Workshop for Annual Program Assessment
January 17, 2023

By the time we are done this morning, you will be able to:

✓ Remind ourselves why we do assessment
✓ Become familiar with the meta-assessments results and takeaways from 2021-2022
✓ See the first functional draft of our Assessment Dashboard
✓ Revisit the parts of an annual assessment report
✓ Know how to get assistance and find resources to help with Program Assessment

Why We Do Program Assessment at UWSP

1. Because we, as an institution, can always do better, and we strive, for the sake of our students, to help more students achieve more.

2. Because we are required to document that #1 is true for the HLC. The institution demonstrates a commitment to educational achievement and improvement through ongoing assessment of student learning.

   1. The institution has clearly stated goals for student learning and effective processes for assessment of student learning and achievement of learning goals. learning outcomes
   2. The institution assesses achievement of the learning outcomes that it claims for its curricular and co-curricular programs. measure achievement
   3. The institution uses the information gained from assessment to improve student learning. apply data to improvement
   4. The institution's processes and methodologies to assess student learning reflect good practice, including the substantial participation of faculty and other instructional staff members. involve faculty & instructional staff
Progress on our Assessment Management System (AMS)

- Submission Platform for Annual Program Assessment Reports
  Fall 2021

- Reviewing Platform for Assessment Subcommittee & Graduate Council
  Spring 2022

- Feedback Reporting Platform
  Summer 2022

- Assessment Dashboard
  Spring 2023

UWSP Assessment Dashboard

College
- CME
- COAC
- CPS
- FOP
Level
- Graduate
- Undergraduate
Program
- Chemical Engineering
- Geology-Aquatics
- Geology-Water Resources
- Forestry
- Paper Science and Engineering
- Resource Management
- SBC- Biochemistry
- SBCS-Biology
- SBCS-Chemistry
- SBCS-Accounting
- SBCS-Business Administration
- SBCS-Business Economics
- SBCS-Finance
- SBCS-Management
- SBCS-Marketing
- SBCS-Entrepreneurship

Student Learning Based on Assessment Results

Compliance with Reporting Requirements

Count of Reports: 63
Count of Metrics: 63
Count of Students: 2,549

The pie chart and bar graphs show various statistics related to student learning and compliance with reporting requirements.
Program Assessment - Feedback Reporting

Congratulations!
This report met the required criteria:
- List all the PLOs
- Include a curriculum map covering all the PLOs
- Include a 5-year assessment plan covering all the PLOs
- Report current assessment results for a focal PLO

For individual feedback, please read the feedback scoring and comments listed below. Each report was carefully reviewed by two reviewers. Please study each reviewer's comments to get a comprehensive meta-assessment of your assessment practices. The reviewers included many comments on how annual assessment reports can be improved next time if needed.

Questions | Program Learning Outcomes (PLOs) | Completed | Reviewer 1 | Reviewer 2 |
---|---|---|---|---|
All PLOs are listed. | | | | |
PLOs reflect the knowledge, skills, and dispositions that indicate the scope of the program and student achievement expectations. | | | | |
Reviewer 1 Comments: | The PLOs are well written and easily understood. | | | |
Reviewer 2 Comments: | Well organized | | | |

Reward yourself and your assessment team!

Annually Program Assessment Reports: 1 PLO per Year per Program

As explained in the handbook, each annual report will have the following components:

- All PLOs
- Curriculum Map
- Previous Results
- Previous Actions
- Methods
- Current Results
- Current Actions
- 5-Year Plan

1. Program Learning Outcomes: List all program learning outcomes, specifically indicating the knowledge, skills, and dispositions students will develop. The focal program learning outcome being assessed should be indicated.

2. Current Curriculum Map: Include the program curriculum map depicting the ways in which courses, activities, and requirements support all program learning outcomes.

3. Summary of Previous Results: If the focal learning outcome has been assessed previously, provide a brief (~250 words) abstract of those results.

4. Brief Description of Departmental Improvements and Changes as Related to Assessment: If the focal learning outcome has been assessed previously, describe specific changes that have been made (in curriculum, assessment methods, etc.), based on the previous assessment.

