



UW-STEVENSON POINT UAS-OPERATOR APPLICATION FORM

Please note that the questions below are asked solely for the purpose of determining the safety and legality of the flight.

- Faculty and Staff
- Student
- Non-UW Operator

1. Applicant Name _____

2. Applicant's University of Wisconsin Affiliation (i.e., Department, Center, etc.) _____

3. UW-Stevens Point Project Name/Description: _____

4. UW-Stevens Point Project Manager: _____

5. Remote Pilot in Command Affiliation (if RPIC is other than Applicant) _____

6. Copy of Remote Pilot Certificate or Pilot Certificate _____

7. Summarize UAS flight experience of RPIC(i.e., number of logged flight hours) _____

8. UAS Make and Model and FAA Registration Number _____

9. Area(s) of Operation: Address + Radius (mi) or Latitude/Longitude Coordinate + Radius (mi) or encompassing Latitude/Longitude points (rectangular plot) _____

10. Dates and Times of Intended Flights _____

11. What is the purpose of the flight(s)? For example, will the UAS be used for research, teaching, student activities or other purposes? _____

12. Is a waiver from any of the Part 107 regulations required for the planned operation? If so, why, and has the waiver been obtained? _____

13. Will the UAS be used to collect data? If so,

- What kind of data? _____

- Where will it be maintained? _____

14. Will the UAS be used to transport a payload?

- What is the payload? _____

- Why is it being transported? _____

- What is the payload and USA total weight? _____(lbs)

- Is it more than 55lbs in total? _____

15. Please list the number of people, names and each operational role for each person who will be involved with each flight. Please include pilots, camera/sensor operators, people being filmed and observer.

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16. Will there be any non-participants in the operational area? If so, please explain. _____

17. Will the flights occur over or near any persons, animals or buildings? _____

18. Please describe the safety plan to prevent and respond to injuries to persons, animals or property.

19. Please describe the plan to mitigate any potential privacy concerns of non-participants.

20. Please describe your plan to obtain written property-owner permissions from anyone whose property will be occupied or overflown during the flight.

21. Please describe the data-management plan for flight log data. _____

- Who will manage it? _____

- Where will it be maintained? _____

22. Please describe your accident and incident reporting procedures. _____

As a condition of receiving authorization to operate a UAS on/over University lands as described above,

_____ [*name of consultant/contractor*] (“Contractor”) hereby

agrees to the following:

1. Contractor agrees that any photos or images of UW-Stevens Point premises and buildings taken by the UAS will not be used for marketing or promotional purposes without separate written permission of University.

2. Contractor agrees to maintain flight records of all UAS flights authorized hereunder, and to provide UW-Stevens Point with a copy of any FAA accident reports and relevant UAS flight data upon request.
3. Contractor affirms that all flights will be conducted in full compliance with applicable FAA regulations and state and local law.
4. Contractor agrees to indemnify the UW-Stevens Point from any damage or liability arising from the UAS operations.

Name of Authorized Contractor Signatory (print name)

Date

Signature

ADDITIONAL REQUIREMENTS FOR CONSULTANTS/CONTRACTORS OR NON-UW OPERATORS

Please enclose the following with this form:

1. Copy of Remote Pilot Certificate for RPIC
2. Copy of Insurance Certificate covering UAS operations
3. Confirmation of purchasing contract for Consultant/Contract operator that contains Consultant / Contractor-specific requirements outlined in this policy (agreement to maintain flight records and provide copy of FAA accident reports and relevant UAS flight data upon request), and which requires Consultant/Contractor to affirm all flights will be conducted in full compliance with applicable FAA regulations and state and local law.

UW-Stevens Point Approvals

Risk Management Signature

Date