

**UW-Stevens Point
TEXT RENTAL SELF-CHECK-IN RETURN FAQs
SPRING 2022**

**HOW CAN I RETURN MY SPRING 2022 TEXTBOOKS FOR THE UWSP MAIN,
MARSHFIELD OR WAUSAU CAMPUS?**

There are two options for returning your spring 2022 rental textbooks:

OPTION 1

You can mail back your textbooks to the UWSP main campus utilizing **Media Mail** through the United States Postal Service (USPS) (<https://www.usps.com/ship/mail-shipping-services.htm>). You will be incurring the cost for this shipment, but using the Media Mail option through USPS is a cost-effective way to send textbooks through the mail. **Mailed textbooks will be due back to the University Store and Text Rental by Friday, May 27, 2022, so ship your books no later than Monday, May 23, 2022 to make this deadline and avoid late charges.**

Remember to include your name and student ID number within the box! Keep your tracking number so that you can track the package in case it's delayed or lost enroute. All text rental books will have a rental sticker with a barcode. If any of your books don't have the rental sticker, they are your purchased books and don't need to be returned!

Address Your Textbook Return Box to:

UW-Stevens Point
University Store and Text Rental
1015 Reserve Street; Dreyfus University Center
Stevens Point, WI 54481

OPTION 2

Return your textbooks in-person to the University Store & Text Rental on the UWSP main campus utilizing all COVID-19 safety protocols.

WHEN DO I NEED TO RETURN MY SPRING 2022 TEXTBOOKS?

The textbook rental return will run from **Monday, May 16, 2022 – Friday, May 27, 2022**. In-person returns, utilizing the normal return process, can be completed during the times listed below:

Monday, May 16, 2022 – Friday, May 20, 2022 (FINALS WEEK)	8 a.m. – 5 p.m.
Saturday, May 21, 2022 (COMMENCEMENT)	9 a.m. – 3 p.m.
Sunday, May 22, 2022	Closed
Monday, May 23, 2022 – Friday, May 27, 2022	8 a.m. – 4 p.m.

WHERE CAN I RETURN MY SPRING 2022 TEXTBOOKS TO THE UWSP MAIN CAMPUS?

Textbooks can either be shipped back to the UWSP main campus or returned in-person to the **University Store & Text Rental** within the **Dreyfus University Center (DUC)**.

WHAT IS NEEDED TO COMPLETE THE RETURN PROCESS FOR SPRING 2022 TEXTBOOKS?

You will need **your rental textbooks from the spring 2022 semester** and your **student ID number** for this process. Please double-check that you are only returning textbooks that were rented. This can be determined by the rental sticker affixed to the back cover of the book. Supplemental materials that were purchased from the University Store can be resold during "Book Buyback" events within the University Store, and should not be included in your textbook return.

HOW WILL I CHECK OUT MY SUMMER 2022 COURSE TEXTBOOKS?

In order to provide excellent service to our students while keeping safety as a top priority, the University Store & Text Rental, operated by Barnes & Noble College, will have multiple service options available to obtain summer course materials.

OPTION 1

In-Person Pick-Up: Summer course textbooks will be available for checkout during the spring text rental return period and thereafter.

OPTION 2

Shipping: Students may choose to order their books through the University Store's [website](#) and have them shipped to their address. The website is currently undergoing maintenance and will be available soon. To order textbooks in the meantime, please email text.rental.mgr@uwsp.edu.

WHO CAN I CONTACT IF I HAVE QUESTIONS ABOUT SPRING 2022 TEXT RENTAL RETURNS OR SUMMER 2022 TEXT RENTAL CHECKOUT?

Questions regarding the Text Rental return or checkout process can be emailed to the Text Rental Manager at text.rental.mgr@uwsp.edu. Remember to include your **name and student ID number** along with the **course or textbook** that you have a question about in the main body of the email. Please do not call since there are limited staff to handle the volume of questions.