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| External                | External  |
| Position Title          | Vice Chancellor for University Advancement/CEO of the UWSP Foundation   |
| TTC Title and Code      | Vice Chancellor (EX011)   |
| FTE                     | 100%  |
| Position Information    | Principal Work Location: UW-Stevens Point Main Campus, Old Main<br><u>Supervisor</u> : Dr. Thomas Gibson, Chancellor  |
| Hours                   | 8:00am-4:30pm, Monday-Friday. Evening and weekend hours as needed.  |
| Department              | University Advancement  |
| Department Description  | The Vice Chancellor and Chief Executive Officer of the UWSP Foundation will serve as the university's chief development officer and as chief executive of the University of Wisconsin-Stevens Point Foundation, a separate non-stock, non-profit corporation. The Vice Chancellor will oversee the following Units: Alumni Engagement, Major Gifts, Foundation, and Advancement Operations, including responsibility for the personnel, budgets, and programs of these areas.   |
| University Description  | Through the discovery and dissemination of knowledge, UW-Stevens Point stimulates intellectual growth, provides a liberal education, and prepares students for a diverse sustainable world. The university is committed to creating a safe, inclusive learning community for all faculty and staff from a variety of backgrounds. Visit <a href="http://www.joinuwsp.org">www.joinuwsp.org</a> for more information about UW-Stevens Point. To learn about the Stevens Point (aka Point) area fun, jobs, housing, education, quality of life, and bragging rights, visit <a href="http://www.EverythingPointsHere.com">www.EverythingPointsHere.com</a> .   |
| Position Summary        | The Vice Chancellor for University Advancement serves as the university's chief development officer and serves as the CEO in consultation and cooperation with the University of Wisconsin-Stevens Point Foundation, Inc., a separate non-stock, non-profit corporation (the "Foundation"). The Vice Chancellor will work closely with campus partners to craft a development vision that is consistent with the university's strategic plan and create and execute a capital campaign strategy to satisfy objectives that flow from that collaboration. The administrative functions directly responsible to the Vice Chancellor are Alumni Engagement, Major Gifts, Foundation, and Advancement Operations. The Vice Chancellor is responsible for the personnel, budgets, and programs of these areas.<br><br>The Vice Chancellor reports to the Chancellor, is an active participant as a member of the Chancellor's executive staff, serves on the Chancellor's cabinet, and represents the Chancellor when appropriate. As Foundation CEO, the Vice Chancellor also serves as an Ex-Officio Director of the Foundation and reports to its Board of Directors. |
| Required Qualifications | <ul style="list-style-type: none"> <li>A bachelor's degree is required for this position as is at least seven years of experience in non-profit, business development or higher education fundraising with personal success raising major gifts.</li> </ul>   |



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| Preferred Qualifications     | <ul style="list-style-type: none"> <li>• a commitment to the mission of University of Wisconsin-Stevens Point—to foster student success both in and out of the classroom through collaborative academic support structures that allow students to explore, learn, and grow;</li> <li>• a solid understanding of all facets of fundraising including annual, planned, and corporate giving;</li> <li>• a record of soliciting gifts with significant institutional impact;</li> <li>• an ability to lead, plan, and support professional staff members;</li> <li>• administrative and management savvy with a track record of putting systems into place;</li> <li>• a history of initiating, building, and leveraging internal and external relationships;</li> <li>• excellent oral, written, and interpersonal skills;</li> <li>• working knowledge of prospect tracking system and donor databases; and</li> <li>• Advanced degree.</li> </ul> |
| How To Apply                 | <p>To apply for this position, visit:<br/> <a href="#">Vice Chancellor for University Advancement and Chief Executive Officer of the University of Wisconsin-Stevens Point Foundation, University of Wisconsin-Stevens Point.</a><br/> To nominate a candidate, please contact Don Hasseltine, <a href="mailto:donhasseltine@aspingleadershipgroup.com">donhasseltine@aspingleadershipgroup.com</a> or Kim Farr, <a href="mailto:kimfarr@aspingleadershipgroup.com">kimfarr@aspingleadershipgroup.com</a>.</p>  |
| Anticipated Appointment Date | August 1, 2022  |
| Terms of Employment          | <p>This is a limited position, exempt from the Fair Labor Standards Act. Limited appointees serve at the pleasure of the appointing authority and are subject to Chapter UWS 15, Wisconsin Administrative Code, Wisconsin Statutes, Sections. 36.17, and UW System UPG #3.</p> <p>UW Stevens Point provides a competitive benefits package including monthly premiums starting at \$32, deductibles starting at \$250, auto-enrollment in the Wisconsin Retirement System (pension) with employer contributions, and 17+ days of paid time off (PTO)*. Additional benefits and more information available on our <a href="#">Total Rewards page</a>.</p>  |
| Deadline                     | <p>Review of applications will begin immediately and continue until the successful candidate has been selected. All inquiries will be held in confidence.</p> <p><b>Files must be complete to be considered. Submission in PDF format is preferred for all attachments. Please include the following documents:</b></p> <ul style="list-style-type: none"> <li>- Cover letter responsive to the mission of UW-Stevens Point as well as the qualifications stated in the Prospectus</li> <li>- Resume</li> </ul>   |
| Required Materials           | <p>(Official Transcripts required of finalist)</p> <p>Employment will require a criminal background check. It will also require you and your references to answer questions regarding sexual violence and sexual harassment.</p>  |
| Position Contact             | <p>For additional information regarding the position, please call or email:<br/> Pratima Gandhi, Chair, Search and Screen Committee<br/> Email: <a href="mailto:pgandhi@uwsp.edu">pgandhi@uwsp.edu</a></p>  |
| Human Resources Contact      | <p>If you have any questions regarding the application process, need special arrangements, or if you submitted your application with missing materials, please call or email:<br/> Human Resources<br/> Email: <a href="mailto:human.resources@uwsp.edu">human.resources@uwsp.edu</a><br/> Phone: 715-346-2606</p>  |



University of Wisconsin  
**Stevens Point**

2100 Main Street - Stevens Point, WI 54481  
+1-715-346-2606 (p) +1-715-346-3698 (f)  
[Human.Resources@uwsp.edu](mailto:Human.Resources@uwsp.edu)

## Special Notes

The University of Wisconsin-Stevens Point is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability. UW-Stevens Point values diversity and inclusion as supported by our mission, "Through the discovery, dissemination and application of knowledge, UW-Stevens Point fosters intellectual growth, provides a broad-based education, models community engagement and prepares students for success in a diverse and sustainable world."

Individuals with disabilities who need a reasonable accommodation during the application or interview process should contact Human Resources and Affirmative Action at 715-346-2606 or [hr@uwsp.edu](mailto:hr@uwsp.edu).

The safety and success of students, faculty, and staff at the University of Wisconsin-Stevens Point is paramount. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution of an annual security report to all current and prospective students, faculty, and staff. You may obtain the complete report at <https://www3.uwsp.edu/dos/clery/Pages/default.aspx>

The University of Wisconsin-Stevens Point will not reveal the identities of applicants who request confidentiality in writing, except the identity of the successful candidate will be released. See Wis. Stat. sec. 19.36(7).

An offer of employment will require a criminal background check and authorization to work within the United States as required by the Immigration Reform and Control Act of 1986.

\*PTO offering prorated based on start date and hours worked.



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