

Wisconsin Environmental Education Board (WEEB) Member Handbook

April, 2014

Contents

- A. Overview
- B. WEEB's History
- C. WEEB Membership
- D. WEEB's Officers
- E. Structure and Function of WEEB's Committees
- F. Meetings
- G. Program Support

A. Overview

Wisconsin Act 299 in 1989 created the WEEB and charged the Board with the following responsibilities:

- I. Identify needs and establish priorities for environmental education in Wisconsin in consultation with the University of Wisconsin Extension, the Wisconsin Center for Environmental Education, teacher training institutions, conservation and environmental groups, youth organizations, and nature and environmental centers.
- II. Make grants for environmental education programs in accordance with the needs and priorities established by the WEEB. The University System administers the grant funds and maintains the fiscal records. In administering the grants, the following applies:
 - 1) Grants may be made to non-stock, non-profit corporations and public agencies.
 - 2) No more than 1/3 of the total grant dollars may be awarded to state agencies in any fiscal year.
 - 3) All grant recipients must match at least 25% of the amount of the grant with private funds or in-kind contributions.
- III. Seek private funds in support of the grants program.

In addition to operating a broad-based environmental grants program since its establishment in 1990, the WEEB provides consensus building leadership in identifying needs and establishing priorities for environmental education in Wisconsin. The WEEB works closely with:

Wisconsin Environmental Education Foundation ([WEEF](#))

Wisconsin Center for Environmental Education at UW-Stevens Point ([WCEE](#))





Wisconsin Association for Environmental Education ([WAEE](#))

See the diagram on the next page for a description of important roles and connections.

The WEEB also works with a [variety of institutions](#) from across Wisconsin.

The WEEB's mission is to provide leadership in the development of learning opportunities that empower Wisconsin citizens with the knowledge and skills needed to make wise environmental decisions and take responsible actions in their personal lives, workplaces and communities. The WEEB views environmental education as "a lifelong learning process that leads to an informed and involved citizenry having the creative problem-solving skills, scientific and social literacy, ethical awareness and sensitivity for the relationship between humans and the environment, and commitment to engage in responsible individual and cooperative actions. By these actions, environmentally literate citizens will help ensure an ecologically and economically sustainable environment." - adopted January 1998.

WISCONSIN'S STATEWIDE ENVIRONMENTAL EDUCATION (EE) ORGANIZATIONS

WI Center for Environmental Education K-12 SCHOOLS	WI Environmental Education Board LEADERSHIP & GRANTS	WI Environmental Education Foundation FUNDRAISING	WI Association for Environmental Education NETWORKING & RECOGNITION
 <p>The Wisconsin Center for Environmental Education (WCEE) advances healthy and sustainable learning environments through education for PK-12 teachers and their students.</p> <p>The WCEE was established by the WI legislature in 1990 and placed within the College of Natural Resources at UW-Stevens Point.</p> <p>The WCEE houses several statewide programs, including WI K-12 Energy Education Program and the WI K-12 Forestry Education Program. Dedication to environmental education and experienced staff have helped the WCEE become a leader in the field of environmental and sustainability education.</p> <p>The WCEE is able to accomplish its goals through strong partnerships with state agencies, businesses, and other organizations.</p>	 <p>The Wisconsin Environmental Education Board (WEEB) provides positive leadership, advocacy and policy making in the comprehensive arena of environmental literacy and education. In addition to operating a grants program, the board is recognized as a leadership and consensus-building group on environmental education issues.</p> <p>The WEEB is comprised of 17 members representing: the Dept. of Natural Resources; Dept. of Public Instruction; UW-System; Wisconsin Technical College System; one majority and one minority party senator and representative, and nine individuals representing the following sectors: agriculture, business & industry, conservation & environmental organizations, energy industry, environmental educators, forestry, higher education faculty, labor, and nature centers, museums, and zoos.</p>	 <p>The Wisconsin Environmental Education Foundation (WEEF) is a donor-supported 501(c)3 organization. WEEF develops private and public funding for environmental education opportunities that promote environmental stewardship, economic vitality and healthy communities.</p> <p>WEEF was created to support the goals and mission of the WEEB. Funds raised by the Foundation are used to:</p> <ul style="list-style-type: none"> • Ensure strategic leadership and vision for EE in Wisconsin • Provide sustainable funding for the statewide EE grants program • Invest in special projects that address newly emerging priorities for environmental education <p>WEEF supports projects that empower people of all ages with the knowledge and desire to make choices that lead to the long-term health of our environment, economy, and people.</p>	 <p>The Wisconsin Association for Environmental Education (WAAEE) is the statewide non-profit professional organization of environmental educators which supports environmental education through advocacy, networking, and recognition.</p> <p>WAAEE's goal is to promote responsible environmental action through education in the classroom and in the community. WAAEE promotes EE in Wisconsin, supports the work WAAEE members are doing, and provides resource information, as well as opportunities for professional growth, motivation and recognition.</p> <p>WAAEE recognizes schools, youth groups, individual students, and educators for outstanding environmental efforts each year. WAAEE presents achievement awards annually to encourage all members to reach for new heights in environmental education.</p>

