

# Central Rivers Farmshed's Growing Collective Internship



## Job Description

The Growing Collective is seeking an intern who is interested in leading positive change in the community through sustainable gardening in a greenhouse setting. This position provides an opportunity to gain hands-on experience in local and sustainable food system production, skills in leadership, greenhouse operations, plant care, and community event planning.

## About the Growing Collective

The Growing Collective is a group of Central Wisconsin gardeners who organized in 2013 to grow vegetable starts together at the Farmshed greenhouse. Now over 70 members strong, the group consists of both first-time and experienced home gardeners and community groups. The Collective grows over 10,000 garden starts from seed, including heirloom, organic and unusual selections of tomatoes, peppers, herbs, and many more. The group also puts on a free community seed share and hosts a plant sale in May with proceeds going to support sustainability, food equity and local food production efforts.

## Time Commitment:

Average of 10 hours per week - 150 hours (Mid January through end of May)

\*If the selected applicant qualifies for the Pointers Connect Internship (PCI) program, this is a paid position at \$10/hr, otherwise it is unpaid. *Requirements include, currently enrolled at UWSP, Junior or senior status, 2.0 GPA or higher plus one of the following: 1st generation college student, Pell eligible or non-traditional student.*

\*\*To earn credit, applicants must receive approval from their academic department.

The candidate must be able to serve at Farmshed during some regular business hours as well as an evening once a month for meetings from 5:30-7:30, and March-May workdays on Saturday mornings and some evenings. Hours will vary each week throughout the season, with fewer hours in January- March, and more hours needed in April and May. There will be opportunities for some of this work to occur remotely. However, there will be administrative and greenhouse responsibilities that will need to be completed in person. Strong consideration will be given to a candidate who is able to attend the plant sale at the end of May.

## Duties and Responsibilities:

- Work closely with Farmshed's Growing Collective Coordinator and Leaders to meet the needs of the Collective, both in the greenhouse and in the office.
- Workspace maintenance, preparation, cleaning before and after workdays
- Monitor watering and plant development
- Inventory and preparation of seeds, pots, trays, transplants, and supplies for workdays
- Label and inventory plants
- Keep records, post on social media, capture a photo library
- Promote the Collective, Seed Swap and the Plant Sale
- Serve as one of the leaders for Growing Collective workdays
- Assist with planning and holding the Plant Sale

**Qualifications:**

- Reliable and professional
- Basic knowledge of plant start needs and organic gardening preferred but not required
- Excellent written and oral communication skills
- Ability to take direction and work independently to complete a project
- Excellent attention to detail and accurate data entry skills
- Experience with Google Drive required; canva, mailchimp, wix and/or wordpress desirable

**Application Procedure and Deadline:**

Please submit the following:

1. Fill out our online [Internship Application](#)
2. Email the following application materials to [growingcollective@farmshed.org](mailto:growingcollective@farmshed.org). Please include the internship you are applying for in the subject line. Include:
  - a. Your resume or job history
  - b. Two professional references
  - c. Your availability (if known).

*\*Farmshed will schedule interviews as applications are received and reserves the right to hire for positions at any time. For best consideration apply as soon as you are able.*

Contact Sarah Zdroik at [growingcollective@farmshed.org](mailto:growingcollective@farmshed.org) with any questions.