

## Student Payroll Schedule

### 2026 Academic Year – Spring Semester

Payroll Dates From – Through	Payroll Period	Times Due by Noon	Student Payday
Jan 11** – Jan 24*	3	Jan 27	Feb 5
Jan 25* – Feb 7*	4	Feb 10	Feb 19
Feb 8* – Feb 21*	5	Feb 24	March 5
Feb 22* – March 7*	6	March 10	March 19
March 8* – March 21**	7	March 24	April 2
March 22* – April 4*	8	April 7	April 16
April 5* – April 18*	9	April 21	April 30
April 19* - May 2*	10	May 5	May 14
May 3* - May 16**	11	May 19	May 28

- Students will be paid via Direct Deposit. Pay stubs are only available online. Timesheets and pay stubs are found in Workday under the **Benefits and Pay** tab
- Please have all new employees to the University present I-9 identification to the HR office as part of their onboarding. Students will need either something from **List A** (an example of this would be a passport) or **Lists B and C** (examples of List B: driver's license or student ID. Examples of List C: birth certificate or social security card). The student **cannot** begin working until the I-9 is completed.
- Academic year work study funds start January 20, 2026
- **May Graduates** are not eligible to be paid on student payroll after May 16, 2026 without future enrollment in higher education.
- **Workday timesheets must be approved by the manager on or before the Monday (5pm) after the pay period ends.**

\*25 hours per week maximum

\*\*40 hours per week maximum

Please reach out to Jake Shearier at [jshearier@uwsp.edu](mailto:jshearier@uwsp.edu) with any questions.