1989 WISCONSIN ENVIRONMENTAL EDUCATION ACT 299
Established the WCEE and the WEEB

NOTE: The organizations featured on this document have environmental education as their sole mission and purpose. There are many other entities that provide statewide EE services in Wisconsin (e.g., WI Department of Natural Resources, UW-Extension, etc.) and are important partners in our shared goals.

B. WEEB's History

Since the late 1800s, outdoor and nature education have been provided in Wisconsin schools. In 1935, a law was passed requiring teacher-training colleges to provide conservation education. In 1985, the Wisconsin legislature enacted a curriculum planning standard requiring that school districts develop and implement a K-12 environmental education curriculum by September 1, 1990, followed by creation of the Wisconsin Center for Environmental Education (WCEE), administered at UW Stevens Point, and the Wisconsin Environmental Education Board (WEEB), administered by the Department of Instruction (DPI). Key reference materials for the following paragraphs are:

- for the 1989 Act 299 including WEEB members, charges/responsibilities, and annual administrative and grant program funding: [click here](#)
- for WEEB-related legislated statutes: See *Appendix A*

Summarizing key historical events:

- In 1990, at its inception, the Board's resources consisted of annual General Program Revenue (GPR) funding of \$36,000 for a 0.5 full time equivalent (FTE) administrative program assistant position and supplies/expense budget (\$5,000 in recent years), and \$200,000 for general environmental education grants;
- In 1993 and 1997, additional annual funds were legislated, respectively, from a surcharge on environmental fines (\$30,000/year conservatively projected, for general EE) and from the conservation fund (\$200,000/year for forestry EE, with 5% useable for grant administration);
- In 1997, the Board was transferred from the Wisconsin Department of Public Instruction to the University of Wisconsin System (with WEEB based administratively at UW-Stevens Point);
- In 2002, the WEEB was allocated funds (\$18,000) for energy education grants from the public benefits program, and Forestry and Energy Industry seats were added to the Board.
- In 2003 during the biennial budget process, the legislature removed the \$200,000 GPR for general EE grants from WEEB and laterally replaced it with \$200,000 from the forestry account of the conservation fund.
- Because prior legislation stipulated that these forestry/conservation funds could only be used for forestry education projects, starting in 2003-2004, the Board created the school forest grant category with annual funding of \$200,000 at the expense of a counter-balancing annual \$200,000 reduction in general EE grant funding.
- In response to the catastrophic decrease in general EE grants funding, task forces charged with exploring diverse alternative private and state funding sources for general EE grants were established within the WEEB Development Committee.
- In 2006, the general EE private funding task force evolved into the semi-autonomous Wisconsin Environmental Education Foundation (WEEF) 501(c)(3) organization.
- The general EE state funding task force became the major focus of the Development Committee.
- Sustained efforts by WEEB and allies since 2002, particularly in recent years by WEEF and Representative Molepske, have resulted in legislative authorization to increase the

amount and relative % allocation to WEEB from the environmental surcharge starting in 2009. WEEB now receives 70% of the 20% surcharge placed on environmental fines in Wisconsin, with the remaining 30% going to the DNR.

