

# ACADEMIC INTEGRITY

**Academic integrity is a core value of UW-Stevens Point. Our campus community is committed to fostering a fair, just, and honest learning environment. As a student, upholding personal honesty and respecting others' intellectual property is essential. Academic dishonesty undermines the university's integrity, so it's important to only claim your own work and properly credit others.**

**Acts such as cheating, fabrication, plagiarism, unauthorized use of materials or collaboration, and aiding these acts are considered academic misconduct and can lead to disciplinary action. If you are accused of academic misconduct, please know that there is a formal process to address the situation. Engaging in this process is crucial for ensuring a fair evaluation of the circumstances. You will have the opportunity to present your side, provide evidence, and explain any misunderstandings. By participating actively and honestly, you can help clarify the facts and work toward a fair resolution.** *UWSP Ch. 14 Student Academic*

*Disciplinary Procedures can be found: <https://www.uwsp.edu/dos/Documents/UWSP14-Final2019.pdf>*

## **UWSP Ch. 14.03(1) Academic Misconduct Subject to Discipline:**

- a. Seeks to claim credit for the work or efforts of another without authorization or citation, such as copying another student's homework.
- b. Uses unauthorized materials or fabricated data in any academic exercise.
- c. Forges or falsifies academic documents or records.
- d. Intentionally impedes or damages the academic work of others, to include damaging work of others.
- e. Engages in conduct aimed at making false representation of a student's academic performance.
- f. Assists other students in any of these acts

## **UWSP Ch. 14.04(1) Disciplinary Sanctions:**

- a. An oral reprimand
- b. A written reprimand presented only to the student
- c. An assignment to repeat the work, to be graded on its merits
- d. A lower or failing grade on a particular assignment or test
- e. A lower grade in the course
- f. A failing grade in the course
- g. Removal of the student from the course in progress
- h. A written reprimand to be included in the student's disciplinary file
- i. Disciplinary probation
- j. Suspension or expulsion from the university

## **Artificial Intelligence:**

At UW-Stevens Point we expect our students to uphold the core values of academic integrity which include honesty, trust, fairness, respect, and responsibility. The availability of artificial intelligence (AI) tools like Chat GPT, Dall-E, and others has afforded us both opportunities and challenges as it relates to academic integrity. As stated in UWS Chapter 14, "Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors."

Students are responsible for knowing their instructor's expectations when it comes to using AI tools. If it is unclear whether AI tools are allowed in a particular course or for an assignment, it is the student's responsibility to ask their instructor before using them. Instructors' expectations will vary from course to course. If an instructor does not allow the use of AI tools and they suspect a student has used them, they will invite the student to meet with them about the possible violation of UWS 14.03(1)(b) Use of Unauthorized Materials. As a reminder, if students are allowed to use AI tools, they should properly cite those tools. Citation guidance is provided on the UWSP Library Artificial Intelligence Lib Guide.

# ACADEMIC MISCONDUCT What to expect!

## I've been accused of Academic Misconduct, what should I do?

If you receive a letter from an instructor indicating they believe you may have engaged in academic misconduct, it is in your best interest to schedule a meeting with them to discuss the matter. This meeting provides an opportunity for an open and honest conversation, allowing you to share your perspective and clarify any misunderstandings. While instructors can make a determination and assign sanctions, this discussion may help both parties reach a fair resolution. If you decide not to meet with the instructor, they will make a decision based on the information available to them. *See below for full process.*

### Discussion with Instructor:

When an instructor is concerned about potential academic misconduct, they will invite you to a meeting. You can expect to receive a letter (via email) that specifies the alleged violation and times to meet. During this meeting, both you and the instructor will discuss the concern. This is the time for you to share how you completed your work, provide any information or evidence that demonstrates the work you did, or any other information that may be helpful to the conversation. After your meeting, the instructor will provide a follow up letter (via email), with their decision.



### Request for a hearing:

If you are found responsible for academic misconduct and do not agree with the decision or sanction, you can request a hearing. This request must be requested within 10 days of the decision letter provided to you by the instructor. A hearing will review the case fully.

### Hearing:

At the hearing, both the student and the instructor will be given opportunities to present statements, evidence, or witnesses related to the alleged academic misconduct. In preparation for the hearing, consider preparing an opening and closing statement and identify any witnesses (if applicable). The hearing committee/examiner will make a determination within 10 days of the hearing. Sanctions involving suspension or expulsion can be appealed to the Vice Chancellor for Student Affairs.



### For more information visit:

<https://www3.uwsp.edu/dos/Pages/Student-Conduct.aspx>



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