
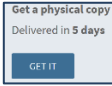






# Requesting Library Items

## Search@UW

- Go to [www.uwsp.edu/library](http://www.uwsp.edu/library)
- Search for desired library item
- Click on desired item
- In the **Get It** section, sign in  with UWSP password
- For request options:
  - If UWSP Libraries own the item, select **UWSP Libraries Request (1-4 days)** [UWSP Libraries Request \(1-4 days\)](#)
  - If another UW campus owns the item, select **Get a physical copy** 
- For **Pickup Location**, select desired UWSP campus
- Click **Send Request** 
- You will receive an email when the item is available to pick up at your chosen UWSP Libraries campus

## Interlibrary loan

- Go to [https://wisconsin-uwsp.primo.exlibrisgroup.com/discovery/blankIII?vid=01UWI\\_SF%3ASP](https://wisconsin-uwsp.primo.exlibrisgroup.com/discovery/blankIII?vid=01UWI_SF%3ASP)
- Login with UWSP password
- For **Citation type**, select **Book** or **Article**
- Complete form
- Click **Send Request** 
- You will receive an email when the item is available to download or to pick up at your chosen UWSP Libraries campus

## Staff purchase request

- [www3.uwsp.edu/library/Pages/purchase-request.aspx](http://www3.uwsp.edu/library/Pages/purchase-request.aspx)

## Student purchase request

- [www3.uwsp.edu/library/Pages/studentPurchaseRequest.aspx](http://www3.uwsp.edu/library/Pages/studentPurchaseRequest.aspx)