C. Membership

In accordance with its legislative charge to provide advice and assistance in identifying needs and establishing priorities for environmental education in Wisconsin to the Department of Public Instruction and other agencies including the University of Wisconsin Extension, conservation and environmental groups, youth organizations and nature and environmental centers, the WEEB members are as follows:

Appointment-Based Members --

- Secretary of the Department of Natural Resources (or designee),
- State Superintendent of the Department of Public Instruction (or designee),
- President of the University of Wisconsin System (or designee),
- President of the Wisconsin Technical College System (or designee),
- one majority-party senator,
- one minority-party senator,
- one majority-party representative, and
- one minority-party representative.

These individuals have indefinite appointments.

Appointment-Based members of the board may appoint designees to serve on the board, if the designee is an employee or appointive officer of the agency who has sufficient authority to deploy agency resources and directly influence agency decision making.

In addition, by Board policy and invitation, the Director of the Wisconsin Center for Environmental Education acts as an ex-officio, non-voting WEEB member.

Sector-Based Members --

There are also nine members representing various sectors:

- elementary and secondary school environmental educators,
- conservation and environmental organizations,
- business and industry,
- agriculture,
- energy industry,
- forestry,
- labor,
- faculty of public and private institutions of higher education, and
- nature centers/museums/zoos and other non-formal environmental education organizations.

Terms of Membership (Sectors)

- The term of membership shall be for a period of three years, and begins July 1.
- An incomplete term greater than one year shall be filled through the normal appointment process; an incomplete term less than one year shall remain vacant for the remainder of the term.
- A member may be reappointed for additional terms.

Nomination/Appointment Process (Sectors)

Six months prior to the expiration date of a sector-based member's appointment, the WEEB Program Assistant shall notify appropriate organizations of the potential vacancy and solicit candidates for the position. Responding interested parties or organizations are sent an application (nomination form) and background material about the WEEB. Returned applications (nomination forms) are forwarded to the nominations committee for recommendation. The nominations committee rank orders the candidates and submits the list for approval to the WEEB. The WEEB recommendations are then forwarded to the President of the University of Wisconsin System for appointment. As mandated by State statute, responsibility for appointing individuals to the sector seats lies with the University of Wisconsin System President.

General criteria for WEEB member candidates (Sectors):

- Commitment to attend meetings and be actively involved in the committees, etc.
- Evidence of involvement and interest in environmental education.
- Background and experience which could help WEEB reach its goals.
- Statement of why their organization supports the nomination.
- Candidates are invited to send a resume or vitae (optional).

Role of the Nominations Committee (Sectors) - Three board members are appointed to the nominations committee by the WEEB chairperson, with approval of board majority. Members seeking reappointment may not serve on the nominations committee; the chairperson shall appoint another person to take the member's place on the committee. To avoid the appearance of conflict of interest, legislators should not serve on the nominations committee. The three-person committee screens all applications and votes to create recommendations regarding appointments.

- 1) The nominations committee shall develop a timeline and flow-chart for the selection process.
- 2) The names of all applicants shall be sent to the full Board at the same time they are sent to the nominations committee. If any board member desires to provide input regarding a particular applicant, the board member should inform the nominations committee members, or the chair of the nominations committee, as soon as possible.
- 3) If there are less than five applications received for a particular sector seat, the top two vote-getters shall be brought to the full board. A secret ballot majority will be the WEEB's recommendation to the UW System President.
- 4) If there are five or more applications received for a particular sector seat, the top three vote-getters will be brought to the full Board. A secret ballot majority will be the WEEB's recommendation to the President. If there is no majority, do as in 3) above.

