

First Name Last Name

email address

Address until end of the semester:
Street Name
City, State, Zip
Telephone #

Do not repeat if these are the same

Permanent Address:
Street Name
City, State, Zip
Telephone #

ANTICIPATED WI LICENSURE

- XXX
- XXX
- XXX

Use the **License Codes/Ranges & Required Student Teaching** document available on our website to complete this. List ALL licenses you are eligible for.

Sample **Age Ranges** format:

EC (Ages 0-8) Early Childhood (70-777)

MC-EA (Ages 6-13) Elementary Education (72-777)

EA-A (Ages 10-21) Broadfield Social Studies (72-734)

EC-A (Ages 0-21) Music Ed – General (74-515)

Sample **Grade Ranges** format:

Birth-3rd Early Childhood (EC-1777)

K-9 Elementary Education (K-9 – 2088)

4-12 History & Social Studies (4-12 – 2700)

K-12 Music Education (K-12 – 2500)

EDUCATION

- University of Wisconsin – Stevens Point

Teaching Major:
Teaching Minor:



If you attended other schools, and earned a degree, between high school and UWSP, insert them here along with the degree(s) earned.

- High School, City/State, Graduation Date

- Courses completed or in-progress in the teaching major:
Name (not number) Name
- Courses completed or in progress in the teaching minor:
Name Name

List courses by descriptive title, not by course number. Include any courses taken in your Major/Minor Summer or Fall 2017 as these will not show up on your DPR.

Include every course listed under your major and minor, even if it is a repeat.

Format this into 2 or 3 columns.

- Classroom Practicum Experiences

- TBD; Elementary Methods Block, 240 hrs
- School Name, City, State; 4th grade/reading, Ms. Teacher, 20 hrs
- Previous to that....
- Etc.

List most recent first.

***Include what you know about expectations for the current semester, for example:

Elementary Methods Block, 240 hours. Science Methods, 50 hours. Integrated Curriculum Block, 240 hours.

List school, city, state, grade level/subject focus, teacher's name, and approximate total hours in this experience.

Do NOT list hours that you spent just observing.

TEACHING RELATED EXPERIENCES

- Date. XYZ Camp Counselor, City, State.
- Previous to that....
- Etc.

Here you should list experiences you have had that involve working with children, i.e. summer camp counselor, youth group involvement.

AWARDS & ACTIVITIES

- ABC Scholarship Recipient (2010)
- XYZ Student Organization (member 2007-2010; secretary 2010)
- Dean’s List (Spring 2022)
- *Previous to that....*
- *Etc.*

Here you should list special university honors and/or Dean’s List you have received (per semester) and activities that you participate in that communicate about you as a future teacher.

OTHER WORK EXPERIENCES

- 2012-present. Best Eating Café, City, WI. Waitress.
- *Previous to that....*
- *Etc.*

List most recent first. These are important because they demonstrate your responsibility. Do not repeat anything from ‘Teaching Related Experiences’ above.

REFERENCES

- XXX
- XXX
- XXX

List the name and title, of three references that will be able to speak about you as a potential student teacher. TWO must be UWSP instructors. Please ask for their preferred mode of contact and include either a phone number or email address.
****Always ask a person before listing them as a reference. This alerts them to the fact that they may be contacted to provide information about you. It is a good idea to send them a copy of your Teacher Candidate Resume for reference.*

Describe yourself as a pre-service teacher candidate. What strengths will you bring to this student teaching experience?
 (Limit: 200 words)

***If you plan to be employed during student teaching, you must list the place of employment and estimated hours per week here:

*-Delete if not pertinent to your situation.
 -Do not create new sections for this resume.*

***If you have personal considerations/required accommodations that must be considered in making this placement request, please describe them here:

I affirm that the information provided is accurate and grant the release of this information for the purpose of arranging a student teaching/internship assignment.

Signed _____ Date _____

This statement and your signature or typed name must be present.

Formatting Instructions:

- Use a similar form to this sample
- Remove any unneeded lines and try your best to reduce empty white space

In preparation for submitting as part of your online Application:

- Save a copy in your files as a **PDF**
- Name the document [LastName,FirstInitial,underscore,TCResume]
 - Example: Pointer,S_TCRResume

Proofread your résumé!

All résumés will be sent as is, including any typos, extra white space, or samples/instructions you accidentally leave on it.