

UW-Marathon County Library Restroom Reader

***Volume 1, No. 5
May 2009***

**Here are some test taking tips to
consider as finals approach.**

True / False Exams

***Pay attention to absolute words such as *always, never, everyone, and no one*. Answers are rarely black and white so if you see an absolute word, the item will probably not be correct.

***Study the sentence length. Remember that for a sentence to be true, *all parts* of it must be true.

***Consider guessing on the questions you can't answer unless there is a penalty for guessing.

Multiple Choice Exams

***Use the process of elimination. Test writers know that you're looking for the correct answers, so they include a lot of answers that *look correct* but are in fact *wrong*. Rather than looking for the right answer, start by looking for and eliminating the wrong answers.

***Look for the words *not, except, and best*. These questions can be tricky because if you overlook these words, your answer will be opposite of what's intended.

Essay Exams

***Analyze the question. Before you do anything else, make sure you *understand exactly* what's being asked of you.

***Use your time well. There's no rule saying that you have to write the essays in order, so start with the essay you want.

***Keep writing. If you get stuck, *skip some space* and go on to the next paragraph or point.

****Proofread, edit, and revise* your essays before turning them in.

General Tips

***Too much *caffeine* can lead to forgetfulness so drinking too much while studying is counterproductive.

***Never *skip classes* near exam time. You may miss a review session and other crucial information.

***Study groups are most effective when they're *small*, no more than 3-5 students.

***A minor case of *nerves* can actually help you do well on exams because they keep you alert and focused.

The UWMC Library has Expanded Hours for Finals!

May 13 & May 14—7:45am-9:00pm

May 15—7:45am-4:00pm

May 16—10:00am-3:00pm

May 17—3:00pm-9:00pm

May 18 & May 19—7:45am-9:00pm

May 20—7:45am-4:00pm

These tips were taken from the book Test-Taking Strategies & Study Skills for the Utterly Confused by Laurie Rozakis, Ph.D. ©2003