Board Commitments and Alternates (Both Appointments and Sector Representatives)

- 1) Board Members are expected to attend all WEEB meetings, either in person or by virtue of an alternate designated by the member.
 - Such an alternate shall have voting rights as specified by the board member and accepted by the WEEB chairperson.
 - For a sector-based member, missing three WEEB meetings without designating an alternate in any twelve month period is cause for recommendation by the WEEB to the President of the UW System for replacement, followed by the normal nomination/appointment process.
- 2) Board members are expected to communicate with key members of the constituency they represent on key board issues as best they can.
- 3) Board members are expected to actively participate in one or more WEEB committees.
- 4) Board members are expected to make an annual financial contribution to the Wisconsin Environmental Education Foundation.
- 5) Board members are expected to assist with the implementation of *Wisconsin's Plan for Environmentally Literate and Sustainable Communities* and, where appropriate, *Wisconsin's Plan to Advance Education for Environmental Literacy and Sustainability in PK-12 Schools*.
- 6) Reimbursement - Mileage, meals, and lodging (if required) are reimbursed to Board members for official Board meetings, according to state guidelines. There are no stipends for attendance.

[Current WEEB members](#)

[Previous WEEB members](#)

D. WEEB's Officers

WEEB's officers are a Chairperson and Vice Chairperson, elected by WEEB members to serve for a two-year term, subject to re-election, with primary duties that include agenda and meeting organization/implementation, ad hoc membership of all committees, and staff supervision duties.

The election of officers shall typically occur at the spring meeting in even numbered years. Nominations will be made from the floor, with the consent of the nominee.

Duties of the officers shall be:

- Chairperson
 - Coordinate agenda development
 - Conduct meetings
 - Chair the Executive Committee
 - Be an ad hoc member of all committees
 - Coordinate staff supervision in coordination with the Wisconsin Center for Environmental Education (WCEE)
 - Be a member of the Wisconsin Environmental Education Foundation (WEEF) Board

- Vice Chairperson
 - Serve in the absence of the Chair
 - Be an ad hoc member of all committees

E. Structure and Function of WEEB's Committees

The WEEB Chairperson shall appoint all committees, with approval of Board majority for the nominations committee. WEEB committees are comprised of four standing committees and a variable number of other (ad hoc/task force) committees as follows:

Standing committees –

- [Planning Committee](#) - provides the WEEB with advice and recommendations for its overall goals and priorities, as well as its strategy for reaching the goals and priorities. In advising the WEEB, the committee seeks input from all sectors involved with environmental education.
- [Grant Committee](#) - establishes procedures used in applying for grants, develops the Request for Proposal (RFP) document, solicits proposals, evaluates proposals, recommends projects for approval, and evaluates programs of grants issued.
- [Development Committee](#) - responsible for assisting the WEEB in expanding the grants program and developing partnerships between the private and public sectors to improve environmental education.
- [Executive Committee](#) - provides overall coordination of WEEB activities, and deals with appropriate matters between meetings of the entire Board. It consists of the chairs of the standing committees, the WEEB chairperson, and the WEEB vice-chairperson. Ad hoc (other) committee chairpersons are not members of the Executive Committee.

Other Committees –

- [Nominating Committee](#) - provides overall coordination of the process for soliciting individuals to serve on the WEEB within the nine sector seats (agriculture, business/industry, conservation/environmental organizations, elementary/secondary school environmental educators, forestry, higher education faculty, labor, nature centers/museums/ zoos/other non-formal environmental education organizations, forestry, energy industry).
- [Education Committee](#) - provides overall coordination for the WEEB's goals dealing with environmental education in the preK-12 schools, institutions of higher education and non-formal educational facilities.
- [Legislative Relations Committee](#) - provides the WEEB with advice and recommendations for its overall strategy for reaching goals and priorities that may be addressed through the legislative process, and serves to encourage strong communication and relations with the state legislature.
- [Research Committee](#) - provides overall coordination for the WEEB's goals dealing with developing and pursuing a research and evaluation agenda for environmental education.

