

UPDC Grant Guidelines

University of Wisconsin-Stevens Point
University Personnel Development Committee

The purpose of the University Personnel Development Committee (UPDC) is to facilitate professional development activities of all members of the University community by (1) providing financial resources, and (2) helping to improve grant writing skills. The UPDC provides grant opportunities for faculty and staff to improve their professional skills or university programs. Grant proposals are evaluated and critiqued to provide constructive criticism and to aid in improving the grant writing skills of the proposer.

The UPDC offers the following grant opportunities: Professional Development (PD), Research and Creative Activities (RCA), Course Innovation (CI), Publication Fund (PF), and Creative Dissemination Fund (CDF). Each of these opportunities is described in detail below.

General Guidelines for all UPDC grant opportunities:

- All UWSP faculty, academic staff, and university staff from all three campuses may apply for UPDC grants.
- UPDC does not fund retroactively.
- If you have an active UPDC grant, you may not apply for another grant within the same category.
- If a past recipient of a UPDC grant does not submit a final report of their completed project, they are not eligible for any further UPDC grants until their project summary report is submitted.
- Generally, UPDC grants are seed money only. For proposals on a topic similar to one previously supported, it is the responsibility of the applicant to show the proposed project addresses a distinctly different dimension of the topic and/or the proposer has sought funding from external sources.
- Where appropriate, individuals receiving UPDC grant support should consider applying to extramural funding sources to supplement or add to the resources provided by the UPDC.
- It is the responsibility of the applicant to ensure that proposed budget costs comply with University and State policies. For questions regarding budget proposals, please contact your ADA, department chair, or direct supervisor. You can also reach out to [UWSP Purchasing](#) at (715) 346-2721 with additional questions.
- Proposers who want to fund the purchase of books or non-print library materials (e.g., instructional video, streaming media) must consult with the Collection Development department of the UWSP Libraries about the appropriateness of purchasing the materials and housing them in the libraries after the project is finished.
- Desktop computers, laptops, and tablets are unallowable costs for all UPDC grant programs.
- UPDC is GPR funded and will not cover any costs for prizes, awards and gifts. Please see UWSA Policy 330: Prizes, Awards, and Gifts and/or Payment Services procedures and forms.
- UPDC does not cover costs for memberships to professional associations, societies, or organizations. Please see UWSA Policy 328: Memberships.
- It is expected that faculty and staff will be employed by UWSP while using UPDC resources which are included in your budget. Any changes in the employment relationship with UWSP should be reported to the ORSP by grant recipients as soon as possible.
- All supplies and equipment purchased with UPDC funds are state property.
- Proposals involving technology must include written or emailed correspondence with Information Technology or Information Security staff that indicates IT approval of project software and technology.
- If you are conducting research with human subjects, animals, or biohazardous materials, contact the Office of Research and Sponsored Programs (ORSP) to determine if approval from the Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), or Institutional Biosafety Committee (IBC) is necessary. See Appendix A for more information.

Grant writing advice:

- Follow the format guidelines
- Provide a complete but brief description of your project
- Keep in mind you are writing to reviewers from many different disciplines
- Be sure to include all materials from the application checklist

- Include a detailed budget justification with individual line items for all projected expenses
- Copies of previously funded proposals are available in the ORSP for review. Please email orsp@uwsp.edu or visit the Office of Research and Sponsored Programs (Room 208, Old Main) to make an appointment for viewing prior applications.

Application Process:

1. Contact your Department Chair or supervisor to inform them of your intent to apply for the funding. They will need to sign your grant application.
2. *Optional:* Contact the Office of Research & Sponsored Programs (ORSP) to review past successful applications.
3. Write your proposal. Collect supporting documentation such as training brochures, conference pamphlets, and letter(s) of support.
4. Obtain required signatures on your application.
5. Include letters of support from unit supervisors when space, time, monies, salary, or UWSP equipment is going to be utilized in the execution of your project.
6. Submit your application with all required signatures by email to ORSP (orsp@uwsp.edu) by the required date/time.

