**Falling Behind? Don't Understand?**

**Are you falling behind on the course material? Are you struggling with the course material?**

Here is a checklist that will help you decide how to proceed.

* Have you completed all the homework assignments?
  + Many of our assignments are formative practice. They build upon each other. Sometimes going back and making sure you have completed your assignments will help you understand the material.
* Have you talked with your peers about their understanding?
  + This is not a substitute for the next point! In no way do I feel you should teach each other, however, sometimes I have found that working through some theory problems with my peers is very helpful.
  + Have you gotten together for a study group or to collectively work through homework?
* Have you reached out to Dr. M?
  + If you are falling behind with assignments or do not understand the material, have you reached out to chat about it with Dr. M? Sometimes a quick meeting is all it will take to get you caught up!

**Sample Emails**

Dear Dr. M,

I am struggling with [content you do not understand]. I have worked through some of the assignments alone and with my peers, but I am still struggling to understand the material. Would you have some time this week to meet with me? My available times are [list available times]

Thank you,

[Your name]

Dear Dr. M,

I have been struggling to keep up with assignments and have fallen behind on my deadlines. I am hoping we can meet to discuss strategies and new deadlines that would allow me to be successful in this class. Would you have some time to meet this week? My available times are [ list available times]

Thank you,

[Your name]