- [Communication Committee](#) - provides overall coordination for the goals dealing with cooperation and communication within the environmental education community and promotion of environmental education to additional individuals and institutions.

Standing committees shall report to the Board at each meeting. Ad hoc committees shall be formed as necessary. Chairs of all committees, except ad hoc committees, shall be WEEB members. However, members of the committees need not be chosen solely from the Board.

F. Meetings

- 1) At the summer meeting, the WEEB shall schedule four meetings for the year. Other meetings may be called by the chairperson. A majority of the membership (nine, but see Item 2 below) shall constitute a quorum.
- 2) An incomplete term for a member shall reduce the quorum requirement proportionately during the vacancy period for the position represented by that member.
- 3) Written meeting agendas shall be sent to all WEEB members at least two weeks in advance.
- 4) Standing and ad hoc committee members shall be reimbursed for mileage, meals and lodging (if required) with prior authorization from the WEEB chairperson, according to state guidelines. There are no stipends for attendance.
- 5) At the summer meeting, committee chairs (or designee) shall provide:
 - i. Annually, a written summary report of activities for the year
 - ii. Biannually, a written summary report of activities for use in the WEEB biennial report
 - iii. Operational plan for the current fiscal year

G. Program Support

- 1) A half-time program assistant is authorized for the WEEB. The program assistant provides general staff functions in accordance with the position description.
- 2) Agency support is also provided. WEEB representatives from designated state agencies will provide services to carry out the work of the Board (DNR, DPI, Center for Environmental Education, WTCS, UW System).

Appendix A

WEEB-RELATED WISCONSIN STATUTES AND ADMINISTRATIVE CODE

Primary links

1. Wisconsin Statutes: [Click here](#)
Enter desired statute number into top left box, e.g., 36.54, or 36.54(1)(a)
2. Administrative code, Grants for Environmental Education Program (EEB2) chapter: [Click here](#)

Overview

The WEEB-related statutes are organized within five functional sections for ready access:

- Section 1. 36.54 and subdivisions (Environmental education board and grants)
- Section 2. 15.915(6) and subdivisions (Environmental education board members)
- Section 3. 20.285 and subdivisions (University of Wisconsin System and Board of Regents)
- Section 4. 299.93 and subdivisions (Environmental surcharge/assessments)
- Section 5. 35.001(4) and 118.165 (Other Statutes cross referenced within EEB2)

The text of each statute is verbatim from the Wisconsin Statutes, including retention of live-linked cross references within the text, italicized and underlined (e.g., [s. 20.285\(1\)\(rc\)](#) within the text of 36.54(2)(f) in Section 1).

The WEEB-related statutes that are cross referenced within EEB2 are bolded (e.g., **s. 36.54(2)(b)** in Section 1, including the live-linked cross references [s. 20.285\(1\)\(ge\)](#), [\(r\)](#) and [\(rc\)](#)). Please note that for permanent reference the text of such a live-link is detailed under its own section (e.g., Section 3 for 20.285 and subdivisions).

WEEB-related statutes that are not cross referenced explicitly within EEB2 are not bolded (e.g., s. 36.54(2)(f) in Section 1 (although the broad-based statute 36.54(2) which contains s. 36.54(2)(f) is accessible circuitously via the trail s. 36.54(2)(b) -> s. 20.285(1)(r) and (rc) -> s. 36.54(2)).

Section 1: Environmental education board and grants (36.54 and subdivisions)

CHAPTER 36 UNIVERSITY OF WISCONSIN SYSTEM

36.54

36.54 Environmental education board and grants.

36.54 (1)(a)

(a) The environmental education board shall consult with the state superintendent of public instruction in identifying needs and establishing priorities for environmental education in public schools, including needs for teacher training, curriculum development and the development and dissemination of curriculum materials. The state superintendent of public instruction shall seek the advice of the environmental education board in carrying out these activities.

