Presentation 3: Instructor Evaluation Form

Criteria based on National Communication Association Standards for Public Speaking

		Delivery Comments
	Name:	
Date:	Section #:	
Topic:		
Level 1:	Standard (C- to C+):	
	Presentation is clearly <i>persuasive</i> & conforms to all assigned requirements	
	fully prepared with: Presentation folder materials (presentation outline w/ Works Cited, ppt file, thumbnail printout of Power Point slides, speaking note cards, peer review forms, outline/bib checklist, instructor grade form) Includes minimum # of sources = seven (7) Extemporaneous delivery (uses full-sentence outline = "0" on delivery)	
	m Presentation Requirements: Within time limit (Target: 6-7 minutes Actual:) Central idea clearly stated Identifiable Structure: □ Clear Introduction, Body, and Conclusion □ Follows 5 Steps of Monroe's Motivated Sequence □ Uses connectives (transitions, sign posts, internal preview/summary) Delivery: 1) avoids serious errors in grammar, pronunciation, & word usage, 2) reasonably competant & direct	
	Good (B- to B+): Meets all "Level 1: Standard" requirements Topic is challenging and unique	
BOI	Strates effective use of Monroe's Motivated Sequence: RODUCTION: STEP 1: Attention is audience-centered, appropriate, foreshadows negative impact, & generates interest Justifies why this topic is important to this audience Establishes speaker credibility DY: STEP 2: Need (MP #1) demonstrates how problem(s) impact this audience STEP 3: Satisfaction (MP #2) practical plan, addresses concerns STEP 4: Visualization (MP #3) effective emotional appeals NCLUSION: Signals end of speech STEP 5: Call to Action reinforces central idea & moves audience toward immediate action	
	Skilled connectives : transitions, internal previews/summaries, signposts	
Argume	nts, Support, & Delivery: Clear arguments, but some logical fallacies may be present Support material is accurate, relevant, objective, sufficient, persuasive, and above minimum standard in # and credibility Delivery enhances presentation message Avoids distracting mannerisms	

Level 3: Superior (A- to A): Meets all "Level 1: Standard" AND "Level 2: Good" requirements	Delivery Comments
Audience-Centered: Genuinely contributes to knowledge &/or beliefs of this audience Generates positive interest, feeling, & commitment in this audience	
Credibility & Overall Persuasive Appeal: Establishes competence and character as a speaker Arguments are sound Support Material demonstrates significant research: substantially more than minimum # of required sources; sources are highly credible variety of source types used (books, journal articles, periodicals, websites, etc.)	
Overall this presentation is highly persuasive	
Polished Delivery: Use of language creates vividness & special interest in message Vocal variety adds appeal Dynamic delivery strengthens overall impact of message	
Needs Improvement (D+ to F): Seriously deficient in "Level 1: Standard" requirements Not present to deliver presentation on scheduled day Presentation does not conform to assignment requirements Other deficiency (describe):	
	Presentation 3 Grade Info
	Overall Delivery (letter):
	Time Penalty (if any):
	Preparation Outline:/15 Speaking Note Cards:/5 Works Cited/Bib:/5
	FINAL GRADE:/125