5. Assessment Strategies/Measures/Techniques/Methods: Include brief descriptions of assessment methods used in the program to assess student learning. Examples of assessment methods include exams, portfolios, pre- and post-tests, direct observation of performance, surveys (current students, alumni, employers), focus groups, and national exams.

6. Assessment Results Report: Describe the methodology and the results in enough detail to facilitate understanding the quality of student performance in the context of the stated focal program learning outcomes. Include documentation for implications.

7. Implications: Describe how results will be used by the department to enhance student learning, including changes to the curriculum, assessment techniques, and/or learning outcomes.

8. Demonization of Findings: Describe how the findings of the departmental assessment work will be disseminated to whom, and for what purpose.

Reports are due on the first Friday in February each academic year: Friday, February 3, 2023

Closing the Loop!
Continued attention in 2022-2023 to the following steps:

1. List Program Learning Outcomes (PLOs) & identify ONE PLO as your focal PLO
2. Curriculum Map (make sure to cover all PLOs)
3. Previous Results for the focal PLO (if any)
4. Previous Actions for the focal PLO (if any)
5. Methods (What, when, where, how, BENCHMARKS)
6. Assessment results for the focal PLO (number of students that met PLO, number that didn’t) → REPORTABLE NUMBERS (integers → students)
7. Implications / Actions
8. Dissemination of Findings

Assessment Subcommittee Feedback Highlights for 2021-2022

Curriculum Map
Cover all the PLOs and make explicit how your majors usually progress through the program.

Assessment Results
Include reportable assessment results, i.e., results connected to students and not rubric criteria or percentages. Ideally, students would be your majors (future finetuning).

5-Year Assessment Plan
Cover all the PLOs and move forward each year:
2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027
Next Steps before 2/3/2023

Program Assessment - Feedback Reporting

- List all the PLOs
- Include a curriculum map covering all the PLOs
- Include a 5-year assessment plan covering all the PLOs
- Report current assessment results for a focal PLO

You are required to attend the pre-seminar workshop in August, "Workshop for Annual Program Assessment," complete a Canvas course, "Assessment Training," and schedule a mandatory consultation with the Assessment Coordinator early in the Fall semester.

For individual feedback, please read the feedback scoring and comments listed below. Each report was carefully reviewed by two reviewers. Please study each reviewer's comments to get a comprehensive meta-assessment of your assessment practices. The reviewers included many comments on how annual assessment reports can be improved next time if needed.

No need to redo the 2021-2022 reports.

Help is available!

- These documents are made available on the Assessment of Student Learning web page
- Sample Report with AS Feedback Rubric - 2021-2022 Forestry, PLO 3
- Assessment Training Course in Canvas (NEW!)
  - To self-enroll: https://uws-td.instructure.com/enroll/TG9GNR
- Bookings for consultations with Assessment Coordinator
- Assessment Coordinator & Assessment Subcommittee will offer professional development for departments/disciplines via Zoom in 2022-2023
  - https://www.uwsp.edu/acadaff/Pages/assessmentLearning.aspx
To self-enroll in this course, use this link: https://uws-td.instructure.com/enroll/TG9GNR

2–4-hour commitment only!
To self-enroll in this course, use this URL: [https://uwstp.instructure.com/enroll/MK8LFE](https://uwstp.instructure.com/enroll/MK8LFE)

Organize your information for 2022-2023 submission in a Word document: [Assessment Report Shell.docx](https://uwsp.edu/acadaff/Pages/assessmentLearning.aspx) and use this rubric to make sure that your submission reflects the requested criteria/components: [Program-Assessment-Report-Cover-Sheet_Rubric.pdf](https://uwsp.edu/acadaff/Pages/assessmentLearning.aspx) + Read the AS feedback from 2021-2022!
Program Assessment Submission Platform

Please reload the application tab – Annual Program Assessment – at least twice to get to V.03 – the most current version so far.

Improved interface since last year with Help buttons that include more explanations and guidance.
Program Assessment Submission Platform

1. Please login to your Microsoft Teams → Program Assessment
2. Go to General → Annual Program Assessment
3. Find your program and start a new report
4. In Chat, indicate if you did it or if you are having problems

Questions & Feedback?

Thank you for all your help, feedback, and patience last year! We made our AMS better!