36.54(1)(b)

(b) The environmental education board shall consult with other state agencies, including the University of Wisconsin-Extension, conservation and environmental groups, youth organizations and nature and environmental centers in identifying needs and establishing priorities for environmental education.

36.54(2)(a)1.

1. "Corporation" means a nonstock corporation organized under ch. [181](#) that is a nonprofit corporation, as defined in s. [181.0103 \(17\)](#).

36.54(2)(a)2.

2. "Public agency" means a county, city, village, town, public inland lake protection and rehabilitation district, lake sanitary district or school district or an agency of this state or of a county, city, village, town, public inland lake protection and rehabilitation district, lake sanitary district or school district.

36.54(2)(b)

(b) From the appropriations under [s. 20.285\(1\)\(ge\)](#), [\(r\)](#) and [\(rc\)](#), the environmental education board shall award grants to corporations and public agencies for the development, dissemination and presentation of environmental education programs. Programs shall be funded on an 18-month basis. The environmental education board may not award a grant unless the grant recipient matches at least 25% of the amount of the grant. Private funds and in-kind contributions may be applied to meet the matching requirement. Grants under this paragraph may not be used to replace funding available from other sources.

36.54(2)(c)

(c) The environmental education board shall promulgate rules establishing the criteria and procedures for the awarding of grants for programs and projects under [par. \(b\)](#). The environmental education board shall use the priorities established under [sub. \(1\)](#) for awarding grants if the amount in the appropriations under [s. 20.285\(1\)\(ge\)](#), [\(r\)](#) and [\(rc\)](#) in any fiscal year is insufficient to fund all applications under this subsection.

36.54(2)(d)

(d) The environmental education board shall seek private funds for the purpose of the grants under this subsection.

36.54(2)(e)

(e) No more than one-third of the total amount awarded in grants under [par. \(b\)](#) in any fiscal year may be awarded to state agencies.

36.54(2)(f)

(f) The environmental education board may use up to 5% of the amount appropriated under [s. 20.285\(1\)\(rc\)](#) to administer the grants under this subsection

Section 2: Environmental education board members (15.915 and subdivisions)

15.915 Board of regents of the University of Wisconsin System; attached boards and commissions

15.915(6)

(6) Environmental education board.

15.915(6)(a)

(a) *Creation.* There is created an environmental education board attached to the University of Wisconsin System under [s. 15.03](#).

15.915(6)(b)

(b) *Members.* The environmental education board shall consist of the following members:

15.915(6)(b)1.

1. The state superintendent of public instruction.

15.915(6)(b)2.

2. The secretary of natural resources.

15.915(6)(b)3.

3. The president of the University of Wisconsin System.

15.915(6)(b)4.

4. The director of the technical college system.

15.915(6)(b)5.

5. One majority and one minority party senator and one majority and one minority party representative to the assembly, appointed as are the members of standing committees in their respective houses.

15.915(6)(b)6.

6. One member, appointed for a 3-year term by the president of the University of Wisconsin System, to represent each of the following:

15.915(6)(b)6.a.

a. Elementary and secondary school environmental educators.

15.915(6)(b)6.b.

b. Conservation and environmental organizations.

15.915(6)(b)6.c.

c. Business and industry.

15.915(6)(b)6.d.

d. Agriculture.

15.915(6)(b)6.e.

e. Labor.

15.915(6)(b)6.f.

f. Faculty of public and private institutions of higher education.

15.915(6)(b)6.g.

g. Nature centers, zoos, museums and other nonformal environmental educational organizations.

15.915(6)(b)6.h.

h. Forestry.

15.915(6)(b)6.i.

i. Energy industry.

15.915(6)(c)

(c) *Designees.* Members of the board under par (b) 1. to 4. may appoint designees to serve on the board, if the designee is an employee or appointive officer of the agency who has sufficient authority to deploy agency resources and directly influence agency decision making.

