



<b>Position Title:</b> Summer Positions, Boys & Girls Club of Portage County	<input checked="" type="checkbox"/> Paid <input type="checkbox"/> Volunteer
<b>Approximate number of hours per week:</b> 6-25 hours per week	<b>Wage (if paid):</b> \$11 and up (based on experience)
<b>Description (include age/grade levels, any specific subject areas, specific dates):</b>  Position Title: Program Leader Locations: Stevens Point, Plover, Almond-Bancroft, Junction City, Rosholt Position Summary: Program Leaders are responsible for direct service to Club members, including program implementation, behavior support, safety, and facility management. This role helps ensure the delivery of high-quality, outcome-driven youth development programs that align with the Club's mission while upholding adherence to organizational policies and procedures. Compensation: \$11-13, based on experience and location Times: Monday - Friday, 3:00-7:00 PM (no nights or weekends) Hours: 6-25 hours per week (flexible schedules) How to apply: Visit <a href="http://www.bgclubpc.org/employment">www.bgclubpc.org/employment</a> to apply and see a full list of open positions  Position Title: Education Coordinator Locations: Stevens Point, Plover Position Summary: The Program Coordinator is responsible for the planning and implementation of programs in the core program area of Education. This role helps ensure the delivery of high-quality, outcome-driven youth development programs that align with the Club's mission while upholding adherence to organizational policies and procedures. Responsibilities include program development and implementation, behavior support, safety, and facility management. Compensation: \$13-15, based on experience and location Times: Monday - Friday, 3:00-7:00 PM (no nights or weekends) Hours: 15-25 hours per week (flexible schedules) How to apply: Visit <a href="http://www.bgclubpc.org/employment">www.bgclubpc.org/employment</a> to apply and see a full list of open positions  Position Title: Site Coordinator Location: Rosholt Position Summary: The Site Coordinator is responsible for overseeing the day-to-day operations and programming of a Club site under the direction of a Director of Programming. This role ensures the delivery of high-quality, outcome-driven youth development programs that align with the Club's mission while upholding adherence to organizational policies and procedures. Responsibilities include program development and oversight, staff and volunteer management, behavior support, administrative and financial management, marketing and public relations, safety, and facility management. Compensation: \$15-\$20 per hour, based on experience Times: Monday - Thursday, 2:30-6:00 PM (no nights or weekends) Hours: 15-25 hours per week (flexible schedules) How to apply: Visit <a href="http://www.bgclubpc.org/employment">www.bgclubpc.org/employment</a> to apply and see a full list of open positions	

**Contact Name:** Angela Voss, Director of Operations

**Contact Email/Phone:** angela.voss@bgclubpc.org / 715-341-4386

**Best time to contact:** 9:00 AM- 5:00 PM

**Today's date:** 7/31/25



**BOYS & GIRLS CLUB**  
OF PORTAGE COUNTY

# WE ARE HIRING!

Looking for a job that is fun, flexible, and full of impact? Join us this school year!

## OPEN POSITIONS

- Program Leaders
- Program Coordinators
- Front Desk Coordinator
- Site Coordinator

## HOURS

- Monday-Friday afternoons
- 6-25 hours per week
- Flexible scheduling
- No nights or weekends!

## LOCATIONS

- Stevens Point
- Junction City
- Plover
- Rosholt
- Almond-Bancroft

**APPLY NOW!**

 [www.bgclubpc.org/employment](http://www.bgclubpc.org/employment)

 715-341-4386       [info@bgclubpc.org](mailto:info@bgclubpc.org)

