



University of Wisconsin-Stevens Point

College of Professional Studies
School of Education
Office of Field Experiences

Stevens Point WI 54481-3897
715-346-2449; Fax 715-346-2549
E-mail: field.experiences@uwsp.edu
www.uwsp.edu/education/Pages/fieldExp

Request for Practicum Experience

Student Information

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|--------------------|-----------------------|
| UWSP Student Name: | Student Phone Number: |
| Student Email: | |

Course & University Instructor/Supervisor Information

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|--|------------------|
| UWSP Course Number and Title: | Instructor Name: |
| Instructor Email: | Office Phone #: |
| Practicum Experience Preference: (grade level, subject, and/or teacher): | |
| Dates Requested: | Number of hours: |

Description of Practicum Experience Requirements*

Include information about expectations and requirements for working with students, leading the class, planning lessons, administering assessments, university instructor visits, etc.

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***Note:** Practicum Experience precedes student teaching and holds different expectations. There are no requirements for training or years of experience for classroom teachers to host practicum students other than a willingness to allow for the experience(s) described above. The Office of Field Experience will send out specific requests for student teaching placements independent of instructors and students.

Approved by Office of Field Experience Manager, Kelly Seefeldt:  Date: 10-27-2022

Approved by UWSP Instructor: _____ Date: _____

Approved by participating Administrator or Teacher: _____ Date: _____

Directions: Fully approved forms should be submitted to the cooperating teacher as well as the appropriate school district administrator and/or practicum coordinator prior to any practicum placement.

Cc: UWSP Office of Field Experiences Manager
UWSP Instructor

Note: School districts may require additional requirements, such as an updated background check or other documentation. Please contact the Office of Field Experiences with questions or for assistance.