



Internal/External	External
Position Title	Treehaven Sous Chef
TTC Title and Code	Chef (DS003)
FTE	100%
Position Information	Principal Work Location: Treehaven, Tomahawk, WI <u>Supervisor</u> : Dan Wright, Executive Chef & Kitchen Manager
University Staff Information	<u>Pay Schedule-range</u> : Minimum \$15.38 per hour, based on qualifications and experience <u>Shift</u> : Hours vary. Extended hours may be necessary to meet facility demands. Evening, Weekend and Holiday hours will be required.
Department	Treehaven
Department Description	Treehaven is a residential education and research conference facility that is a part of the College of Natural Resources. It is located between Rhinelander and Tomahawk, WI, resting on a glacial ridge overlooking 1,400 acres of forest and wetlands. The College of Natural Resources has approximately 1600 undergraduates, 40 graduate students, and over 130 faculty and staff. The College supports premier undergraduate natural resources programs with disciplines in Fisheries and Water Resources, Forestry, Human Dimensions of Natural Resource Management, Soil and Waste Resources, Wildlife Ecology, and the Department of Paper Science and Chemical Engineering.
University Description	Through the discovery and dissemination of knowledge, UW-Stevens Point stimulates intellectual growth, provides a liberal education, and prepares students for a diverse sustainable world. The university is committed to creating a safe, inclusive learning community for all faculty and staff from a variety of backgrounds. Visit www.joinuwsp.org for more information about UW-Stevens Point. To learn about the Stevens Point (aka Point) area fun, jobs, housing, education, quality of life, and bragging rights, visit www.EverythingPointsHere.com .
Position Summary	The Treehaven Chef works in concert with the Kitchen Manager/Head Chef to develop menus and recipes. This position performs all scratch cooking and related activities and acts a kitchen lead when Head Chef is not available, including supervising staff on their shifts. The Treehaven Chef will interact with customers to safely create and serve high quality food.
Required Qualifications	<ul style="list-style-type: none"> • Culinary Training -Associate Degree or equivalent from an accredited school. • Minimum of 3 years of demonstrated success in commercial food service.
Preferred Qualifications	<ul style="list-style-type: none"> • Large group (at least 100 guests) food service experience. • Experience in upscale meal preparation and presentation. • Experience in employee training and supervision. • Experience in food purchasing and inventory.



How To Apply	Please be sure to complete all required fields and include all required documents before submitting your application. To return to a draft application, click on the “My Activities” link at the top of the screen after logging in. Once you click on Submit Application, you will not be able to edit or attach any application materials. After submitting the application, you will receive an Application Confirmation email from the application system. Refer to the “How To Apply” document for more information.
Anticipated Appointment Date	June 1, 2022
Terms of Employment	<p>This is an on-going University Staff position, non-exempt from the Fair Labor Standards Act. This position is required to serve a six-month probation period.</p> <p>UW Stevens Point provides a competitive benefits package including monthly premiums starting at \$32, deductibles starting at \$250, auto-enrollment in the Wisconsin Retirement System (pension) with employer contributions, and 17+ days of paid time off (PTO)*. Additional benefits and more information available on our Total Rewards page.</p>
Deadline	<p>To ensure consideration, completed online applications must be received by end of day, 11:59 pm, on May 30, 2022. However, screening may continue until the needs of the recruitment are met.</p> <p>Files must be complete to be considered. Submission in PDF format is preferred for all attachments. Please include the following documents:</p>
Required Materials	<ul style="list-style-type: none"> - Cover letter addressing qualifications and experience - Resume - Contact information for three professional references <p>(Official Transcripts may be required of finalist)</p> <p>Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment.</p>
Position Contact	<p>For additional information regarding the position, please call or email: Dan Wright, Chair, Search and Screen Committee Email: daniel.wright@uwsp.edu Phone: 715-346-2432</p>
Human Resources Contact	<p>If you have any questions regarding the application process, need special arrangements, or if you submitted your application with missing materials, please call or email: Human Resources Email: human.resources@uwsp.edu Phone: 715-346-2606</p>
Special Notes	<p>The University of Wisconsin-Stevens Point is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability. UW-Stevens Point values diversity and inclusion as supported by our mission, “Through the discovery, dissemination and application of knowledge, UW-Stevens Point fosters intellectual growth, provides a broad-based education, models community engagement and prepares students for success in a diverse and sustainable world.”</p> <p>Individuals with disabilities who need a reasonable accommodation during the application or interview process should contact Human Resources and Affirmative Action at 715-346-2606 or hr@uwsp.edu.</p> <p>The safety and success of students, faculty, and staff at the University of Wisconsin-Stevens Point is paramount. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current and prospective students, faculty, and staff. You may obtain the complete report at https://www3.uwsp.edu/dos/clery/Pages/default.aspx</p>



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Human.Resources@uwsp.edu

The University of Wisconsin-Stevens Point will not reveal the identities of applicants who request confidentiality in writing, except the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

An offer of employment will require a criminal background check and authorization to work within the United States as required by the Immigration Reform and Control Act of 1986.

The University of Wisconsin System is engaged in a Title and Total Compensation (TTC) project to redesign job titles and compensation structures. As a result of the TTC project, official job titles on current job postings have changed. Job duties and responsibilities remain the same. For more information please visit: wisconsin.edu/ohrwd/title-and-total-compensation-study/ .”

*PTO offering prorated based on start date and hours worked.



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