

SABBATICAL SCORING RUBRIC

NARRATIVE						Max. Pts.
BACKGROUND, OBJECTIVES, & ACTIVITIES (45-60%)	45	Excellent	Good	Satisfactory	Poor	45
<i>Project Purpose & Goals</i>						
· Clearly Defined Purpose		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
· Project Preparation & Groundwork		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
· Disciplinary Relevance & Appropriateness		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
· Organized & Well-Structured		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
· Well-defined Objectives & Goals		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
<i>Activities & Outcomes</i>						
· Clear & Understandable Methodology or Plan		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
· Appropriate & Well-formulated Activities		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
· Realistic & Clearly-defined Timeline		<input type="checkbox"/> 5.6	<input type="checkbox"/> 3.8	<input type="checkbox"/> 1.9	<input type="checkbox"/> 0.0	0.0
Subtotal						0.0

Comments:

WRITING: GRAMMAR & COMPOSITION 10%	10	Excellent	Good	Satisfactory	Poor	10.0
· Grammar, Spelling, Paragraph Structure						
· Completeness & Correct Formatting		<input type="checkbox"/> 10.0	<input type="checkbox"/> 6.7	<input type="checkbox"/> 3.3	<input type="checkbox"/> 0.0	0.0
· Relevant/Appropriate References & Source Citations						0.0

Comments:

SUPPORTING DOCUMENTATION 10%	10	Excellent	Good	Satisfactory	Poor	10.0
· Letter of Support - Supervisor (Required)						
· Letters of Support - Colleagues		<input type="checkbox"/> 10.0	<input type="checkbox"/> 6.7	<input type="checkbox"/> 3.3	<input type="checkbox"/> 0.0	0.0
· Logistical, Cooperative & Collaborative Support Letters (if applicable)						0.0

Comments:

PROFESSIONAL ADVANCEMENT 10-20%	20	Excellent	Good	Satisfactory	Poor	20.0
· Clearly Delineated Professional Outcomes						
· Impact on Professional Growth & Career		<input type="checkbox"/> 20.0	<input type="checkbox"/> 13.3	<input type="checkbox"/> 6.7	<input type="checkbox"/> 0.0	0.0
· Appropriate Dissemination Plan for Results (e.g. Presentation & Publication)						0.0

Comments:

COLLEGE CRITERIA & TENETS 0 - 10%	6	Excellent	Good	Satisfactory	Poor	6.0
· Example: Outside Funding Sources		<input type="checkbox"/> 6.0	<input type="checkbox"/> 4.0	<input type="checkbox"/> 2.0	<input type="checkbox"/> 2.0	0.0
· Example: Year-long Sabbatical						0.0

Comments:

ABSTRACT & VITA 5%	5	Excellent	Good	Satisfactory	Poor	5.0
· Abstract Length & Format						
· Clarity of Project Synopsis in Abstract		<input type="checkbox"/> 5.0	<input type="checkbox"/> 3.3	<input type="checkbox"/> 1.7	<input type="checkbox"/> 0.0	0.0
· Concise & Relevant Vita Content & Structure						0.0

Comments:

PREVIOUS SABBATICALS 0-5%	4	None	One or More			4.0
· First time sabbaticals may be given greater weighting		<input type="checkbox"/> 4.0	<input type="checkbox"/> 0.0			0.0
						0

Maximum Points 100

Total Points 0