Evaluation Criteria:

- The *complete* application must be submitted by the deadline date and time and in the format specified in the guidelines. Incomplete or late applications and applications that do not meet the grant guidelines will be reviewed and critiqued at the discretion of the Committee but are ineligible for funding at that time.
- Evaluation of the application will be based on the following criteria:
 1. Adherence to format guidelines.
 2. Accuracy and justification of budget.
 - All successful grant applications will include a budget justification in the prose section of the application, as well as a completed Intramural Budget Form (available on the [UPDC webpage](#)).
 - Applicants should work with their ADAs and/or department chairs to determine reasonable budget estimates. Travel estimates from the state-authorized travel agent can be found at [UW TravelWise](#). A per diem allowance calculator can be found at [UW TravelWise](#).
 - Please note that you are writing for a committee that reflects many different disciplines. If you believe that any items in your budget will appear unusually costly, please provide adequate detail and/or documentation to support the proposed expense(s). The UPDC reserves the right to request additional documentation for unusually high budget proposals.
 3. Clarity of the narrative. The information presented must be in a form that is easily understood by a layperson. Committee members may not be familiar with your specific discipline.
 4. Value and benefit to the university and/or students.
 5. Letter(s) of support: Applicants are required to solicit recommendations/support letters from Unit Supervisors, Assistant Deans, Department Chairs, or Discipline Coordinators. Each grant application *must* be signed by the applicant's supervisor, department chair or discipline coordinators. This is to ensure coordination between faculty/staff and allocation of UWSP resources. If the project involves collaborative arrangements with outside entities such as international libraries, private organizations, or state/federal entities, the application must include letters of support from the partner institutions, organizations, or individuals.

Notification and Post Award Information:

Ordinarily, proposals are reviewed ten days after the deadlines for submission and applicants will be informed of a decision by the UPDC chair or the ORSP as soon as possible after review. For approved proposals, the General Ledger office will set up a separate department ID for funded projects. All approved expenses for the project should be directly charged to this department ID. You should monitor this department ID in WISER (if you do not have access, it can be requested through the General Ledger office). You are expected to stay within budget - any expenses exceeding the approved budget amount will need to be covered by departmental or personal funds. Any unused funds must be returned to the UPDC. The General Ledger office will follow up near the end of your grant period to close out the department ID.

Project-related activities must be completed by the project end date as stipulated by ORSP, and no new expenses may be incurred after this date without prior approval from Grant Accounting and the UPDC chair. If more time is needed to complete the project, a no-cost extension may be requested by emailing the UPDC chair.

Final Report:

A final report is due within 90 days of the project period end date. The final report form can be accessed through the Office of Research and Sponsored Programs (ORSP) website and submitted to the ORSP by email (orsp@uwsp.edu) or to Room 208, Old Main.

Questions:

All grant related questions should be directed to the UPDC at updc@uwsp.edu.

Professional Development (PD)

Purpose: The UPDC Professional Development Grant Program supports professional development opportunities for all university employees. These opportunities are provided by the university to expand the knowledge base and increase effectiveness of employees in their respective areas, including developing new skills and training and retraining of personnel across all program units. Professional development opportunities funded through the program should:

1. Improve responses to the changing needs and interests of campus stakeholders.
2. Develop expertise in new techniques and delivery systems based on changing technology.
3. Increase productivity through personal and professional renewal.

**In response to a UW-System initiative, UPDC encourages proposals on issues of inclusivity.*

Award categories: UPDC funds short-duration projects that expand applicants' expertise as needed by a unit, department, college, or division. Development and training that is needed to support ongoing, normal job duties are the responsibility of the unit/department/college/division.

Applicants must apply to one of two proposal categories:

1. **Training/Workshop:** Funding for attendance at a training event or workshop. Funding may also be used for guest speakers who provide on-campus or virtual training events or workshops.
 - a. **Limit:** UPDC does not fund multiple requests from one applicant to attend the same training/workshop within two years.
 - b. **Eligibility:** Employees must be at least a .5 FTE (a half-time employee).
2. **Conference/Meeting:** Funding for attendance at a conference or meeting. Note, *faculty* cannot apply for conference or professional meeting attendance as they are funded through their department, college, or the Vice Chancellor.
 - a. **Limit:** UPDC does not fund multiple requests from one applicant to attend the same conference/meeting within two years.
 - b. **Eligibility:** All categories of University and Academic Staff are eligible to apply for funding. Employees must be at least a .5 FTE (a half-time employee).

Note: Applicants can only receive one PD grant each academic year.

