Internal/External
External

Position Title
Early Childhood Education Teacher

TTC Title and Code
Early Childhood Education Teacher (TL019)

FTE
100%

Principal Work Location: UW-Stevens Point Main Campus, Delzell Hall

Supervisor: Becky Helf, Director, University Child Learning and Care Center

Pay Schedule-range: minimum $33,280.00 based on qualifications and experience

Shift: 7:15am-5:30pm, Monday-Friday.

Department
Helen R. Godfrey University Child Learning and Care Center

The University Child Learning & Care Center (UCLCC) was founded in 1972 by Dr. Helen R. Godfrey. UCLCC is a department within the division of Student Affairs; providing student, faculty, alumni and community, with quality early care and education. UCLCC’s learning environments are cognitively stimulating, aesthetically pleasing, and foster children’s emotional, social, physical and cognitive growth. The center’s strong emphasis on family, community and culture is promoted with developmentally appropriate practices and the Reggio Emilia Inspired Approach. Educational learning goals are based on the Wisconsin Model Early Learning Standards; developed through classroom observation as well as child and program assessments. UCLCC is nationally accredited by the National Association for the Education of Young Children (NAEYC), and rated a 5-star provider by YoungStar; Wisconsin’s quality rating program. UCLCC serves a diverse population with approximately 70 children; students, faculty/staff, and the community at large. Visit www.uwsp.edu/childcare to learn more about the program.

University Description
Through the discovery and dissemination of knowledge, UW-Stevens Point stimulates intellectual growth, provides a liberal education, and prepares students for a diverse sustainable world. The university is committed to creating a safe, inclusive learning community for all faculty and staff from a variety of backgrounds. Visit www.joinuwsp.org for more information about UW-Stevens Point. To learn about the Stevens Point (aka Point) area fun, jobs, housing, education, quality of life, and bragging rights, visit www.EverythingPointsHere.com.

Position Summary
This position is a full-time 100% appointment. The primary responsibly of a UCLCC educational assistant (EA) teacher is to effectively utilize evaluations and assessments to plan, coordinate, and implement a developmentally appropriate learning experience, while supporting children’s social and emotional needs in collaboration with the classroom lead teacher. Assistant teachers are responsible for general supervision, classroom management, and overall safety. In addition to comprehensive classroom responsibilities; EA teachers are responsible for clerical duties, and engaging in administrative support. EA teachers report directly to the UCLCC Director and/or lead classroom teacher. This individual will work with diverse groups of children/families and understand/practice the developmental early childhood standards set by the National Association for the Education of Young Children (NAEYC). The applicant needs to be able to physically work with
Required Qualifications

• Assistant teacher qualified as determined by NAEYC
• Lead Teacher qualified as determined by the Wisconsin Department of Children and Families
• Thorough knowledge of principles and techniques of Early Childhood Education

Preferred Qualifications

• Bachelor’s Degree in Early Childhood Education or related educational 4-year degree
• Lead teacher qualified as determined by NAEYC
• Experience in: WMELS, NAEYC, Reggio Emilia, Conscious Discipline, and YoungStar
• Wisconsin Department of Public Instruction License
• Strong written and oral communication skills
• Strong Early Childhood Education background
• Infant Toddler Development course

How To Apply

Please be sure to complete all required fields and include all required documents before submitting your application. To return to a draft application, click on the “My Activities” link at the top of the screen after logging in. Once you click on Submit Application, you will not be able to edit or attach any application materials. After submitting the application, you will receive an Application Confirmation email from the application system. Refer to the “How To Apply” document for more information.

Anticipated Appointment Date

August 29, 2022

Terms of Employment

This is an Academic Staff annual appointment, exempt from the Fair Labor Standards Act. Salary is commensurate with qualifications and experience.

UW Stevens Point provides a competitive benefits package including monthly premiums starting at $32, deductibles starting at $250, auto-enrollment in the Wisconsin Retirement System (pension) with employer contributions, and 17+ days of paid time off (PTO)*. Additional benefits and more information available on our Total Rewards page.

Deadline

To ensure consideration, completed online applications must be received by end of day, 11:59 pm, on June 22, 2022. However, screening may continue until the needs of the recruitment are met.

Files must be complete to be considered. Submission in PDF format is preferred for all attachments. Please include the following documents:

- Cover letter addressing qualifications and experience
- Resume
- Contact information for three professional references
- Unofficial Transcripts

(Official Transcripts may be required of finalist)

Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment.

Position Contact

For additional information regarding the position, please call or email:

Kara Breitbach, Assistant Director, University Child Learning and Care Center Chair, Search and Screen Committee
Email: kbreitba@uwsp.edu
Phone: 715-346-4370

Human Resources Contact

If you have any questions regarding the application process, need special arrangements, or if you submitted your application with missing materials, please call or email:
Human Resources
Email: human.resources@uwsp.edu
Phone: 715-346-2606

The University of Wisconsin-Stevens Point is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability. UW-Stevens Point values diversity and inclusion as supported by our mission, “Through the discovery, dissemination and application of knowledge, UW-Stevens Point fosters intellectual growth, provides a broad-based education, models community engagement and prepares students for success in a diverse and sustainable world.”

Individuals with disabilities who need a reasonable accommodation during the application or interview process should contact Human Resources and Affirmative Action at 715-346-2606 or hr@uwsp.edu.

The safety and success of students, faculty, and staff at the University of Wisconsin-Stevens Point is paramount. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current and prospective students, faculty, and staff. You may obtain the complete report at https://www3.uwsp.edu/dos/clery/Pages/default.aspx

The University of Wisconsin-Stevens Point will not reveal the identities of applicants who request confidentiality in writing, except the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

An offer of employment will require a criminal background check and authorization to work within the United States as required by the Immigration Reform and Control Act of 1986.

*PTO offering prorated based on start date and hours worked.