Section 3: University of Wisconsin System and Board of Regents (20.285 and subdivisions)

20.285 University of Wisconsin System. There is appropriated to the board of regents of the University of Wisconsin System for the following program:

20.285(1)

(1) University education, research and public service.

20.285(1)(ge)

(j) *Gifts and nonfederal grants or contracts.* All moneys received from gifts, grants, bequests and devises, or nonfederal grants or contracts to carry out the purposes for which received.

20.285(1)(r)

(r) *Environmental education; environmental assessments.* From the environmental fund, as a continuing appropriation, an amount equal to 50% of the environmental assessments under [s. 299.93\(1\)\(a\)](#) and 70% of the environmental assessments under [s. 299.93\(1\)\(b\)](#) for environmental education grants under [s. 36.54\(2\)](#).

20.285(1)(rc)

(rc) *Environmental education; forestry.* From the conservation fund, the amounts in the schedule for environmental education grants related to forestry under [s. 36.54\(2\)](#) and to administer environmental education grants.

Section 4: Environmental surcharge/assessments (299.93 and subdivisions)

Chapter 299 GENERAL ENVIRONMENTAL PROVISIONS

299.93

299.93 Environmental surcharge.

299.93(1)

(1) If a court imposes a fine or forfeiture for a violation of a provision of this chapter or [chs. 280](#) to [285](#) or [289](#) to [295](#) or a rule or order issued under this chapter or [chs. 280](#) to [285](#) or [289](#) to [295](#), the court shall impose an environmental surcharge under [ch. 814](#) equal to the following:

299.93(1)(a)

(a) If the violation was committed before July 1, 2009, 10 percent of the amount of the fine or forfeiture.

299.93(1)(b)

(b) If the violation was committed on or after July 1, 2009, 20 percent of the amount of the fine or forfeiture.

299.93(2)

(2) If a fine or forfeiture is suspended in whole or in part, the environmental surcharge shall be reduced in proportion to the suspension.

299.93(3)

(3) If any deposit is made for an offense to which this section applies, the person making the deposit shall also deposit a sufficient amount to include the environmental surcharge under this section. If the deposit is forfeited, the amount of the environmental surcharge shall be transmitted to the secretary of administration under [sub. \(4\)](#). If the deposit is returned, the environmental surcharge shall also be returned.

299.93(4)

(4) The clerk of the court shall collect and transmit to the county treasurer the environmental surcharge and other amounts required under [s. 59.40\(2\)\(m\)](#). The county treasurer shall then make payment to the secretary of administration as provided in [s. 59.25\(3\)\(f\)2](#). The secretary of administration shall deposit the amount of the surcharge in the environmental fund.

Section 5: Other Statutes cross referenced in EEB2 (35.001(4) and 118.165)

35.001

Definitions. As used in Subchapter I, State Printing Contracts:

35.001(4)

(4) "State agencies" include departments, boards, commissions, bureaus, institutions and the University of Wisconsin System.

118.165

Private schools.

(1) An institution is a private school if its educational program meets all of the following criteria:

(a) The primary purpose of the program is to provide private or religious-based education.

(b) The program is privately controlled.

(c) The program provides at least 875 hours of instruction each school year.

(d) The program provides a sequentially progressive curriculum of fundamental instruction in reading, language arts, mathematics, social studies, science and health. This subsection does not require the program to include in its curriculum any concept, topic or practice in conflict with the program's religious doctrines or to exclude from its curriculum any concept, topic or practice consistent with the program's religious doctrines.

(e) The program is not operated or instituted for the purpose of avoiding or circumventing the compulsory school attendance requirement under s. [118.15 \(1\) \(a\)](#) and [\(am\)](#).

(f) The pupils in the institution's educational program, in the ordinary course of events, return annually to the homes of their parents or guardians for not less than 2 months of summer vacation, or the institution is licensed as a child welfare agency under s. [48.60 \(1\)](#).

(2) An institution may request the state superintendent to approve the institution's educational program as a private school. The state superintendent shall base his or her approval solely on the criteria under sub. [\(1\)](#).