Maximum award amount: \$3,000

Allowable Expenses: Travel, lodging, daily per diem (meals) and registration fees. **All travel estimates must be supported by copies of estimates from the state authorized travel agent.** Please include a copy of the UW TravelWise calculator for Lodging Maximums & M&IE Per Diem Allowance Calculation. If you are driving, you must include a printout of your trip via MapQuest (or a similar program).

Award Cycles: PD grants are awarded twice annually during the academic year. The fall deadline generally occurs on the first Friday in October and the spring deadline generally occurs on the second Friday in February. Dates will be reviewed for appropriateness at the start of each academic year by the UPDC committee. Please check the Common Council – UPDC [website](#) for specific deadline dates:

Application Format:

1. Cover page (see application form)
2. Narrative
 - a. **Workshop/Conference Details:** Describe the event you want to attend. If possible, include a URL to the event's website, and event brochure and/or documentation of the event (2 page max).

- b. Attendance Justification: What is the need for the training/conference attendance? Explain how the activity will benefit the applicant, and how it will support unit/department objectives (2 page max).
 - c. Budget Justification: Provide a detailed budget justification. (1 page max.)
3. Brief resume, including a list of previous grants received (limit 2 pages)
4. Intramural Budget Form
5. Letter of recommendation/support is required from your immediate supervisor(s), whether Department Chair, Discipline Coordinator, or College Dean. Additional letters of support from those familiar with your proposal or field of expertise are also welcome.
6. Appropriate supporting documentation
 - a. Event brochure or website
 - b. Notification of acceptance for conference participation
7. Group Applications, i.e., applications with more than one applicant.
 - a. Each co-applicant is required to provide their own statement on 2b (2-page max per applicant).
 - b. The requested amount should not exceed \$3,000 for each applicant.
8. Applications of up to \$1000 or less.
 - a. Are exempt from the annual Professional Development application deadlines.
 - b. The Director of the ORSP will process requests on a rolling basis for these applications and report to the UPDC. Only one request up to \$1,000 per fiscal year per individual can be awarded as funds are available.
 - c. The Director of the ORSP in consultation with the Chair of the UPDC shall determine the annual budget for PD applications of up to \$1000.

Research and Creative Activities (RCA)

Purpose: The UWSP UPDC Research and Creative Activities (RCA) Grant Program supports systematic scholarly investigation or creative production concerning topics worthy of scholarly/academic attention. In response to a UW-System initiative, UPDC encourages proposals on issues of inclusivity.

Eligibility: All faculty, academic staff, and university staff are eligible to apply for funding. Employees must be at least a .5 FTE (a half-time employee). Applicants can only receive one RCA grant each academic year.

Maximum award amount: \$7,500

Allowable costs: Allowable costs could include faculty/staff salary requests, student help, travel, materials, supplies, equipment, services, and other appropriate costs. See general grant guidelines for nonallowable costs.

- **Salary Requests:** Salary requests are carefully scrutinized by UPDC and must have strong justification. The Committee may choose to eliminate part or all of salary requests due to budget constraints. Salary requests may not exceed \$1,000 and must be matched by other University funds (e.g., department cost-sharing). Requests for salary money are viewed more favorably when the project involves work outside the normal duties of the applicant's present position. For example, a request for salary to update course curriculum would normally be considered part of a faculty's regular duties and would likely not be granted. Conversely, a faculty member who is giving a workshop attended by other faculty would have a stronger case for salary since the workshop is not considered part of normal faculty duties.
- **Student Help (hourly):** Students may be paid to help faculty and staff in their research projects. It must be clearly stated in the narrative that the faculty or staff member is responsible for the research and why the student help is essential to the project. For example, a student may be paid hourly to assist with a research project, but funds will not be provided for a graduate assistantship stipend. If special talent or training is needed, a student should be named and qualifications stated. Students are not eligible to apply for UPDC grants.

Award cycles: RCA grants are usually awarded twice annually during the academic year. The fall deadline generally occurs on the third Friday in October and the spring deadline generally occurs on the fourth Friday in February. Dates will be reviewed for appropriateness at the start of each academic year by the UPDC committee. Please check the Common Council – UPDC [website](#) for specific deadline dates:

Application format:

