



Position Description

General Information	
UW System Title:	Lecturer
UW System Code:	TL020
Business Title:	Lecturer
Supervisor's Business Title:	Assistant Dean, School of Behavioral and Social Sciences
Hours/Shift/Work Schedule:	Varies
Check as needed:	<input type="checkbox"/> Weekends <input type="checkbox"/> Holidays <input type="checkbox"/> Evenings <input type="checkbox"/> On call <input checked="" type="checkbox"/> Varied hours
Principal Work Location:	Main Campus
Department:	Geography/Geology
Supervisory Position:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Employee Category:	<input type="checkbox"/> University Staff <input checked="" type="checkbox"/> Faculty/Academic Staff/Limited
FLSA Status:	<input type="checkbox"/> Non-exempt (hourly) <input checked="" type="checkbox"/> Exempt (salaried)
Date Created/Updated:	2/22/2023
Position of Trust:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<small>(Defined as: Having property access, financial/fiduciary duties, and all executive positions)</small>	
Position of Trust with Access to Vulnerable Populations:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<small>(Defined as: Responsibilities require unsupervised or significant access to vulnerable populations, defined as minors and medical patients. For purposes of this policy, a minor is a person under the age of eighteen (18) who is not enrolled or accepted for enrollment at a UW System institution. Examples of settings with vulnerable populations include child care centers, summer camps for minors, precollege or enrichment programs, and health care facilities. For additional information, view the University of Wisconsin System Criminal Background Check Policy.</small>	

Department Description

The UWSP Department of Geography and Geology has 4 full-time teaching faculty and staff and offers outstanding majors in Community Sustainability and Geospatial Science. The department values quality classroom experiences and emphasizes undergraduate research and community / field experience. For more information, visit www.uwsp.edu/geo.

Position Summary

This position is an excellent opportunity to contribute to growing undergraduate programs in Community Sustainability and Geospatial Science. Primary responsibilities include teaching 100-level physical geography and upper-division GIS courses. Other teaching opportunities may exist in environmental geography, remote sensing, and sustainability. The successful candidate will be responsible for up to a 12-hour teaching load per semester.

Primary Responsibilities (as a guideline, use Job Responsibilities from Job Overview section of the Job Library and support using specifics of the position)	% of Time
A. Undergraduate Teaching <ul style="list-style-type: none"> Facilitate classroom, and possibly some online, instruction for one or more courses, including assessment of student performance Develops instructional material and curriculum relevant to course(s) of instruction 	100
B. Other Responsibilities <ul style="list-style-type: none"> 	0

Qualifications – Knowledge, Skills, and Abilities:
Required Knowledge, Skills, and Abilities <ul style="list-style-type: none"> Minimum of Master’s degree in Geography or related field from an accredited college or university Experience, interest, and commitment to undergraduate teaching
Preferred Knowledge, Skills, and Abilities <ul style="list-style-type: none"> Earned Doctorate in Geography Previous teaching experience, with a demonstrated ability to teach introductory physical geography and upper-division GIS courses (with expertise in ArcGIS Pro) Experience and/or interest in teaching online courses

Other – Knowledge, Skills, and Abilities:
<input type="checkbox"/> Job Requires Driving a State Vehicle <input type="checkbox"/> Pre-employment Physical Assessment Required <input type="checkbox"/> Pre-Employment Financial Check Required <input type="checkbox"/> Independent travel is a core function of the job

Physical Effort/Demands:	Never (0%)	Seldom (1-10%)	Occasionally (11-33%)	Frequently (34-66%)	Continuously (67-100%)
Sitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Standing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Walking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting (arms above your head to reach high and/or difficult areas)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kneeling	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Squatting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stooping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting 0-10 pounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting 11-20 pounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting 21-30 pounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting 31-50 pounds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Equipment Operated:
<ul style="list-style-type: none"> Various computer systems and/or software, calculator, fax machine, office copier, telephone, and other electronic office devices.

Working Environment:

The noise level in the work environment is usually quiet.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of the job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated on this description.

This position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the position change.

UW-Stevens Point is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the University will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee Name

Date

Employee Signature

Date

Supervisor Name

Date

Supervisor Signature

Date