## **Keys to Successful Employment**

Support from Job Coach

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- 1. Job Coach that takes direction from advocate re: when and where support is needed.
- 2. Job Coach that blends into work environment.
- 3. All feedback is provided in a private setting not in front of other coworkers or customers.
- 4. Job Coach that takes time to understand disability of the self-advocate including special accommodates that are required.
- 5. Job Coach that brainstorms on ideas to improve work.
- 6. Job coach that shows self-advocate the task and how to complete it to the best of their ability. Then, lets them try independently and allows for failing and reteaching if needed.
- 7. If melt-down takes place, do not say "get over it". Let it happen then brainstorm on ways to prevent it in the future i.e. more breaks.
- 8. Develop a plan for fading from work environment. Make sure it is agreed upon by the job coach, self-advocate, and employer (Fade = slowly taking away job coach support).
- 9. If Job Coach fades from work environment, make sure appropriate phone number is provided for emergencies.
- 10. Use a calm voice when giving directions.
- 11. Avoid language that is Literal or sarcasm because it can be often misinterpreted. \*\*\* Think about this.
- 12. Give Tour of workplace and meet coworkers so everyone gets to know each other, and everyone can communicate successfully.
- 13. Both the job coach and employee should be open minded to learn from one another. Listening to other people's ideas is important.