<table>
<thead>
<tr>
<th>Internal/External</th>
<th>External</th>
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<tbody>
<tr>
<td>Position Title</td>
<td>Head Coach, Cross Country/Asst. Coach, Track &amp; Field</td>
</tr>
<tr>
<td>TTC Title and Code</td>
<td>Coach CC001</td>
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<td>FTE</td>
<td>100%</td>
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<tr>
<td>Position Information</td>
<td>Principal Work Location: UW-Stevens Point Main Campus, Marshfield Clinic Champion’s Hall</td>
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<tr>
<td>Supervisor</td>
<td>Brad Duckworth, Director of Athletics</td>
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<tr>
<td>Department</td>
<td>Athletics</td>
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**University Description**

Through the discovery and dissemination of knowledge, UW-Stevens Point stimulates intellectual growth, provides a liberal education, and prepares students for a diverse sustainable world. The university is committed to creating a safe, inclusive learning community for all faculty and staff from a variety of backgrounds. Visit [www.joinuwsp.org](http://www.joinuwsp.org) for more information about UW-Stevens Point. To learn about the Stevens Point (aka Point) area fun, jobs, housing, education, quality of life, and bragging rights, visit [www.EverythingPointsHere.com](http://www.EverythingPointsHere.com).

**Position Summary**
The head coach responsibilities range from the planning, recruiting, coaching, developing, implementing, communication and administering of his/her/their program to achieve University and Department objectives to teaching duties within the Department of Athletics. The Head Coach will exhibit behavior that enhances the respect for the student-athletes, the athletics program, the University, and yourself in the conduct of your professional responsibilities. You are required to direct and control your program in accordance with NCAA, WIAC, and University rules and regulations. Violation of University, NCAA or Conference rules on the part of Athletic Department personnel may result in disciplinary action up to and including termination of employment. The position reports directly to the Athletic Director.

**Required Qualifications**
- Three years coaching, playing or related experience in Cross Country

**Preferred Qualifications**
- Bachelor’s degree from an accredited college or university
- Demonstrated strong commitment to athletes as students
- Experience with photoshop/graphic design & social media platforms
- Supporting students from diverse and multicultural backgrounds
- Personnel Administration
- Fundraising
- Community Relations
- Media Relations
- Excellent interpersonal and communication skills

**How To Apply**
Please be sure to complete all required fields and include all required documents before submitting your application. To return to a draft application, click on the “My Activities” link at the top of the screen after logging in. Once you click on Submit Application, you will not be able to edit or attach any application materials. After submitting the application, you will receive an Application Confirmation email from the application system. Refer to the “How To Apply” document for more information.
<table>
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<tr>
<th>Anticipated Appointment Date</th>
<th>July 25, 2022</th>
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<tbody>
<tr>
<td>Terms of Employment</td>
<td>This is a limited position, exempt from the Fair Labor Standards Act. Limited appointees serve at the pleasure of the appointing authority and are subject to Chapter UWS 15, Wisconsin Administrative Code, Wisconsin Statutes, Sections. 36.17, and UW System UPG #3. UW Stevens Point provides a competitive benefits package including monthly premiums starting at $32, deductibles starting at $250, auto-enrollment in the Wisconsin Retirement System (pension) with employer contributions, and 17+ days of paid time off (PTO)*. Additional benefits and more information available on our Total Rewards page.</td>
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</tbody>
</table>
| Deadline                    | To ensure consideration, completed online applications must be received by end of day, 11:59 pm, on July 6, 2022. However, screening may continue until the needs of the recruitment are met. **Files must be complete to be considered. Submission in PDF format is preferred for all attachments. Please include the following documents:**  
- Cover letter addressing qualifications and experience  
- Resume  
- Contact information for three professional references  
  (Official Transcripts may be required of finalist)  
  Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment. |
| Required Materials          | For additional information regarding the position, please call or email:  
Diane Gilbert, Assistant Athletic Director  
Chair, Search and Screen Committee  
Email: dgilbert@uwsp.edu  
If you have any questions regarding the application process, need special arrangements, or if you submitted your application with missing materials, please call or email:  
Human Resources  
Email: human.resources@uwsp.edu  
Phone: 715-346-2606  
The University of Wisconsin-Stevens Point is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability. UW-Stevens Point values diversity and inclusion as supported by our mission, “Through the discovery, dissemination and application of knowledge, UW-Stevens Point fosters intellectual growth, provides a broad-based education, models community engagement and prepares students for success in a diverse and sustainable world.”  
Individuals with disabilities who need a reasonable accommodation during the application or interview process should contact Human Resources and Affirmative Action at 715-346-2606 or hr@uwsp.edu.  
The safety and success of students, faculty, and staff at the University of Wisconsin-Stevens Point is paramount. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current and prospective students, faculty, and staff. You may obtain the complete report at https://www3.uwsp.edu/dos/clery/Pages/default.aspx  
The University of Wisconsin-Stevens Point will not reveal the identities of applicants who request confidentiality in writing, except the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7). An offer of employment will require a criminal background check and authorization to work within the United States as required by the Immigration Reform and Control Act of 1986.  
*PTO offering prorated based on start date and hours worked.* |