

**From:** [Summers, Greg](#)  
**Subject:** Academic Affairs Update, 08-14-20  
**Date:** Friday, August 14, 2020 2:21:07 PM  
**Attachments:** [Engaging With Students Online-A Checklist.pdf](#)  
[De-escalating Face Covering Confrontations.docx](#)

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Colleagues,

I write today to share a few resources that have been prepared (or are being prepared) to help you navigate the unusual circumstances we will encounter this fall when the semester begins. These include the following:

- Lindsay Bernhagen and a team of expert faculty and staff members she assembled through CITL have completed a checklist for instructors to help set reasonable targets in planning for engagement in their online classes this fall. Please find this attached.
- Lindsay has also worked together with Stacey Gerken, Director of UWSP's Counseling Center, to create a set of guidelines for de-escalating conflict if a student resists complying with the campus face covering policy. This document, too, is attached.
- Finally, as noted in a campus announcement yesterday, we are working to develop a notification process for communicating positive COVID cases on our campuses. This will include the creation of a standard COVID-19 reporting form for confirmed cases and possible close contacts. The form will be used for reporting cases among both students and employees. Its use will allow the university to gather this information efficiently and to direct the appropriate communication and resources to where they are needed. This form is not yet available for review but will be soon, as will guidelines for understanding and using the messages that will follow any confirmed cases on campus. As I noted last week, we will need to carefully balance the privacy of individuals with transparency in informing our employees and students about instances of COVID on campus.

Thanks very much to everyone who is contributing to these efforts. Your help is much appreciated. Have a great weekend.

Greg

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(This message is being sent to the Academic Affairs Faculty/Staff list.)