



Friday, December 8, 2023

Department of Theatre & Dance Meeting

Location: NFAC 110

12:05-1:30pm

[Join Zoom Meeting here](#)

Meeting ID: 9789 4530 743

Department of Theatre & Dance Meeting Agenda

Announcements

- Approve minutes from 12.1.2023 meeting | access [here](#)
- [Major Maps](#) due by end of December – work as a unit
- Formal or Informal Theatre, Dance, Arts Management Alumni Groups
- Here Ye Here Ye, the Collection Jar is back!
 - We still owe \$133.88 to pay back overpayments from searches conducted last semester
- **Spring Dept. Gathering + Spring Practicum Sign up – Tuesday, Jan 23**
- **Search Updates**
 - Sound/Light (search closes December 1)
 - 5 applicants
 - Starting to phone interview candidates (hopefully!) next week, 12/11-15
 - Scenic (search closes December 22)
 - 3 applicants
 - Musical Theatre (search closes December 8)
 - 9 applicants
 - Meeting as a committee to review applications 12/18

Discussion Items

- **Students of Concern**
 - Approach to accommodating mental health needs for students who may require extended time off
 - Covid 19 Accommodations - Uniform dept approach or at the discretion of each member of the dept.
 - Logan Laabs, probation, senior project
- **2024-2025 Season Updates**
 - All rights granted aside from the spring musical
 - Hosting ACDA March 14-18 (tentative) - Impact on season and show selection
- **Budget Update**
 - [Fall Season Actuals](#)
 - Season Budgeting – Dani deep dive
 - General Budget Actuals + Projections
- **Rehearsal Space Discussion**
 - Students are booking more than one hour of rehearsal at a time for scene work.
 - Our current policy:
 - **STUDENT USE OF DEPARTMENTAL FACILITIES**
 - *Students wishing to work after scheduled hours must request permission in advance from their instructor or mentor and the appropriate shop supervisor. Protective Services will ask students to*

vacate these rooms unless they have received a request to the contrary from the Department. Students are encouraged to make use of the facilities as they are available on weekends to minimize the need for late night work. You are responsible for the cleanliness and security of all program spaces. Before leaving, please collect your belongings and straighten the room. If you are the last group of the day, turn off the lights and be sure doors are locked.

- **Drama Rehearsal (NFAC 287 and NFAC 290) and Mainstage Rehearsal (NFAC 283)**
 - *As a registered student, you may use departmental space for rehearsals, approved performances, and meetings provided the space desired is not being used for other official department or university activities. **NFAC 287, NFAC 290, and NFAC 283 may be reserved only for one hour blocks each day** by signing up on the online Rehearsal Calendar. Please contact Dani Wyatt (dwyatt@uwsp.edu) if you have trouble accessing this document. Students may continue using the space after their allotted time if it is not signed out to another student or if the next scheduled students do not show up to use the space. These spaces close at 1:00 am.*
- **Dance Studios (NFAC 130 and 136)**
 - *The two-week schedule for each dance studio is posted in the Dance Program warm up area, NFAC 136A. Dance majors and minors are eligible to reserve rehearsal time in either studio by signing on these schedules. A Bluetooth connection is available for student use. These spaces close at 11:00 pm.*
- **Costume Shop, Scene Shop, Jenkins Theatre and Studio Theatre**
 - *These spaces may be used for class and production work. The rigging system, power tools, personal lifts and ladders may only be used if at least two people are present and one of those is either a faculty/staff member or a shop assistant. These spaces close at 1:00 am.*

- Dani has received **multiple complaints** from students about not being able to rehearse in NFAC 283 (of course, no one chooses to use NFAC 290 and there are always slots available in NFAC 287).
- Updating policy to reflect one hour per group instead of per student?

- **NAST Update**

- Report nearing completion – YAY!
- Scheduling the visit – Emily lead – connect with each area about course recommendations for site visitors to view

- **Assessment Reporting Update**

- BA Drama request for assistance – Laurie
- First Friday of Feb. Due date

- **University Committee Updates**

- Common Council
 - Still no update on the timeline for our pay plan
 - IAS Salary study
 - UWSP highest tenure density of regional campuses
 - Only comprehensive in UW System that assigns 12 crs to IAS, all other assign 15 crs
 - Low salary for faculty, avg. for IAS
 - Need to know what is included in expectations for IAS at UWSP outside of teaching and is it different from other campuses

- Others