General Education Program

▶ expand ▶ empower ▶ enlighten

GEP Course Portfolio Checklist

Alignment

- ❑ Does your syllabus include the GEP Category Learning Outcomes (LOs)? Or how do you communicate in writing to students about the GEP LOs?
- ❑ Are these outcomes current?
  https://www3.uwsp.edu/gep/Documents/gep-category-learning-outcomes.pdf
- ❑ Does your syllabus (or any other course materials) include a short statement indicating that this is a general education course (*for the sake of transparency for students*)?
- ❑ Does your syllabus include a brief explanation of the alignment of the course content & skills with the GEP Category LOs/ expectations for students (*for the sake of transparency for students*)?
- ❑ Do your assignment(s), used for the GEP Category LOs' assessment align with these LOs?
  Meaning, are you using similar assessment verbs/actions?
- ❑ Have you listed, or indicated where to find in your syllabus, all the learning activities related to each GEP Category LOs?

Assessment

- ❑ What assessment method are you using to assess each LO?
  Examples of methods: exams/tests/quizzes, essays/papers, presentations, projects, portfolios, performances
- ❑ What assessment instrument such as a rubric or a list of criteria are you using for each LO? Will you attach the assessment instrument or simply copy and paste it in #3?
- ❑ Is this assessment instrument aligned with the GEP Category LO(s)? *Meaning, are you using similar assessment verbs/actions?*
- ❑ Have you provided the numeric assessment results for **ALL** GEP Category LOs and the results represent students and not the percentages?
- ❑ Have you reflected on what the assessment results tell you about student learning of each LO?
- ❑ What about the effectiveness of the assignment(s) used to assess each LO?
- ❑ For the featured LO, have you included a short statement (or a filled-out rubric) in the student work samples explaining why these samples merit their performance levels?
- ❑ How can you make this assessment repeatable each semester you teach this course? Example – Use Canvas Rubrics and Outcomes to collect numeric data of student performance.

P.S. Multiple GEP LOs can be assessed with one scaffolded course assignment. Seek our CITL course designers' help your efficiently design the GEP assessment(s) in your course(s).