

UWSP 10.05 Notice Periods.

(1) Fixed term appointments. Written notice that a fixed term appointment will not be renewed shall be given to those holding less than .5 FTE appointments in advance of the expiration of the appointment as follows:

(a) at least 3 months before the end of the appointment in the first 2 years, and 6 months thereafter;

(b) in addition, academic staff members holding a .5 FTE or more appointment or those who have accumulated 7 academic years of service at .5 FTE or more per semester shall be notified at least 6 months before the end of the appointment in the 3rd through 7th years, at least 9 months before the end of the appointment in the 8th through 10th years, and, thereafter, at least 12 months before the end of the appointment;

(c) when the letter of appointment states that renewal is not intended, no further notice of nonrenewal is required.

(2) Probationary Appointments. An academic staff member who is employed on probationary appointment shall be notified in writing by the chancellor or a designee of reappointment or nonrenewal for another term in advance of the expiration of the current appointment as follows:

(a) at least 3 months before the end of the appointment in the 1st year;

(b) at least 6 months before the end of the appointment in the 2nd year;

(c) after 2 or more years of continuous service at the university, such notice shall be given at least 12 months before the expiration of the appointment.

(3) Absence of Proper Notification. If proper notice is not given in accordance with 10.05 above, the aggrieved person shall be entitled to a 1-year terminal appointment (academic year appointment if appropriate) without penalty. Such appointment, however, shall not result in the attainment of indefinite status.

UWS 10.05 Notice.

(1) Written notice that a fixed term or probationary academic staff appointment will not be renewed shall be given to the appointee in advance of the expiration of the appointment as follows:

(a) Fixed term appointments: At least 3 months before the end of the appointment in the first 2 years and 6 months thereafter. When the letter of offer for a fixed term appointment states that renewal is not intended, no further notice of nonrenewal is required.

(b) Probationary appointments: At least 3 months before the end of the appointment in the first year; 6 months before the end of the appointment in the second year; and 12 months thereafter.

(2) If proper notice of nonrenewal is not given in accordance with sub. (1), the appointment shall be extended so that at least the required notice is provided.

(3) The policies and procedures of each institution may provide for longer notice periods for teaching members of the academic staff. Unless specifically enumerated in the institutional policies and procedures, the above provisions shall govern.

History: Cr. [Register, October, 1975, No. 238](#), eff. 11-1-75.