## Position Title
Executive Director for Economic Engagement and Strategic Partnerships

## TTC Title and Code
Assistant Chancellor (EX013)

## FTE
100%

## Principal Work Location
UW-Stevens Point Main Campus, Old Main

## Supervisor
Thomas Gibson, Chancellor

## Department
Office of the Chancellor

## University Description
Through the discovery and dissemination of knowledge, UW-Stevens Point stimulates intellectual growth, provides a liberal education, and prepares students for a diverse sustainable world. The university is committed to creating a safe, inclusive learning community for all faculty and staff from a variety of backgrounds. Visit [www.joinuwsp.org](http://www.joinuwsp.org) for more information about UW-Stevens Point. To learn about the Stevens Point (aka Point) area fun, jobs, housing, education, quality of life, and bragging rights, visit [www.EverythingPointsHere.com](http://www.EverythingPointsHere.com).

## Position Summary
The Executive Director will be responsible for advancing our strategic plan, “Purpose Made Possible”, specifically by leading efforts to serve our external community for impact in talent development, innovation, and partnerships. Working with the Chancellor, Vice Chancellors, Deans and Directors, this position will have a leadership role in developing strategies for the most effective development and “front-door” access to various resources on all three campuses (Stevens Point, Marshfield and Wausau). Reporting to the Chancellor, the Executive Director is responsible for establishing and enhancing long-term, mutually beneficial relationships with industry and regional community partners. The Executive Director will creatively and intentionally expand a campus culture of business and community engagement and is responsible for the management of external client expectations to ensure the highest level of client satisfaction is achieved.

## Required Qualifications
- Minimum of five years of demonstrated experience in economic development, community engagement or other related initiatives
- Engagement and Development Expertise. Extensive knowledge of economic development, community engagement, workforce development or public-private partnerships.
- Corporate Relationships. Capability to develop long-term strategies for corporate relationships that expand engagement opportunities for UW-Stevens Point.
- Schedule Flexibility. Ability and willingness to work nights and weekends as needed. Occasional overnight travel throughout the state and beyond will be required.
- Influential. Excellent public speaking, written communication and relationship-building skills.
- Analytical. Ability to prepare and analyze reports and data.
- Commitment to diversity and seek to foster and support the growth and partnerships with underrepresented groups.
- Bachelor’s degree

## Preferred Qualifications
- Graduate degree
- Higher Education. Have an appreciation and ability to develop an understanding of the unique culture of higher education.
- Leadership and Management. Experience leading and managing a programming, educational or project team.
• Budgeting. Experience developing and managing budgets.
• Enterprise Operations. Knowledge of the operation of large complex organizations, educational institutions or governmental systems.

How To Apply

Please be sure to complete all required fields and include all required documents before submitting your application. To return to a draft application, click on the “My Activities” link at the top of the screen after logging in. Once you click on Submit Application, you will not be able to edit or attach any application materials. After submitting the application, you will receive an Application Confirmation email from the application system. Refer to the “How To Apply” document for more information.

Anticipated Appointment Date

September 1, 2022

Terms of Employment

This is a limited position, exempt from the Fair Labor Standards Act. Limited appointees serve at the pleasure of the appointing authority and are subject to Chapter UWS 15, Wisconsin Administrative Code, Wisconsin Statutes, Sections. 36.17, and UW System UPG #3.

UW Stevens Point provides a competitive benefits package including monthly premiums starting at $32, deductibles starting at $250, auto-enrollment in the Wisconsin Retirement System (pension) with employer contributions, and 17+ days of paid time off (PTO)*. Additional benefits and more information available on our Total Rewards page.

Deadline

To ensure consideration, completed online applications must be received by end of day, 11:59 pm, on July 8, 2022. However, screening may continue until the needs of the recruitment are met.

Files must be complete to be considered. Submission in PDF format is preferred for all attachments. Please include the following documents:
- Cover letter addressing qualifications and experience
- Resume
- Contact information for three professional references

(Official Transcripts may be required of finalist)

Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment.

Position Contact

For additional information regarding the position, please call or email:
Rob Manzke, Chair, Search and Screen Committee
Email: rmanzke@uwsp.edu
Phone: 715-346-3738

Human Resources Contact

If you have any questions regarding the application process, need special arrangements, or if you submitted your application with missing materials, please call or email:
Human Resources
Email: human.resources@uwsp.edu
Phone: 715-346-2606

Special Notes

The University of Wisconsin-Stevens Point is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability. UW-Stevens Point values diversity and inclusion as supported by our mission, “Through the discovery, dissemination and application of knowledge, UW-Stevens Point fosters intellectual growth, provides a broad-based education, models community engagement and prepares students for success in a diverse and sustainable world.”

Individuals with disabilities who need a reasonable accommodation during the application or interview process should contact Human Resources and Affirmative Action at 715-346-2606 or hr@uwsp.edu.
The safety and success of students, faculty, and staff at the University of Wisconsin-Stevens Point is paramount. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current and prospective students, faculty, and staff. You may obtain the complete report at https://www3.uwsp.edu/dos/clery/Pages/default.aspx.

The University of Wisconsin-Stevens Point will not reveal the identities of applicants who request confidentiality in writing, except the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

An offer of employment will require a criminal background check and authorization to work within the United States as required by the Immigration Reform and Control Act of 1986.

*PTO offering prorated based on start date and hours worked.