


WISCONSIN DEPARTMENT

of HEALTH SERVICES

DISABILITY

SERVICE PROVIDER

NETWORK



Working Partnership

DHS and DSPN

HCBS Settings Rule Reviews

Employment First Conference

May 19, 2020

Objectives

▪ Review updates to Wisconsin's Home and Community-Based Services (HCBS) compliance review process and timeline for nonresidential provider settings.

▪ Learn what HCBS nonresidential providers can be doing to prepare for the review process.

▪ Define Disability Services Provider Network's role in supporting its members throughout the compliance review process.

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HCBS Review Process Updates

▪ HCBS Settings Rule assessments currently taking place on reviews conducted by PCG.

▪ COVID-19 will impact timing for onsite reviews.

▪ Providers that haven't yet been contacted will receive their Notice of Review in early summer.

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HCBS Settings Rule Compliance Review Preparation

- DHS HCBS Settings rule benchmark guide, [P-02207A](#) (PDF)
- Evidence and documentation to support each benchmark
- Review of policies, procedures, and practices that may need to be updated
- Document checklist, [F-02605](#)

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HCBS Settings Rule Compliance Benchmark Themes

- Person-centered assessment and planning
- Daily integrated opportunities inside and outside the setting
- Individual supported employment in prevocational settings; supported employment information provided in other settings
- Individualized plans versus setting-wide rules

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Person-Centered Assessment and Planning

- Person-centered assessments and plans must document what is important and valuable to the person, including community-integrated employment.
- Person-centered planning practices must be documented and reflected in policy and in practice.
- Staff training on person-centered planning is required annually.

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Daily Integrated Opportunities Inside and Outside the Setting

- Individualized Service Plan, person-centered plan
- Activity calendars, visitor logs
- Presence of community production workers
- Setting policies, procedures, and practices
- Case notes, six-month prevocational report
- Onsite observations

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Competitive Integrated Employment (CIE)

- Prevocational settings must have individualized CIE goals.
- The setting's plan must include CIE milestones and reflect progress for individuals.
- Case notes and person-centered plans must support individuals' CIE goals.
- Prevocational setting must provide supported employment; other settings must provide employment-related information.

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Individualized Plans vs Setting-Wide Rules

- Rules must apply equally to everyone unless there is a documented reason, such as lunch containers, coffee, bathrooms, or breakrooms.
- Rules or restrictions must be documented in individual plans.

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Other

- Settings must offer non-work activities. Activities may include work-related goals such as going out to lunch, job shadows, and business tours
- Transportation information and schedules
- Follow DHS Restrictive Measures Guidelines and Standards 02/2020
- Staff training

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HOW WE CAN HELP

Knowledge and Resources




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Questions?

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Resources

- [DHS HCBS Website](#)
- [DHS HCBS Benchmark Guide for Nonresidential Providers](#)
- [DHS Restrictive Measures Guidelines and Standards 02/2020](#)
