

## Position Description

General Information	
<b>UW System Title:</b>	Assistant Professor
<b>UW System Code:</b>	FA040
<b>Business Title:</b>	Assistant Professor Musical Theatre
<b>Supervisor's Business Title:</b>	Professor of Dance and Chair, Department of Theatre & Dance
<b>Hours/Shift/Work Schedule:</b>	Full-time, tenure-track faculty
Check as needed:	<input type="checkbox"/> Weekends <input type="checkbox"/> Holidays <input type="checkbox"/> Evenings <input type="checkbox"/> On call <input checked="" type="checkbox"/> Varied hours
<b>Principal Work Location:</b>	Main Campus
<b>Department:</b>	Theatre & Dance
<b>Supervisory Position:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Employee Category:</b>	<input type="checkbox"/> University Staff <input checked="" type="checkbox"/> Faculty/Academic Staff/Limited
<b>FLSA Status:</b>	<input type="checkbox"/> Non-exempt (hourly) <input checked="" type="checkbox"/> Exempt (salaried)
<b>Date Created/Updated:</b>	9/22/2023
<b>Position of Trust:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
(Defined as: Having property access, financial/fiduciary duties, and all executive positions)	
<b>Position of Trust with Access to Vulnerable Populations:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
(Defined as: Responsibilities require unsupervised or significant access to vulnerable populations, defined as minors and medical patients. For purposes of this policy, a minor is a person under the age of eighteen (18) who is not enrolled or accepted for enrollment at a UW System institution. Examples of settings with vulnerable populations include child care centers, summer camps for minors, precollege or enrichment programs, and health care facilities. For additional information, view the <a href="#">University of Wisconsin System Criminal Background Check Policy</a> .	

### Department Description

The Department of Theatre and Dance at UW-Stevens Point is accredited by NAST and NASD. We offer BFA degrees in Acting, Musical Theatre, Design & Technology as well as BA degrees in Dance, Drama and Arts Management in a department of 260 undergraduate students. Admission to all department programs is by audition and/or interview only.

We are a department within a regional state institution in central Wisconsin committed to fostering a learning environment that develops global citizen artists with individual voices who will inspire, create, and achieve. We value experiential learning that prepares students to be theatre and dance artists and innovators. As a department, we are committed to creating an equitable, inclusive, and accessible educational environment for all our students. See Advocacy, Allyship & Access committee for more information.

Part of UW-Stevens Point's School of Performing Arts, The Department of Theatre & Dance is housed in the Noel Fine Arts Center with facilities that include a 372-seat proscenium theatre, a 150-seat black box theatre, two professional dance studios, dedicated costume, property and scenery shops, and multiple rehearsal spaces. The UW-Stevens Point College of Fine Arts & Communication is recognized as one of a few within the country to be fully accredited in Art & Design, Dance, Music, and Theatre.

### Position Summary

We are seeking a creative and collaborative colleague to join our highly regarded undergraduate Musical Theatre Program. Candidates should have excellent and advanced piano/accompaniment skills and be familiar with both the classical and contemporary musical theatre canons. This position will music direct two musicals per year, teach private voice lessons to BFA musical theatre students, and teach and/or accompany a variety of musical theatre performance lab courses. This position may be asked to contribute to the University's General Education program by teaching Theatre Appreciation or a new course developed by the candidate. Tenure track candidates will be expected to participate in service, including but not limited to service on University and School of Performing Arts committees, active participation in Department recruitment, and advising.

Candidates will bring unique experiences and approaches to teaching and scholarship that expand traditional theatrical conventions. Candidates will be outstanding teachers and mentors who are committed to undergraduate teaching and will share their individual viewpoints and experiences with our dedicated students. Our department values anti-racism, inclusivity, and equity. As we intentionally aspire to address the need for systemic change in our department, the theatre industry, and our greater community, we strongly encourage historically under-represented candidates to apply.

<b>Primary Responsibilities</b> (as a guideline, use Job Responsibilities from Job Overview section of the <a href="#">Job Library</a> and support using specifics of the position)	<b>% of Time</b>
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<b>Teaching, Scholarship, Service</b>	<b>100%</b>
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- Musical Theatre Laboratory Courses
- Individual Voice Lessons
- Music Directing both musicals
- Continuing to work professionally in area of expertise
- Present at regional and national conferences
- Department advising of majors
- Other duties as assigned by the Chair

### Qualifications – Knowledge, Skills, and Abilities:

#### Required Knowledge, Skills, and Abilities

- Minimum academic qualifications require an MFA or MM in Musical Theatre, Music Direction, Voice, or related discipline, along with a successful record in the professional industry.
- University and/or professional experience in musical direction
- Previous university teaching experience
- Advanced piano skills
- Musical Theatre vocal instruction experience

#### Preferred Knowledge, Skills, and Abilities

- Connections and recognitions within the professional musical theatre industry
- Experience and/or interest in program coordinator and development

### Other – Knowledge, Skills, and Abilities:

- Job Requires Driving a State Vehicle (**occasionally**)
- Pre-employment Physical Assessment Required

- Pre-Employment Financial Check Required
- Independent travel is a core function of the job

<b>Physical Effort/Demands:</b>					
	Never (0%)	Seldom (1-10%)	Occasionally (11-33%)	Frequently (34-66%)	Continuously (67-100%)
Sitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Standing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Walking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lifting (arms above your head to reach high and/or difficult areas)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kneeling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Squatting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stooping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lifting 0-10 pounds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lifting 11-20 pounds	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting 21-30 pounds	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting 31-50 pounds	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Equipment Operated:</b>					
<ul style="list-style-type: none"> <li>• Various computer systems and/or software, calculator, fax machine, office copier, telephone, and other electronic office devices.</li> </ul>					
<b>Working Environment:</b>					
The noise level in the work environment is usually quiet.					

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of the job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated on this description.

This position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the position change.

UW-Stevens Point is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the University will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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Employee Name

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Date

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Employee Signature

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Date

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Supervisor Name

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Date

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Supervisor Signature

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Date