1. Cover page (see application form)
2. Project narrative (not to exceed five pages)
 - a. **Rationale:** Applicants should describe relevant background information, the need for the present investigation, and the potential theoretical and/or practical implications of the project's findings/finished project. Applicants should cite relevant research in-text and in the reference page (see below).
 - b. **Objectives:** Applicants should list *in bullet form* what they expect to accomplish (e.g., "Delineate themes of children-in-law uncertainty," "Identify synonyms for disability in the corpus of Old English Literature," "Determine how pit membranes of grapevines with different resistance to Pierce's disease differ in composition," "Compose and record tracks for a jazz album").
 - d. **Methods:** Applicants should describe the methodology of their project, specifically:
 - i. **Participants/Subjects, if applicable:** Outline *who* or *what* will serve as the sample for the research project (e.g., soybeans, married couples, Illustrations to *Romance of the Three Kingdoms*, etc.)
 - ii. **Procedures:** *How* (e.g., samples taken, individuals complete an online questionnaire, compare the sonnets of Shakespeare to the poems of Wolfram von Eschenback), *When* (timeframe for the project), and *Where* (e.g., laboratory, studio, participant's home) the data will be collected and/or objectives will be met.
 1. Participants administering questionnaires or conducting focus groups and/or interviews should provide a copy of the questionnaire and/or interview schedule.

- iii. Data analysis, *if applicable*: Describe how the data will be analyzed, including tests run, experimental design, methods used, etc. Also, applicants should provide a brief justification explaining why these methods are appropriate for analyzing their data.
 - e. Budget justification: Applicants should provide strong justification to support their estimated costs outlined in the UWSP UPDC Budget Form (see section 6 below).
 - i. Detailed budget with appropriate justification
 - ii. Certification of matching funds, *if applicable*
 - f. Evaluation: Applicants should explain how the success of their project will be assessed through independent review, for example peer-reviewed journal article, conference presentation, juried exhibit, or performance critique. Applicants should delineate specific venues of evaluation, such as specific journal names, conferences, or potential exhibitions. If applicable, indicate the likelihood of patentable results.
 - g. Reference page: Information cited in-text should be properly referenced in accordance with the conventions of the applicant's discipline.
3. CV summary (limited to two pages): Applicants should provide a brief CV summary, including all grants in the past five years, funded or not. Please include title of grant, year of grant, source of funds, and amount of each grant received. CV summaries should provide evidence that the applicant has the necessary background and experience to conduct the proposed project. A brief CV summary (limited to a half page), is required for all UWSP co-investigators.
4. Summer salary application, *if applicable*.
5. Intramural Budget Form
6. Letters of recommendation/support from immediate supervisor: Applicants are required to solicit recommendation/support letters from Unit Supervisors, Assistant Deans, Department Chairs, or Discipline Coordinators. Additional letters of support from those familiar with your proposal or field of expertise are also welcome. If the project involves collaborative arrangements with outside entities, the application should include letters of support from the partner institutions, organizations, or individuals.
7. Additional supporting materials, *if applicable* (limited to five pages)
 - Supplemental materials (e.g., price quotes, travel estimates, etc.)
 - Information Technology approval
 - IRB/IACUC/IBC/WEPA approval (see Appendix A for details)

Course Innovation (CI)

Purpose: The Course Innovation (CI) Grant provides a stipend of \$1,000 per credit to eligible faculty or academic staff for the development of innovative pedagogy.

“Innovative pedagogy” may involve any of the following:

- Novel or creative course objectives or outcomes
- Novel or creative instruction that targets emerging demographics or better supports diverse student populations
- Novel or creative classroom teaching and learning processes
- Novel or creative assessment methods

The innovation can involve creating a new course or making substantial revisions to an existing course. Preference will be given to applications in which innovation is a central feature of the course, rather than isolated to a single unit or activity.

Administrative modifications or minor curricular changes, including updates or revisions to existing instructional techniques or course materials (such as syllabi, handbooks, or lab manuals) are not sufficiently innovative to merit support.

The UPDC favors proposals in which the proposed innovations are new to the unit or discipline in question. The required letter of support from the immediate supervisor should speak to the originality of the proposal in their respective unit or discipline.

