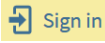

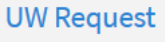







# Requesting Library Items

## Search@UW

- Go to [www.uwsp.edu/library](http://www.uwsp.edu/library)
- Search for desired library item
- Click on desired item
- In the Get It section, sign in  with UWSP password
- For Request options:
  - If UWSP Libraries own the item, select **Local Request** 
  - If another UW campus owns the item, select **UW Request** 
- For Pickup Location, select desired UWSP campus
- Click **Send Request** 
- You will receive an email when the item is available to pick up at your chosen UWSP Libraries campus

## Interlibrary loan

- Go to [www.uwsp.edu/library/Pages/interlibraryLoan.aspx](http://www.uwsp.edu/library/Pages/interlibraryLoan.aspx)
- Login to ILL using UWSP password 
- In left column, select request type (article, book, chapter, etc.)
- Complete form
- Click **Submit Request** button 
- You will receive an email when the item is available to download or to pick up at your chosen UWSP Libraries campus

## Staff purchase request

- [www3.uwsp.edu/library/Pages/purchase-request.aspx](http://www3.uwsp.edu/library/Pages/purchase-request.aspx)

## Student purchase request

- [www3.uwsp.edu/library/Pages/studentPurchaseRequest.aspx](http://www3.uwsp.edu/library/Pages/studentPurchaseRequest.aspx)