
University Personnel Development Committee Annual Report FY26 (July 1, 2025-June 30, 2026)

The purpose of the University Personnel Development Committee (UPDC) is to facilitate professional development activities of all members of the University of Wisconsin-Stevens Point community by providing financial resources and helping to improve grant writing skills.

The UPDC provides grant opportunities for faculty and staff to improve their professional skills or university programs. Grant proposals are evaluated and critiqued to provide constructive criticism and to aid in improving grant writing skills.

Scope and Authority: The University Personnel Development Committee has the responsibility to develop policies and formulate criteria necessary to maintain a viable program for the development of university personnel. It has authority to recommend funding of grant applications (ex. research, personnel development, and teaching improvement).

Award Types and Deadlines

See UPDC Grant Guidelines posted on the UPDC website for further details.

The **Professional Development Grant (PD)** (maximum award: \$3,000) supports professional development opportunities for university employees to expand their knowledge base and to develop new skills.

The **Research and Creative Activities Grant (RCA)** (maximum award: \$7,500) supports employees in research endeavors, scholarly investigation, and/or creative projects.

The **Course Innovation Grant (CI)** (stipend of up to \$1,000 per credit) provides a stipend for creating or revising courses that feature innovative pedagogy. Innovative pedagogy may involve novel or creative: course objectives, instruction that targets emerging demographics, classroom teaching and learning processes, and/or assessment method.

The **Wisconsin Teaching Fellows & Scholars Program (WTFS)** (\$4,000 stipend + travel costs) offers UW faculty and teaching academic staff the opportunity to collaborate with colleagues and be guided through the process of completing a Scholarship of Teaching and Learning project. The program is run by UW Office of Professional & Instructional Development (OPID) and includes four events. UW defines Fellow as early career, and Scholar as 10+ yrs teaching experience.

The **Publication Fund** (maximum award: \$1,000) is designed to encourage and support refereed publication of scholarly and creative work. Only papers or books that have been accepted by a refereed publisher are eligible for funding.

The **Creative Dissemination Fund** (maximum award: \$1,000) is designed to encourage and support faculty and staff in the dissemination of their work in media that would not be supported by the Publication Fund.

UPDC deadlines for grant applications are determined by the committee at the start of each academic year and shared through Campus Announcements, UPDC website, and word of mouth.

Generally, grant deadlines that occur in both the fall and spring are Professional Development, Research and Creative Activities, and Course Innovation.

One fall deadline is established for Wisconsin Teaching Fellows and Scholars applications, to align with December submission to Universities of Wisconsin.

Grant applications with rolling deadlines include Creative Dissemination, Publication Fund, and Professional Development applications of \$1,000 or less. These applications are reviewed by the Director of ORSP and reported to the committee when approved. Applications not approved by the Director of the ORSP advance to UPDC for final determination.

Committee membership: Fall 2025-Spring 2026

Name & Employee Classification	Category Representing	Unit/Department
James Berry - Faculty	Chair	English
Carly Dinnes - Faculty	CPS	Communication Science & Disorders
Jim O’Connell - Faculty	COFAC	Arts, Entertainment, & Media Management
Joe Mondloch - Faculty	COLS	Chemistry & Biochemistry
Seyed Amirfakhri - Faculty	CNR	Paper Science & Chemical Engineering
Matt Sonnenberg - Faculty	University College	Libraries
Shannon Riha (Fall) - Faculty	Faculty or Academic Staff member	Chemistry & Biochemistry
Libby Raymond (Fall) – Univ. staff	University Staff 1	Academic Affairs
Samantha Pech – Univ. staff	University Staff 2	School of Humanities & Global Studies
Judy Young – Acad. staff	Open	Student Experience & Transformation
Margaret Kubek - Faculty	Open	Sociology & Social Work
Rebecca Stephens (Spring) - Faculty	Provost appointee	English
Heather Reichoff – Acad. staff	*Controller’s Office	Grant Accounting
Amanda Kronberger (Spring) – Acad. staff	*Controller’s Office	Grant Accounting
Katie Jore – Acad. staff	*Office of Research & Sponsored Prgms	ORSP/ Academic Affairs
Emily Knutson – Acad. staff	*Office of Research & Sponsored Prgms	ORSP/ Academic Affairs
Erin Speetzen – Acad. staff	*CITL representative	CITL

*Non-voting members

The minimum required for quorum is 6 voting members. Chair is non-voting unless needed for quorum.

