

Emergency Response Guide

You are in Room _____

Dial 9 and 1 for an outside line

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| Emergency Phone Numbers | Police or Fire.....911 Police Non-Emergency.....715-387-3111 24/7 Crisis Intervention Hotline....715-384-5555 | Poison Control.....1-800-222-1222 Suicide Prevention.....1-800-273-8255 |
| General Principles | Protect Yourself → | When Calling 911 1. Tell dispatcher your location—include building and room number. 2. Answer all the dispatcher’s questions & do NOT hang up until told to do so. 3. Follow all directions given by emergency personnel. |
| Criminal Acts | Acts IN PROGRESS → <ul style="list-style-type: none"> ◆ Intrusion ◆ Theft ◆ Active Shooter → DIAL 911 → | Move to Safety In case of Active Shooter, move to a room, lock door, turn off lights, stay away from door |
| Threat of Violence | Acts NOT In Progress → <ul style="list-style-type: none"> ◆ Vandalism ◆ Missing property → | Report to Dean of Administration Services Contact information below. |
| Medical Emergency | DIAL 911 → | If trained, Begin First Aid → Do NOT transport to hospital yourself. Wait for emergency personnel. |
| Building Evacuation | <ul style="list-style-type: none"> ◆ Fire ◆ Chemical Spill ◆ Bomb Threat → Pull Fire Alarm & Evacuate Building → | Use Nearest Exit Or Alternate Safe Route → DIAL 911 → Return to building when “All Clear” is given. Do NOT use Elevators |
| Natural Disaster / Inclement Weather | <ul style="list-style-type: none"> ◆ Tornado ◆ Thunderstorm ◆ Blizzard → WARNING: Severe weather has been sighted in the area. → WATCH: Conditions are favorable for severe weather. | Monitor News and Weather Broadcasts <ul style="list-style-type: none"> ◆ Stay away from windows ◆ Do NOT use elevators ◆ Seek appropriate shelter |

Call one of the following people after any of the above situations happen. →

PHONE NUMBERS WILL BE LISTED HERE