Award amount: \$1,000 per credit

Eligibility:

1. Eligible applicants must hold a full-time faculty or academic staff appointment with at least a 0.50 FTE teaching assignment or a 0.50 FTE appointment in the University College.
2. Successful Course Innovation (CI) grant awardees may not apply for another CI grant in the academic year following their selection.
3. The UPDC Final Report is due no later than 90 days after the end of the semester in which the new or revised course is offered.
4. Applicants seeking grant funding during the academic year may be subject to UW System restrictions concerning overload pay. All overload payments during the academic year must be approved in advance of the work being performed, and the Provost’s Office has final approval over overload appointments. Applicants must either (a) obtain a signature from their department chair or supervisor confirming that a Course Innovation Grant will not constitute overload pay or (b) submit a “Request for Faculty or Academic Staff Overload Appointment” form with their application. This form must be signed by the department chair/supervisor and dean/director. Please review the UWSP Overload Policy Guidelines on the [Academic Affairs webpage](#) for additional information and to download the appropriate forms.
5. Applicants seeking a summer stipend must comply with all university policies pertaining to summer pay. UW System policies state that the compensation received in the summer session may not, in aggregate, exceed 2/9 of the academic year salary unless an exception is granted.
6. An approved application is not a guarantee of overload pay. The UPDC does not determine whether an applicant can receive awarded funds if those funds will result in overload pay.
7. Only credit-bearing courses will be eligible for a Course Innovation Grant.

Award Cycles: CI grants will be offered yearly with applications due in the fall and spring semesters.

Application Format:

1. Cover page (see application form)
2. Narrative:

- a. *COURSE DESCRIPTION*: Provide an overview of the subject matter. Include a description of content, your teaching approach, and the value of the course to the department, school, college, university, or discipline.
 - b. *LEARNING OBJECTIVES/OUTCOMES*: In measurable terms, state what you expect students to learn in the course.
 - c. *PROJECT SYNOPSIS*: Provide a brief summary of the planned project, including its relevance, need, value, and intended outcome. This should consist of a general overview that you will expand in the “Rationale” section.
 - d. *RATIONALE*: Provide literature, data, and/or other evidence that supports the need for the proposed course innovation for students on our campuses. Clearly and fully explain why the project is innovative in your department/unit, the school/college/university, or your field more generally.
 - e. *PROJECT EVALUATION AND DISSEMINATION*:
 - i. Applicants should describe how they will evaluate the success of their innovation. This should include a plan for analyzing students’ success in the course in general, as well as an evaluation of how much the innovative elements of the course contributed to that success. For instance, applicants might consider including statements such as: “The impact of this innovation will be measured by the following criteria...”
 - ii. CI grant awardees are encouraged to present results of the work developed through this opportunity, which may include participating in the annual UWSP Teaching and Learning Conference. Applicants might also consider other venues in which the dissemination of project outcomes could be shared to the benefit of the UWSP community.
 - iii. Indicate the likelihood of patentable or publishable results. (See the University Handbook for UW-System copyright policy on instructional materials.)
 - f. *LITERATURE CITED*: List all literature cited above in alphabetical order.
3. Brief Resume and Prior Grants: Resume is limited to two pages. In the separate box provided, include information about all grants received in the past five years.
 4. Letter of support: Applicants are required to include a letter of support from their immediate supervisor, whether a Department Chair, Discipline Coordinator, or College Dean. The letter should speak to the originality of the proposal in their respective unit or discipline in addition to verification that the department intends to offer the course.

Creative Dissemination Fund

The Creative Dissemination Fund is designed to encourage and support faculty and staff in the dissemination of their work in media that would not be supported by the Publication Fund. Funds are available on a first-come, first-served basis each fiscal year. The Director of the ORSP will process requests on a rolling basis for this fund and report to the UPDC. One request up to \$1,000 per fiscal year per individual can be awarded as funds are available. Only one faculty or staff member will be awarded per event/project. No applicant will be awarded from both the Creative Dissemination Fund and the Publication Fund in a single fiscal year. This program does not support any travel costs for individuals.

Proposals must be submitted prior to the event/project, as the UPDC does not fund retroactively. Please include supporting documentation for all estimated costs.

Only works that have been accepted by a juried board are eligible for funding. All applications must include documented juried acceptance.

The following are examples of work that could be considered for funding:

- Costs related to exhibition (e.g., crating and shipping costs)
- Compact Disc pressing
- Webpage development
- Creative writing

The University and the UPDC shall be acknowledged in the dissemination of the work.

A representative photograph, digital file, or facsimile of the creative work shall be provided to the ORSP.

If your project should result in the development of instructional materials which may be copyrighted, i.e., books, texts, glossaries, bibliographies, study guides, laboratory manuals, syllabi, tests, etc.; lectures, musical or dramatic compositions, and unpublished video and audio recordings of presentations, programs or performances; programmed instructional materials and computer programs, the provisions of UW System Administrative Policy 191, subject: [“Copyrightable Instructions Materials Ownership, Use and Control”](#) applies.