FY26 Grant Awards and Applications

TOTAL APPLICATIONS RECEIVED & AWARDED:

Application type	Received Fall 2025	Awarded Fall 2025	Received Spring 2026	Awarded Spring 2026
Professional Development (PD)	7	7	8	8
Research & Creative Activities (RCA)	7	5	8	7
Course Innovation (CI)	1	1	1	0
WI Teaching Fellows & Scholars (WTFS)	1 Fellow 2 Scholars	1 Fellow 2 Scholars	n/a	n/a
Publication Funds (PF)	1	1	1	1
Creative Dissemination (CD)	0	0	0	0
Totals	19	17	18	16

DETAILS OF AWARDED APPLICATIONS:

APPLICATION TYPE	AWARDED	DIVISION/COLLEGE OF AWARDEES								EMPLOYEE CLASSIFICATION		
		CNR	COFAC	COLS	CPS	UCOL	CHANCELLOR'S OFFICE	FINANCE & ADMIN.	STUDENT AFFAIRS	FACULTY	ACAD. STAFF	UNIV. STAFF
PD - Fall	\$20,099.09		1	1		3	2			2	3	2
PD - Spring	\$15,013.50	2		2		2	1	1		2	5	1
RCA - Fall	\$33,629.76		2	3						4	1	
RCA - Spring	\$50,075.77	2	1	3		1				5	2	
CI - Fall	\$3,000.00			1							1	
CI - Spring	\$0											
WTFS - Fall	\$18,943.20		1	2						2	1	
WTFS - Spring	N/A											
PF - Fall	\$1,000.00	1								1		
PF - Spring	\$1,000.00	1								1		
CD - Fall	\$0											
CD - Spring	\$0											
TOTALS:	\$142,761.32	6	5	12	0	6	3	1	0	17	13	3

TOTAL AWARD AMOUNT SUMMARY

Professional Development: \$35,112.59

Research & Creative Activities: \$83,705.53

Course Innovation: \$3,000.00

WI Teaching Fellows and Scholars: \$18,943.20 (1 Fellow, 2 Scholars)

Publication Funds: \$2,000.00

Creative Dissemination: \$0

Grand total: The UPDC awarded **\$142,761.32** throughout FY26. (The committee started the year with \$140,139 and was able to award more due to previously awarded projects that concluded in FY26 having remaining funds to return.)

Summary of Other Committee Actions

- 10/13/25: Approval of revised UPDC FY25 Annual Report to include Publication Funds awarded with remaining UPDC FY25 funds after previous submission of FY25 final report.
- 3/9/26: Approval to move UPDC application sample review from in-person in ORSP's office to online accessibility on the UPDC secure site. This will assist with branch campuses' accessibility to samples.
- 4/6/26: Approval to add the following details to the UPDC Guidelines. (Italics note new additions.)
 - Pg 5- "7c. *Each co-applicant is required to provide a letter of recommendation/support from their immediate supervisor.*"
 - Pg 7, #6- "A letter of recommendation/support is also required for all UWSP co-investigators from their immediate supervisor. (If the applicant and co-investigator have the same supervisor, one letter naming both applicants is acceptable.)"
 - Pg 8, Purpose- "The Course Innovation (CI) Grant provides a stipend (*salary only*) of \$1,000 per credit to eligible faculty or academic staff for the development of innovative pedagogy. *The Course Innovation Grant can be awarded for 1 course per application. (This can also apply to a course that has both lecture & lab component, or lecture & discussion component.)*"
 - Pg 9- "5. *Intramural Budget Form*"
- 4/20/26: Approval of FY26 report


Signature Page


Chair - University Personnel Development Committee

Signed by:


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Name _____ Date _____
4/27/2026

Office of Research & Sponsored Programs (ORSP) representatives

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Name _____ Date _____
4/27/2026

Signed by:

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Name _____ Date _____
4/29/2026

Controller's Office representative

Signed by:

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Name _____ Date _____
4/29/2026

Any questions regarding this report can be directed to updc@uwsp.edu and orsp@uwsp.edu