

Authorized Signers of Contracts for UW-Stevens Point

For 2025-2026— *Effective: July 15, 2025*

Name:	Title:	Signature Authorized For:	Authorized Limit:
General Approval Authority			
Pratima Gandhi	Chancellor (interim)	All Contracts	General approval authority
Erin Hintz	Vice Chancellor for Finance and Administration (interim)	All Contracts	General approval authority
La Vonne Cornell-Swanson	Provost and Vice Chancellor for Academic Affairs	All Contracts	General approval authority
Andrew Braatz	Associate Vice Chancellor and Controller	All Contracts All Procurement Contracts (Ch. 16) **	General approval authority
Limited Approval Authority			
Al Thompson	Vice Chancellor for Student Affairs	Housing-related contracts and entertainment contracts	Limited approval authority
Katherine Jore	Associate Vice Chancellor for Personnel, Budget and Grants	Proposals and Contracts for grants, extramural funding	Limited approval authority
Justin Willis	Director, Admissions	Financial Aid contracts	Limited approval authority
Susan Johnson	Director, Financial Aid	Financial Aid contracts	Limited approval authority
Brad Van Den Elzen	Director, Office of International Education	International inter-institutional agreements, international housing and travel contracts	Limited approval authority
Jesse Crain	Purchasing Director (Ch. 16, Ch. 36)	Academic Support Service Agreements, Personal Service Agreements All Procurement Contracts**	Limited approval authority
Adivi Chatterjee	Purchasing Agent (Ch. 16)	Academic Support Service Agreements, Personal Service Agreements All Procurement Contracts**	Limited approval authority for Ch. 16 purchases less than \$50,000
Limited Approval Authority, value up to \$10,000-\$15,000			
Sarah Andersen	Associate Lecturer, Clinical Supervisor of Audiology	Patient purchase agreements	Contract value up to \$10,000
Rachel Craig	Clinical Director for Audiology	Contracts for off-campus practicum and/or external sites, patient purchase agreements	Contract value up to \$10,000
Melanie Cychoz	Director of Conferences and Event Services	Facility liability waivers and entertainment contracts	Contract value up to \$10,000
Brad Duckworth	Director of Athletics	Athletic game contracts	Contract value up to \$10,000

Julia Fischer	Assistant Dean, School of Health Sciences and Wellness	Loaner Agreements (for Communicative Disorders equipment loaned to individuals), contracts for off-campus practicum and/or external sites	Contract value up to \$15,000
Rebecca Henning	Professor, Audiology	Patient purchase agreements	Contract value up to \$10,000
Steve Johnson	Director of Clinical Education – Doctor of Physical Therapy	Contracts for off-campus practicum and/or external sites	Contract value up to \$10,000
Missy Burgess	Director, University Centers	Facility liability waivers and entertainment contracts	Contract value up to \$10,000
Michele Miller	Associate Director, University Centers, Programs	Off-campus work study agreements	Contract value up to \$10,000
Kevin Neuman	Assistant Dean, Sentry School of Business and Economics	Agency 81 agreements	Contract value up to \$10,000
Sondra Reynolds	Director of Clinical Services – Speech-Language Pathology	Contract for off-campus practicum and/or external sites	Contract value up to \$10,000
Rebecca Sommer	Dean, College of Professional Studies	Off-campus practicum and/or external sites	Contract value up to \$10,000
Gretel Stock	Dean, University College	Site Licenses, internships and agreements for research sharing and collaboration within University College	Contract value up to \$10,000
Tonya Veith	Assistant Professor, Audiology	Patient purchase agreements	Contract value up to \$10,000

***Signature authority for purchasing contracts authorized through UW System, including procurement contracts under Chapter 36*

NOTE: All contracts should be routed and reviewed by the main signatory listed above. If the contract value is above the authorized limit of the signer, the signer will first review compliance with all contracting and purchasing rules and will facilitate the routing of the contract for approval to a general approval authority.

[Signature Authority - Finance and Administration | UWSP](#)