu | 715-346-2558 |