



The Flint River Watershed Coalition (FRWC) is seeking an Education Manager to fulfill our mission of partnering to protect, promote, and improve the Flint River and its watershed. FRWC is excited to continue our respected role in serving as the voice of the Flint River, and to grow and shape the organization into the future.

Position: Education Manager

Salary: \$46,200 annually (\$22.21/hour)

Benefits:

- 100% employer-paid health and vision insurance
- 20 days PTO
- Flexible work schedule, some evenings and weekends required

Hours: Full-time, exempt

Location: Flint, Michigan - in-person availability required

The successful applicant will have a combination of education, skills, and experience necessary to sustain, implement, and grow FRWC youth programs. Current programming includes Flint River GREEN (Global Rivers Environmental Education Network) and Y-FREL (Youth Flint River Environmental Leaders). Ideal applicants will have a thorough understanding of the needs of students, teachers, school administrators, and community residents, and how to best serve them for delivery of watershed education.

Position Responsibilities

- Recruit and support formal and informal education opportunities that connect classroom learning to real-world problems around environmental issues.
- Effectively communicate with community that includes partners, educators, students, grant administrators, and others
- Coordinate and collaborate with staff, partners, and committee members to develop and implement programs
- Coordinate professional development opportunities for teachers, mentors, and youth
- Program management including collaborative budget development, expense tracking, program reporting, participating in and organizing of program focused committees, and developing community partner relationships
- Order, properly store, track, and distribute program materials and inventory including equipment supplies
- Lead the implementation of the Student Summit, including leading the planning committee, recruiting presenters, logistics, vendor management, volunteer management, sponsorship recruitment and recognition, participant coordination, and event follow up
- Coordinate the youth stream monitoring program, including in-school, out-of-school, and youth action projects.
- Train and coordinate teachers and mentors in GREEN programming
- Facilitate sample and data collection, management, and reporting
- Represent FRWC at community events and support outreach and engagement activities including but not limited to benthic macroinvertebrate monitoring activities and presentations, stewardship events, recruiting and education presentations in the school and community, other duties as assigned



Required Skills and Abilities

- Relevant interest in areas such as environmental quality, water quality, and watersheds and values that align with FRWC's mission to protect, promote, and improve the Flint River Watershed
- Excellent organizational skills, attention to detail, and commitment to follow through
- Strong communication skills: written, verbal, facilitation, and public speaking
- Demonstrated knowledge of school systems and youth education best practices acquired via experiential learning and/or formal education
- Ability to comfortably use standard office equipment, technology, and software
- Ability to work independently, identify and prioritize tasks, and utilize sound judgment
- Experience working with grants, including program planning, satisfying grant requirements, data and documentation collections, budgeting, and reporting
- Respect for and experience with program management that results in an environment of diversity, equity and inclusion

Minimum Qualifications:

- Bachelor's degree in education or an environmental field and at least two years of experience-OR-an acceptable combination of education and experience as determined by the Director.
- Experience in navigating school systems, program development, outreach, and community collaboration
- Familiarity with the Flint River and its watershed
- Experience as a volunteer and/or managing volunteers
- Valid Michigan driver's license, and the ability to obtain a chauffeur's license within 30 days of employment

Special Requirements:

- Broad connections with the formal and informal education community
- Ability to develop content for teacher education
- Must be willing to work weekends, holidays and irregular hours as scheduled or directed
- May be required to wear a uniform
- Must be courteous in dealing with the public and fellow staff members
- Required to regularly drive to sites within the Flint River Watershed
- Able to physically move materials to sites and perform physical work as needed (30 - 50 pounds)

To Apply:

Please email the following items to nedwards@gcparks.org:

- Resume
- Cover letter describing your interest in this position and relevant experience
- Three references - at least two professional references

FRWC is an equal opportunity employer and does not discriminate on the basis of religion, race, color, national origin, genetic information, age, sex, marital status, height, weight, arrest record, or disability.



Background

The Flint River watershed is more than 1,358 square miles and encompasses portions of 7 counties, 20 cities & villages, and 58 townships. The Flint River is 142 miles long and is formed in Lapeer County near Columbiaville where the river's South Branch and North Branch join. The Flint River empties into the Shiawassee River, which then merges with the Cass and Tittabawassee rivers to form the Saginaw River, finally emptying into the Saginaw Bay of Lake Huron.

The Flint River watershed lies within the ancestral, traditional and contemporary lands of the Anishinaabeg – Three Fires Confederacy of Ojibwe, Odawa, and Bode Wad Mi peoples. FRWC offices exist on the traditional territory and homelands of the Anishinaabeg. This land was ceded in the 1807 Treaty of Detroit during forced and systematic removal of Indigenous peoples. FRWC affirms Indigenous sovereignty and commits to ongoing protection of the cultural and natural histories of these homelands.

Founded in 1998, FRWC promotes citizen stewardship of our natural resources by providing our members with the sources, knowledge, and capacity necessary to protect local water quality and watershed habitat. Under new leadership, the FRWC board seeks to re-envision the work of the organization to better meet community needs and produce valuable programming and services. Strengthening FRWC's membership program and grassroots support will be vital to ensuring continued engagement of existing members and attracting new ones.