Publication Fund

The Publication Fund is designed to encourage and support refereed publication of scholarly and creative work. Funds are available on a first-come, first-served basis each fiscal year to first or corresponding authors. One request up to \$1,000 per fiscal year per individual can be awarded as funds are available. The Director of the ORSP will process requests on a rolling basis for this fund and report to the UPDC. Only one UWSP author will be awarded per publication. No applicant will be awarded from both the Creative Dissemination Fund and the Publication Fund in a single fiscal year. The Publication Fund does not support non-refereed publications, such as departmental or collegial manuscripts or other in-house publications, newsletters, or personally published books or papers. If your project does not fall into this category, please see the Creative Dissemination Fund guidelines.

Only papers or books that have been accepted by a refereed publisher are eligible for funding. All applications must include documented acceptance.

Proposals must be submitted prior to publication, as the UPDC does not fund retroactively. Please include supporting documentation for all estimated costs.

The following are examples of work that could be considered for funding:

- Page charges for journal manuscripts
- Journal charges (e.g., membership charges that will reduce costs of publication. Prior approval from Payment Services will be required if an individual membership is to be purchased to offset publication costs. Please include approval documentation in the supporting materials)
- Book manuscripts
- Fees for publishing in a fully open access publication, as defined by inclusion in the Directory of Open Access Journals or the Directory of Open Access Books.

The University and the UPDC shall be acknowledged in the dissemination of the work.

Copies of publications supported by the UPDC shall be provided to the ORSP.

If your project should result in the development of instructional materials which may be copyrighted, i.e., books, texts, glossaries, bibliographies, study guides, laboratory manuals, syllabi, tests, etc.; lectures, musical or dramatic compositions, and unpublished video and audio recordings of presentations, programs or performances; programmed instructional materials and computer programs, the provisions of UW System Administrative Policy 191, subject: "[Copyrightable Instructions Materials Ownership, Use and Control](#)" applies.

Appendix A

Institutional Review Board (IRB) for the Protection of Human Subjects

All research involving human subjects must be approved by the IRB. The UPDC encourages applicants to obtain IRB approval prior to submitting their Research Grant. Applicants may obtain IRB approval after the grant is submitted, but funds for approved projects will not be released until IRB approval is obtained and documentation of approval is on file with the Office of Research and Sponsored Programs.

Applicants can access additional information and relevant forms by visiting:

<http://www.uwsp.edu/acadaff/orsp/irb/Pages/default.aspx>

Institutional Animal Care and Use Committee (IACUC)

All projects involving animals must be approved by IACUC. The UPDC encourages applicants to obtain IACUC approval prior to submitting their Research Grant. Applicants may obtain IACUC approval after the grant is submitted, but funds for approved projects will not be released until IACUC approval is obtained and documentation of approval is on file with the Office of Research and Sponsored Programs.

Applicants can access additional information and relevant forms by visiting:

<https://www.uwsp.edu/acadaff/orsp/Pages/What-is-IACUC.aspx>

Institutional Biosafety Committee (IBC)

All projects utilizing biohazardous materials, including but not limited to biological infectious agents, toxins of biological origin, human or nonhuman primate products, and recombinant or synthetic nucleic acid molecules must be approved by IBC. The UPDC encourages applicants to obtain IBC approval prior to submitting their Research Grant. Applicants may obtain IBC approval after the grant is submitted, but funds for approved projects will not be released until IBC approval is obtained and documentation of approval is on file with the Office of Research and Sponsored Programs.

Applicants can access additional information and relevant forms by visiting:

<https://www.uwsp.edu/acadaff/orsp/Pages/What-is-IBC.aspx>

Wisconsin Environmental Policy Act (WEPA) Certification:

WEPA is a state law (see current s.1.11 Wisconsin Statutes and Chapter 274, Laws of 1971), which spells out the state's environmental policy and requires state agencies to consider the environmental effects of their proposed actions.

Research and development activities of state agencies are considered actions. DNR procedures for implementing WEPA are outlined in Chapter NR 150, Wisconsin Administrative Code.

Environmental Health, and Safety Hazards

If there are physical, chemical, biological hazards, any hazardous waste management, or radiation issues associated with your research, please contact the Risk Management at 715-346-2216.