

Institution: University of Wisconsin-Stevens Point (240480)

User ID: 55C0011

**Overview****Academic Libraries Overview**

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

**Changes to reporting for 2019-20**

There are no changes to this survey component.

For 2020-21 changes, please review the preview screens available on the [Survey Materials](#) page.

**Data Reporting Reminders**

Report all data for fiscal year (FY) 2019. Fiscal Year 2019 is defined as the most recent 12-month period that ends before October 1, 2019, that corresponds to the institution's fiscal year.

**Coverage**

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2019. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

**Resources**

To download the survey materials for this component: [Survey Materials](#)

Visit the [Academic Libraries Resource](#) page for additional reporting resources.

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

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Were your annual total library expenses for Fiscal Year 2019:

<input type="radio"/>	Less than \$100,000	<input checked="" type="radio"/>	Greater than or equal to \$100,000
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Is the library collection entirely electronic?

<input checked="" type="radio"/>	No	<input type="radio"/>	Yes
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Library Collections/Circulation and Interlibrary Loan Services

Section I:  
For all degree-granting institutions  
with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials.  
Report the total number of each category held at the END of Fiscal Year 2019.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
 Books	500,046	459,231	502,043	566,935	
Databases			219	201	
Media	23,607	19,860	209,640	190,887	
Serials	8,188	8,089	134,364	126,151	
Total	531,841	487,180	846,266	884,174	1,378,107
 Library Circulation	61,206	60,040	104,433	90,604	165,639

Does your institution have Interlibrary Loan Services ?

☐ No

☒ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	3,849	3,073
Total interlibrary loans and documents received	1,941	1,722

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Expenses

Section II:  
For degree-granting institutions with  
library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2019.

		Prior Year Amount
<div><div>?</div>Indicate the number of <b>branch and independent libraries</b> (exclude the main or central library).</div>	<div><div>⚠</div>2</div>	<div>1</div>
<div><div>?</div>Expenses</div>	Amount	
Total salaries and wages for the library staff	921,917	921,917
Are staff fringe benefits paid out of the library budget?		
<div><div><input checked="" type="radio"/> No</div></div>		
<div><div><input type="radio"/> Yes</div></div>	Total Fringe benefits	0
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	156,207	
Ongoing commitments to subscriptions	648,642	
All other materials/services costs	3,292	
Total materials/services expenses	808,141	808,141
Operations and maintenance expenses		
Preservation services	4,004	
All other operations and maintenance expenses	182,368	
Total operations and maintenance expenses	186,372	186,372
Total Expenses	1,916,430	1,916,430
Total Expenses (minus Fringe Benefits)	1,916,430	1,916,430
You may use the space below to provide context for the data you've reported above. This context box will not be posted on the <u>College Navigator Website</u> .		
<div></div>		

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers. The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name: Julie Pohlman		
Email: jpohlman@uwsa.edu		

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

4.00	Number of Staff (including yourself)
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How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	1.00hours	1.00hours	1.00hours	hours
Other offices	10.00hours	10.00hours	hours	hours

**Summary****Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2019.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	500,046	502,043
Databases		219
Media	23,607	209,640
Serials	8,188	134,364
Total Collection	531,841	846,266
Total Circulation	61,206	104,433

Expenses	Amount
Salaries and wages	\$921,917
Fringe benefits	N/A
Materials/services expenses	\$808,141
Operations and maintenance expenses	\$186,372
Total expenses	\$1,916,430

Academic Libraries

University of Wisconsin-Stevens Point (240480)

Source	Description	Severity	Resolved	Options
Screen: Expenses				
Screen Entry	The number of branch and independent libraries is expected to be equal to the prior year value. Please correct your data or explain. (Error #15021)	Explanation	Yes	
Reason:	Due to the restructuring of the UW-Colleges, UWSP now has 2 branch campuses and libraries.			